

Our Vision - The City of Weldon Spring fosters a premier Community that is a safe place to live and enjoy life.



**CITY OF WELDON SPRING
BOARD OF ALDERMEN REGULAR MEETING
ON THURSDAY, DECEMBER 14, 2023, AT 7:30 P.M.
WELDON SPRING CITY HALL
5401 INDEPENDENCE ROAD
WELDON SPRING, MISSOURI 63304**

******TENTATIVE AGENDA******

A NOTICE IS HEREBY GIVEN that the Regular Board of Aldermen Meeting will be in person at 5401 Independence Road Weldon Spring, Missouri, 63304. Also, the public can attend virtually by video-conference and/or audio-conference call, you may attend the meeting on a desktop, laptop, mobile device, or telephone by following the highlighted instructions below.

Link to join Zoom Video-Conference Meeting:

<https://us02web.zoom.us/j/8163394872?pwd=aUdVRUtdRUdBTvFXyUJUMEtHbm5DZz09&omn=89886563734>

**Meeting ID: 816 339 4872
Password: WS.BOA**

Or by telephone dial: 1-312-626-6799

**Meeting ID: 816 339 4872
Password: 886581**

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Our Mission - The City of Weldon Spring will provide premier public services to the Community with integrity, transparency, and fiscal responsibility.

Our Vision - The City of Weldon Spring fosters a premier Community that is a safe place to live and enjoy life.

******BOARD OF ALDERMEN REGULAR AGENDA – 12/14/23 at 7:30 PM******

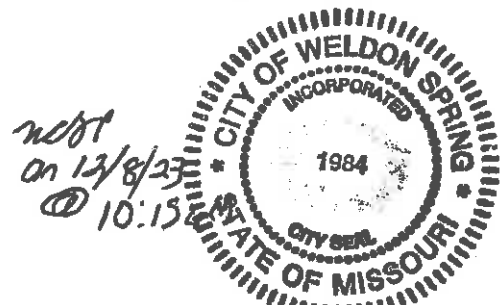
- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL and DETERMINATION OF A QUORUM**
- 4. CITIZENS COMMENTS**
 - A. Richard West, Missouri State Representative
- 5. APPROVAL OF MINUTES**
 - A. November 9, 2023 – Regular Board Meeting Minutes
 - B. November 20, 2023 – Special Board Meeting Minutes
- 6. CITY TREASURER'S PACKET**
 - A. Paid Bills (November 3, 2023 – November 30, 2023)
 - B. Credit Card Bill (October 2023)
- 7. UNFINISHED BUSINESS**
 - A. An Ordinance Amending Section 405.430 (B) (7) of the City of Weldon Spring, Missouri, Municipal Code and Matters Relating Thereto (Front Entry Garages) – **Alderman Martiszus**
 - B. An Ordinance Amending Sections 415.080 (J) & 415.110 (A) of the City of Weldon Spring, Missouri, Municipal Code and Matters Relating Thereto (Temporary Signage) – **Alderman Yeager**
 - C. An Ordinance Amending Sections 415.020, 415.080 (C), & 415.090 (B) of the City of Weldon Spring, Missouri, Municipal Code and Matters Relating Thereto (Electronic Billboards) – **Alderman Yeager**
- 8. NEW BUSINESS**
 - A. 2024 Reserve Fund Target – **Alderman Clutter/Alderman Yeager**
- 9. REPORTS & COMMITTEES**
 - A. Public Safety Report – **SCCPD Representative**
 - B. City Administrator Report (Informational) – **City Administrator**
- 10. RECEIPTS & COMMUNICATIONS**
 - A. Golf Cart Rules Signage – **Alderman Clutter**
- 11. CLOSED SESSION**

In Accordance with **RSMo Section 610.021**, the Board of Aldermen will go into Closed Session during this meeting for the purpose of discussing Paragraph (1) - legal actions, cause of action, litigation, or privileged communications between a public governmental body and its attorneys; Paragraph (2) – leasing, purchasing, or sale of real estate; and Paragraph (12) – sealed bids and related documents, until the bids are opened; and sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected.

12. ADJOURNMENT

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Our Mission - The City of Weldon Spring will provide premier public services to the Community with integrity, transparency, and fiscal responsibility.



CITY OF WELDON SPRING
REGULAR MEETING OF THE BOARD OF ALDERMEN
NOVEMBER 9, 2023

CALL TO ORDER: The Weldon Spring Board of Aldermen met for their regular meeting at Weldon Spring City Hall, 5401 Independence Road on Thursday, November 9, 2023, at 7:30 PM with Mayor Donald Licklider presiding.

PLEDGE OF ALLEGIANCE: Mayor Licklider asked everyone in attendance to stand and join in reciting the Pledge of Allegiance.

ROLL CALL AND DETERMINATION OF QUORUM: On a roll call, the following Aldermen were present:

Ward 1:		Alderman Yeager
Ward 2:		Alderman Kolb
Ward 3:	Alderman Martiszus	Alderman Baker*

Note: Aldermen Baker joined the meeting as a video conferencing participant via Zoom.

Alderman Clutter and Alderman Conley was absent.

A quorum was declared.

Also, present were Mayor Licklider, Bob Wohler (City Attorney), Bill Hanks (City Clerk), and Steve Lauer (City Planner).

PUBLIC COMMENTS:

There were no public comments at this comment

PUBLIC HEARINGS:

- **Consideration of an Amendment of the Area Plan for a Development Known as New Perspective of Weldon Spring a “Nursing & Residential Care Facility” at 400 Siedentop Road:** Mayor Licklider opened the public hearing at 7:31 PM. There were no comments from the public. Mayor Licklider closed the public hearing at 7:31 PM.
- **Consideration of Proposed Amendments to the City of Weldon Spring’s Zoning Regulations Pertaining to Front Entry Garages, Billboards, Electronic Billboards and Temporary Signage:** Mayor Licklider opened the public hearing at 7:32 PM. There were no comments from the public. Mayor Licklider closed the public hearing at 7:32 PM.

TREASURER'S REPORT:

Alderman Yeager made a motion to accept the Treasurer's packet of paid bills from October 20, 2023, to November 5, 2023, and the September 2023 Credit Card Bill. The motion was seconded by Alderman Kolb. **Motion carried** with 4 ayes.

MOTION TO AMEND AGENDA:

Alderman Yeager made a motion to amend the agenda to include the approval of the minutes from the October 26, 2023, Regular Board Minutes. The motion was seconded by Alderman Kolb. **Motion carried** with 4 ayes.

MINUTES:

October 26, 2023 – Regular Board Meeting Minutes: Alderman Yeager moved to approve the minutes from the October 26, 2023, regular meeting, as written. The motion was seconded by Alderman Kolb. **Motion carried** with 3 ayes. Alderman Martiszus abstained from voting.

UNFINISHED BUSINESS:

There was no unfinished business at this time.

NEW BUSINESS:

Bill #1209 – An Ordinance Approving the Amended Area Plan for New Perspective of Weldon Spring: Alderman Baker moved to introduce Bill #1209 for its first reading by title only. Alderman Yeager seconded the motion and the **motion carried**.

Alderman Baker made a motion to approve Bill #1209 for its second and final reading by title only. Alderman Yeager seconded the motion.

On a roll call vote, the Bill #1208 was placed as Ordinance 23-18 as followed:

AYES: 4 – Baker, Kolb, Martiszus, and Yeager

NOES: 0

ABSENT: 2 – Clutter and Conley

Bill #1210 – An Ordinance Amending Section 405.430 (B) (7) of the City of Weldon Spring, Missouri, Municipal Code and Matters Relating Thereto (Front Entry Garages): Alderman Martiszus moved to introduce Bill #1210 for its first reading by title only. Alderman Yeager seconded the motion and the **motion carried**.

Steve Lauer (City Planner) explained the intent of this Bill is to give a little leeway for the Architectural Review Commission to grant approval for front entry garage on very

few cases. There was brief discussion on the clarification on the language and how little the current language does to change the current code.

Bill #1210 was tabled in accordance with the City Code.

Bill #1211 – An Ordinance Amending Sections 415.080 (J) & 415.110 (A) of the City of Weldon Spring, Missouri, Municipal Code and Matters Relating Thereto (Temporary Signage): Alderman Yeager moved to introduce Bill #1211 for its first reading by title only. Alderman Kolb seconded the motion and the **motion carried**.

While this proposed Bill was unanimously disapproved on the Planning & Zoning level, Alderman Yeager explained that the intent of this bill was to simplify the current code and make enforcement easier. There was a brief discussion on first amendment speech and prioritizing the use of staff time.

Bill #1211 was tabled in accordance with the City Code.

Bill #1212 – An Ordinance Amending Sections 415.020, 415.080 (C), & 415.090 (B) of the City of Weldon Spring, Missouri, Municipal Code and Matters Relating Thereto (Electronic Billboards): Alderman Yeager moved to introduce Bill #1212 for its first reading by title only. Alderman Kolb seconded the motion and the **motion carried**.

After a brief discussion, Bill #1212 was tabled in accordance with the City Code.

REPORTS AND COMMITTEES:

Public Safety Report: The October Crime Statistic Report was submitted to the elected officials prior to the meeting.

Parks & Recreation Advisory Committee (PRAC) Report: There was no report given.

Finance Committee: Alderman Yeager stated that the next meeting is scheduled for November 16, 2023, at 9 am to review and discuss the City's 5-Year Financial Plan.

City Attorney Report: There was no report given.

City Administrator Report: The City Administrator Report was submitted to the Board prior to the meeting.

CLOSED SESSION:

Alderman Yeager made a motion to go into closed session according to Missouri State Statute 610.021 paragraph (1) – legal actions, cause of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body and its representatives and its attorneys - at 8:28 PM. The motion was seconded by Alderman Martizus and the **motion carried** on a roll call vote:

CITY OF WELDON SPRING
REGULAR MEETING OF THE BOARD OF ALDERMEN
NOVEMBER 20, 2023

CALL TO ORDER: The Weldon Spring Board of Aldermen met for a special meeting at Weldon Spring City Hall, 5401 Independence Road on Monday, November 20, 2023, at 6:30 PM with Mayor Donald Licklider presiding.

PLEDGE OF ALLEGIANCE: Mayor Licklider asked everyone in attendance to stand and join in reciting the Pledge of Allegiance.

ROLL CALL AND DETERMINATION OF QUORUM: On a roll call, the following Aldermen were present:

Ward 1:	Alderman Clutter	Alderman Yeager
Ward 2:	Alderman Conley	Alderman Kolb
Ward 3:	Alderman Martiszus	Alderman Baker

Note: Aldermen Martiszus joined the meeting at 6:33 PM.

A quorum was declared.

Also, present were Mayor Licklider, Bob Wohler (City Attorney), Michael Padella (City Administrator), and Bill Hanks (City Clerk).

CLOSED SESSION:

Alderman Yeager made a motion to go into closed session according to Missouri State Statute 610.021 paragraph (1) – legal actions, cause of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body and its representatives and its attorneys - at 6:31 PM. The motion was seconded by Alderman Clutter and the **motion carried** on a roll call vote:

AYES: 5 – Baker, Clutter, Conley, Kolb, and Yeager

NOES: 0

ABSENT: 1 – Martiszus*

Note: Aldermen Martiszus did not join the meeting until 6:33 PM.

Alderman Kolb made a motion to go into open session at 7:09 PM. The motion was seconded by Alderman Clutter and the **motion carried** on a roll call vote:

AYES: 6 – Baker, Clutter, Conley, Kolb, Martiszus, and Yeager

NOES: 0

ABSENT: 0

ADJOURNMENT:

Alderman Kolb moved to adjourn the meeting at 7:10 PM, seconded by Alderman Clutter. **Motion carried** with 6 ayes.

Respectfully submitted,

William C. Hanks, City Clerk

**PAID BILLS TO BE APPROVED
NOVEMBER 3, 2023 -- NOVEMBER 30, 2023**

CHECKS ARE DATED 10/26/2023 THRU 11/29/23

EXCEPT FOR THE ITEMS NOTED, THE ATTACHED LIST IS APPROVED BY THE BOARD OF ALDERMAN FOR PAYMENT. APPROVED THIS
14TH DAY OF DECEMBER 2023 _____ MAYOR

10/26/2023 THRU 11/29/2023

ACCOUNTS PAYABLE CLAIMS REPORT

<u>VENDOR</u>	<u>REFERENCE</u>	<u>GL ACCT NO</u>	<u>AMOUNT</u>	<u>CHECK #</u>	<u>CHECK DATE</u>
ANIMAL CARE SERVICE INC	REMOVAL DECEASED DEER	22-22-5440	\$ 375.00	10240031	11/15/2023
AZAR PRINTING INC	PRINTING- NEWSLETTER	10-10-5211	\$ 1,112.36	10240032	11/15/2023
AZAR PRINTING INC	POSTAGE - NEWSLETTER	10-10-5213	\$ 570.44	10240032	11/15/2023
BUILDINGSTARS OPERATIONS INC	MONTHLY HOUSEKEEPING	20-20-5244	\$ 240.00	10240025	11/6/2023
CENTRAL BANK OF ST LOUIS	ACCOUNT ANALYSIS FEE	10-10-5216	\$ 225.71	10240024	11/3/2023
CNA SURETY DIRECT BILL	LAURA BROWN NOTARY BOND	10-10-5208	\$ 50.00	16790	11/2/2023
COCHRAN	WOLFRUM TRAIL EXTENSION	20-20-5314	\$ 1,837.50	9763	11/6/2023
COMMISSIONS DIVISION	NOTRAY APPLICATION FEE	10-10-5203	\$ 25.00	16792	11/2/2023
CUIVRE RIVER ELECTRIC	MONTHLY ELECTRIC	20-20-5253	\$ 168.05	10240017	11/1/2023
CUIVRE RIVER ELECTRIC	MONTHLY ELECTRIC	20-20-5253	\$ 152.24	10240018	11/1/2023
CUIVRE RIVER ELECTRIC	MONTHLY ELECTRIC	20-20-5253	\$ 29.51	10240019	11/1/2023
CUIVRE RIVER ELECTRIC	MONTHLY ELECTRIC	20-20-5253	\$ 90.00	10240020	11/1/2023
DELTA DENTAL OF MISSOURI	EMPLOYEES DENTAL INSURANCE	10-02-2110	\$ 118.72	9774	11/17/2023
DELTA DENTAL OF MISSOURI	EMPLOYEES DENTAL INSURANCE	10-10-5130	\$ 226.26	9774	11/17/2023
DON LICKLIDER	MEETING MEALS	10-10-5201	\$ 26.98	16794	11/7/2023
DON LICKLIDER	MILEAGE	10-10-5202	\$ 22.27	16794	11/7/2023
DOUGLAS R SMITH	MUNI COURT PA	10-10-5304	\$ 650.00	9764	11/6/2023
DP PET PRODUCTS, LLC	DOGIPOIT LITTER PICKUP BAGS	20-20-5243	\$ 221.60	9765	11/6/2023
DUCKETT CREEK SANITARY DISTRICT	QTR SEWER FEE	20-20-5250	\$ 80.25	10240023	11/7/2023
GWOKS	ANNUAL LIC/SUPPORT FEE	10-10-5203	\$ 5,887.28	9770	11/7/2023
HORNER-SHIFRIN	WELDON SPRING PARKS	20-13-5314	\$ 16,344.14	10240029	11/9/2023
KANSAS CITY LIFE INS CO	GROUP LIFE INS	10-02-2110	\$ 1.32	10240026	11/2/2023
KANSAS CITY LIFE INS CO	GROUP LIFE INS	10-10-5131	\$ 222.00	10240026	11/2/2023
LANDMARK CONTRACT MGMT INC	PSL v CITY WELDON SPRING	22-22-5302	\$ 9,487.50	9769	11/6/2023
LINDENWOOD UNIVERSITY	LEADER AS COACH/PACE TRAINING	10-10-5203	\$ 149.00	9775	11/20/2023
LOUIS J BASSO, P.C.	PSL vs CITY OF WELDON SPRING	22-22-5302	\$ 10,664.35	9762	11/6/2023
LOUIS J BASSO, P.C.	PSL vs CITY OF WELDON SPRING	22-22-5302	\$ 28,344.50	16793	11/7/2023
MARTY BERDINKA	EXPENSE REIMB	10-10-5223	\$ 40.00	10240034	11/21/2023
METROPARK COMMUNICATIONS	TELEPHONE/INTERNET	20-20-5251	\$ 471.13	10240022	11/1/2023
MICHAEL BERDINKA	POWER SHRED TC400	20-20-5560	\$ 100.00	16799	11/21/2023
MOCCFOA EASTERN DIV	LUNCHEON MEETINGS/HOLIDAY PTY	10-10-5201	\$ 180.00	16796	11/15/2023
MONTICELLO DENTAL CARE	REFUND OF BUS LIC FEE	10-10-4831	\$ 35.00	16797	11/15/2023

10/26/2023 THRU 11/29/2023

ACCOUNTS PAYABLE CLAIMS REPORT

<u>VENDOR</u>	<u>REFERENCE</u>	<u>GL ACCT NO</u>	<u>AMOUNT</u>	<u>CHECK #</u>	<u>CHECK DATE</u>
MUNIWEB	WEBSITE HOSTING	10-10-5210	\$ 180.00	10240016	10/27/2023
MUNIWEB	WEBSITE HOSTING	10-10-5210	\$ 180.00	10240042	11/28/2023
PURITAN SPRING WATER	BOTTLE WATER	20-20-5255	\$ 29.81	10240033	11/20/2023
QUADIENT FINANCE USA, INC	LATE FEE FOR MISSED PAYMNT	10-10-5952	\$ 78.71	9771	11/7/2023
REPUBLIC SERVICES	TRASH SERVICE	20-20-5254	\$ 141.27	9760	11/1/2023
ROBERT WOHLER	LEGAL FEES	10-10-5301	\$ 575.00	9768	11/6/2023
ST CHARLES CNTY BUSINES RECORD	PUBLIC NOTICES P&Z	10-10-5214	\$ 138.40	9759	11/1/2023
ST CHARLES CNTY BUSINES RECORD	PUBLIC NOTICES/ANNUAL FIN RPT	10-10-5214	\$ 58.36	9767	11/6/2023
ST CHARLES CNTY BUSINES RECORD	PUBLIC NOTICES TREASURER	10-10-5214	\$ 38.06	9772	11/15/2023
ST CHARLES IT	IT SERVICES	10-10-5325	\$ 618.37	9761	11/1/2023
SUE STEIGER	MILEAGE REIMB	10-10-5202	\$ 28.17	10240030	11/9/2023
SURECUT LAWN CARE ACQUISITIONS	ROW MOWING OCT 23	22-22-5265	\$ 2,700.00	9773	11/15/2023
UNITED HEALTHCARE	EMPLOYEE HEALTH INS	10-02-2110	\$ 878.00	9776	11/20/2023
UNITED HEALTHCARE	EMPLOYEE HEALTH INS	10-10-5132	\$ 3,704.01	9776	11/20/2023
VERIZON WIRELESS	MONTHLY CELL	10-02-2113	\$ 49.20	10240021	11/1/2023
VERIZON WIRELESS	MONTHLY CELL	20-20-5257	\$ 196.80	10240021	11/1/2023
WEX BANK	FLEET GAS CARD	20-20-5237	\$ 328.36	9766	11/6/2023
WILLIAM C HANKS	EXPENSE REIMB	10-10-5202	\$ 121.76	10240035	11/21/2023
Accounts Payable Total			\$ 88,192.39		

**PAID CREDIT CARD BILLS TO BE APPROVED
11/23 OCTOBER CHARGES**

EXCEPT FOR THE ITEMS NOTED, THE ATTACHED LIST IS APPROVED BY THE BOARD OF ALDERMAN FOR PAYMENT. APPROVED THIS
14TH DAY OF DECEMBER 2023
Mayor

EMPLOYEE CREDIT CARD EXPENSES

BANKCARD SVCS - CENTRAL BANK	MCCFOA/MML TRAINING	10-10-5203	\$	191.00	10240041	11/21/2023
BANKCARD SVCS - CENTRAL BANK	TREASURER: MOGFOA DUES	10-10-5204	\$	75.00	10240041	11/21/2023
BANKCARD SVCS - CENTRAL BANK	DINNER MTG: MAYOR, CITY CLK, CA	10-10-5205	\$	36.11	10240041	11/21/2023
BANKCARD SVCS - CENTRAL BANK	AED MASKS/COPIES	10-10-5243	\$	37.27	10240041	11/21/2023
BANKCARD SVCS - CENTRAL BANK	ADOBE ACROBAT PRO 5 LIC/ANNUAL	10-10-5324	\$	609.03	10240041	11/21/2023
BANKCARD SVCS - CENTRAL BANK	OFFICE WATER COOLER	10-10-5560	\$	263.66	10240041	11/21/2023
BANKCARD SVCS - CENTRAL BANK	HALLOWEEN EXPENSES	20-20-5216	\$	307.66	10240041	11/21/2023
BANKCARD SVCS - CENTRAL BANK	POSTS FOR CITY SIGN	20-20-5236	\$	18.58	10240041	11/21/2023
BANKCARD SVCS - CENTRAL BANK	CHAIN SAW SHARPENING	20-20-5237	\$	13.00	10240041	11/21/2023
BANKCARD SVCS - CENTRAL BANK	AERATOR RENTAL	20-20-5240	\$	250.00	10240041	11/21/2023
BANKCARD SVCS - CENTRAL BANK	MISC GENERAL SUPPLIES	20-20-5243	\$	224.42	10240041	11/21/2023
BANKCARD SVCS - CENTRAL BANK	SEED, FERTILIZER, FALL DECOR	20-20-5550	\$	397.65	10240041	11/21/2023
BANKCARD SVCS - CENTRAL BANK	HEARING PROTECTION	20-20-5560	\$	38.98	10240041	11/21/2023
BANKCARD SVCS - CENTRAL BANK	2 MICS	20-20-5563	\$	286.99	10240041	11/21/2023
BANKCARD SVCS - CENTRAL BANK	MISC REBATE	20-20-5952	\$	(0.76)	10240041	11/21/2023
				\$	2,748.59	

Mastercard
23-Nov
OCTOBER CHARGES

NOV 21 2023
 10240041

ENTERED
 11/28/23

Account #	Account Description	BOB	BILL	MITCHELL	HOWIE	MICHAEL	TOTAL
10.10.5203	Training and Education		\$ 191.00				\$ 191.00
10.10.5204	Dues and Subscriptions		\$ 75.00				\$ 75.00
10.10.5205	Mayor's Discretionary						
10.10.5243	City Hall Office Supplies		\$ 11.37	\$ 25.90		\$ 36.11	\$ 36.11
10.10.5324	Consultant - Software			\$ 67.98			\$ 67.98
10.10.5560	Non-Capital City Hall			\$ 199.00		\$ 541.05	\$ 609.03
20.20.5216	Events in the Park			\$ 307.66		\$ 64.66	\$ 263.66
20.20.5236	Park - Repairs / Maintenance	\$ 18.58					\$ 307.66
20.20.5237	Park Equipment-Repairs/Maint				\$ 13.00		\$ 13.00
20.20.5240	Park Equipment- rental			\$ 250.00			\$ 250.00
20.20.5243	Parks General Supplies	\$ 189.58			\$ 34.84		\$ 224.42
20.20.5550	Non-Capital Purchase - Landscaping	\$ 203.95			\$ 193.70		\$ 397.65
20.20.5560	Non-Capital Equip City Hall			\$ 38.98			\$ 38.98
20.20.5563	Non-Capital Equip Park			\$ 286.99			\$ 286.99
20.20.5952	Misc - Parks Fund	\$ -		\$ (0.76)			\$ (0.76)
TOTAL		\$ 412.11	\$ 277.37	\$ 1,175.75	\$ 241.54	\$ 641.82	\$ 2,748.59

1	P DINNER MTG MAYOR CITY CLK CA	10-10-5285	MAYOR'S DISCRETIONARY	36.11	10
2	P LOCCROA/MIML TRAINING	10-10-5283	TRAINING & EDUCATION COSTS	191.00	10
3	P TREASURER MOGROA DUES	10-10-5204	DUES & SUBSCRIPTIONS	75.00	10
4	P AED MASKS/COPIES	10-10-5243	CITY HALL - OFFICE SUPPLIES	37.27	10
5	P ADOBE/CANVA SOFTWARE RECURF	10-10-5324	SOFTWARE SUBSCRIPTIONS/SUPPC	67.98	10
6	P ADOBE ACROBAT PRO 5 LIC/ANNUA	10-10-5324	SOFTWARE SUBSCRIPTIONS/SUPPC	541.05	10
7	P OFFICE WATER COOLER	10-10-5560	NON-CAPITAL EQUIP CITY HALL	199.00	10
8	P BATTERIES/SERVER ROOM BACKUP	10-10-5560	NON-CAPITAL EQUIP CITY HALL	64.66	10
9	P HALLOWEEN EXPENSES	20-20-5216	EVENTS IN THE PARK	307.66	20
10	P POSTS FOR CITY SIGN	20-20-5236	PARK - REPAIRS	18.58	20
11	P CHAIN SAW SHARPENING	20-20-5237	PARK EQUIPMENT-REPAIRS/MAINT	13.00	20
12	P AERATOR RENTAL	20-20-5240	PARK EQUIPMENT RENTALS	250.00	20
13	P MISC GENERAL SUPPLIES	20-20-5243	PARKS - GENERAL SUPPLIES	224.42	20
14	P SEED/FERTILIZER/FALL DECOR	20-20-5550	LANDSCAPING: NON-CAPITAL	397.65	20
15	P HEARING PROTECTION	20-20-5560	EQUIPMENT CITY HALL-NON-CAPITA	38.98	20
16	P 2 MICs	20-20-5563	EQUIPMENT-PARK: NON-CAPITAL	208.00	20
17	P FOG MACHINE	20-20-5563	EQUIPMENT-PARK: NON-CAPITAL	78.99	20
18	P REBATE	20-20-5952	MISC-MUNI BLDG & PARK	.76	20



CITY OF WELDON SPRING

5401 Independence Road
Weldon Spring, MO 63304
phone: (636) 441-2110
fax: (636) 441-8495
www.weldonspring.org

MEMORANDUM

To: Mayor and Board of Aldermen

Date: 12/05/23

From: Michael Padella, City Administrator

Subject: Target Reserve Fund Level – Updated 3-year Rolling Avg.

Cc: Sue Steiger, City Treasurer

With the adoption of Ordinance #20-01 which established the policy for the creation and updating of target reserve funds for the city of Weldon Spring, attached is the FY 2024 revised reserve fund levels.

The policy calls for a rolling 3-year average of operating expenditures from the major three funds, General 10, Parks/Facilities 20, and the State Revenue Sharing 22 funds exclusive of capital expenditures to be calculated and used to establish the target “emergency” reserve fund level each year.

You may recall that the total 2023 reserve fund target level was \$1,017,778. These reserve funds along with other excess reserve funds have been deposited in the Missouri Securities Investment Program (MOSIP). Some of the funds are invested in Certificates of Deposits (CDs) with staggered maturity dates, currently the City has fifteen (15) CDs maturing between 01/10/2024 and 07/09/2024. The balance of funds are invested in MOSIP’s Liquid Series accounts and can be drawn upon as needed without penalty. The current total investment portfolio consisting of both CDs and Liquid Series investments is \$4,155,730.18 as of today’s date.

The attached worksheet titled “FY 2024 Reserve Fund Adjustment” details the operating expenditures from these major funds and calculates the new reserve target level. The new target is an increase of \$42,444 consisting of a total “emergency” reserve fund level of \$1,060,222.

The new target reserve level of \$1,060,222 will be divided among the three major Funds as follows:

1. General Fund 10 at 50% of total target = \$530,111
2. Parks/Facilities Fund 20 at 25% of total target = \$265,055
3. State Revenue Sharing Fund 22 at 25% of total target = \$265,055

City of Weldon Spring Reserve Policy Calculation Report:				
Major Fund:	Operating Expenditures:			3-Year Avg. by Fund:
	FY 2021 Actual:	FY 2022 Actual:	FY 2023 Actual:	
General Fund	523,295	507,939	543,615	524,950
Parks & Facilities Fund	233,702	226,279	274,850	244,944
State Rev. Sharing Fund	262,138	244,984	363,863	290,328
3 Funds Annual Total:	1,019,135	979,202	1,182,328	1,060,222
		General Fund 10 Portion:	Parks Fund 20 Portion:	State Rev. Sharing Fund 22 Portion:
		50%	25%	25%
The target Reserve Fund level for 2020:	\$ 835,000			
The target Reserve Fund level for 2021:	\$ 916,050			
The target Reserve Fund level for 2022:	\$ 1,017,778			
Revised target Reserve Fund level for 2023:	\$ 1,060,222	\$ 530,111	\$ 265,055	\$ 265,055
Reserve Fund Adjustment Amount:	\$ 42,444	\$ 21,222	\$ 10,611	\$ 10,611

**AN ORDINANCE AMENDING SECTION 405.430 (B) (7) OF THE WELDON SPRING,
MISSOURI, MUNICIPAL CODE AND MATTERS RELATING THERETO**

WHEREAS, That Missouri cities of the fourth class, Weldon Spring being such, have the authority from time to time to amend, supplement, change, modify or repeal its regulations and restrictions pursuant to the provisions of Section 89.050 of the Missouri Revised Statutes; and

WHEREAS, That That the Board of Alderman believe it is in the best interests of the residents of the City "to preserve and protect the character of the City by ensuring that new construction conforms to the City's character" as set out in Section 405.380 of the Municipal Code pertaining to the City's Architectural Review Commission; and

WHEREAS, said notices of public hearings were published at least fifteen (15) days in advance of the Public Hearing held by the Planning & Zoning Commission on November 6, 2023, and the Public Hearing held by the Board of Aldermen on November 9, 2023; and

WHEREAS, the Planning & Zoning Commission has recommended the following changes to Section 405.430 (B) (7) to the Board of Aldermen for consideration; and

WHEREAS, the Board of Aldermen has taken up this matter based upon the recommendations made by the Planning & Zoning Commission of the City of Weldon Spring, Missouri.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WELDON SPRING, MISSOURI AS FOLLOWS:

SECTION 1: That Section 405.430 (B) (7) of the Municipal Code is hereby amended as follows (added text is shown in boldface type, deleted text shown in ~~[bracket and stricken]~~ type):

405.430 Design Standards.

B. Residential and Multi-Family Buildings

7. Single-Family Residential Garages. All garages for single-family detached dwellings shall be side-entry or rear entry except: ~~[for garages in the "AG" Agricultural District which shall be exempt from this requirement. Except in the "AG" Agricultural District, garage doors shall not be visible from the front elevation of a house.]~~

A. For residences built prior to the incorporation of the City of Weldon Spring, which was on November 8, 1984, which have a front **entry** garage so long as the proposed addition complies with setback regulations and

the existing grade if the topography of the property prevents the construction of a side or rear entry garage.

B. For any residences in the "AG" Agricultural Zoning District; however, garage doors in the "AG" Agricultural Zoning District shall not be visible from the front elevation of a house.

For corner lots with two (2) front yards, a garage shall be considered side entry if the garage doors are oriented at a right angle to the front elevation of the house, even if the garage entry faces the adjacent street. Garages should conform architecturally to that of the principal building and its environs. Carports are not a permitted accessory structure to single-family dwellings or attached single-family villas in Single-family residential areas.

SECTION 2: That this ordinance shall be in full force and effect from and after its enactment and approval.

READ TWO TIMES AND PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF WELDON SPRING, MISSOURI, THIS _____ DAY OF _____ 2023.

Donald D. Licklider, Mayor

Attest:

William C. Hanks, City Clerk

BILL NO. _____

ORDINANCE NO. _____

To approve Bill

Motioned: _____

Seconded: _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>
Baker	_____	_____	_____
Clutter	_____	_____	_____
Conley	_____	_____	_____
Kolb	_____	_____	_____
Martiszus	_____	_____	_____
Yeager	_____	_____	_____
Licklider	_____	_____	_____

Absent: _____

**AN ORDINANCE AMENDING SECTIONS 415.080 (J) AND 415.110 (A) OF
THE WELDON SPRING, MISSOURI, MUNICIPAL CODE
AND MATTERS RELATING THERETO**

WHEREAS, That Missouri cities of the fourth class, Weldon Spring being such, have the authority from time to time to amend, supplement, change, modify or repeal its regulations and restrictions pursuant to the provisions of Section 89.050 of the Missouri Revised Statutes; and

WHEREAS, The Board of Aldermen have recently become aware of the proliferation of business and other signs that should be reasonably regulated, as well as the need for clarification in regard to compliance and enforcement; and

WHEREAS, The Board of Aldermen have also become aware of business signs that have appeared on residential lots based upon an incentive to the residential lot owners; and

WHEREAS, said notices of public hearings were published at least fifteen (15) days in advance of the Public Hearing held by the Planning & Zoning Commission on November 6, 2023, and the Public Hearing held by the Board of Aldermen on November 9, 2023; and

WHEREAS, the Planning & Zoning Commission has recommended the following changes to Sections 415.080 (J) and 415.110 (A) to the Board of Aldermen for consideration; and

WHEREAS, the Board of Aldermen has taken up this matter based upon the recommendations made by the Planning & Zoning Commission of the City of Weldon Spring, Missouri.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WELDON SPRING, MISSOURI AS FOLLOWS:

SECTION 1: That Section 415.080 (J) of the Municipal Code is hereby amended as follows (added text is shown in boldface type, deleted text shown in ~~[bracket and stricken]~~ type):

415.080 Allowed Sign Uses.

J. Election Signs

1. Zoning. Residential and non-residential.
2. Permit/Fee. No permit required, except the permission of the property owner; no fee required.

3. Sign Area. Election signs shall have a maximum sign area of six (6) square feet, except those fronting on State or Federal highways may be thirty-two (32) square feet.
4. Duration. Election signs may be displayed forty (40) days prior to and five (5) days after any election held within St. Charles County.
5. Number. Not more than two (2) ~~[one (1)]~~ election signs per individual candidate, **which may include multiple candidates on one sign**, and/or proposition shall be permitted ~~[per twenty-five (25) feet width of]~~ **on** any lot.

SECTION 2: That Section 415.110 of the Municipal Code is hereby amended as follows (added text is shown in boldface type, deleted text shown in ~~[bracket and stricken]~~ type):

415.110 Enforcement; Violations And Penalties.

A. Enforcement

1. Notification. Once a sign is determined to be non-compliant, the owner or person in charge of the sign shall be notified by the City and informed that the sign must be removed or altered and/or repaired in a manner that will make the sign compliant.
2. Non-Compliant Permanent Signs. All non-compliant permanent signs shall be removed or brought into compliance by the owner within fifteen (15) days of notice by the City. If the owner fails to act after fifteen (15) days' notice to the owner of the property, such sign will be considered a violation, subject to the penalties described below.
3. Non-Compliant Temporary Signs. All non-compliant temporary signs on private property shall be removed or brought into compliance by the owner within three (3) days of notice by the City. If the owner fails to act after three (3) days' notice, such sign may be removed by the City, and the cost of the removal shall be charged to the owner of such sign. All non-compliant signs on road rights-of-ways are subject to immediate removal by the City without any notification.
4. Prohibited Signs. All prohibited signs are subject to immediate removal by City staff without any notice or warnings being issued.
5. Sign Removal: ~~[-All signs removed by City staff become City property and may be destroyed. The parties from whom the signs are taken will not be entitled to compensation or remuneration]~~

- a. All signs removed by City staff become City property and may be destroyed. The parties from whom the signs are taken will not be entitled to compensation or remuneration.
 - b. Signs within the road right-of-way or which obstruct traffic view are subject to be removed summarily, without notice, by the City.
6. As Section 415.030 (D) – Off Premises., clearly restricts and limits off-premises signs, any business that is not in compliance with Section 415.030 (D) will be subject to enforcement procedures after a two-day notice from the City.

SECTION 3: That this ordinance shall be in full force and effect from and after its enactment and approval.

READ TWO TIMES AND PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF WELDON SPRING, MISSOURI, THIS _____ DAY OF _____ 2023.

Donald D. Licklider, Mayor

Attest:

William C. Hanks, City Clerk

BILL NO. _____

ORDINANCE NO. _____

To approve Bill

Motioned: _____

Seconded: _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>
Baker	_____	_____	_____
Clutter	_____	_____	_____
Conley	_____	_____	_____
Kolb	_____	_____	_____
Martiszus	_____	_____	_____
Yeager	_____	_____	_____
Lickliden	_____	_____	_____

Absent: _____

**AN ORDINANCE AMENDING SECTIONS 415.020, 415.080 (C)
AND 415.090 (B) (2) OF THE WELDON SPRING, MISSOURI,
MUNICIPAL CODE AND MATTERS RELATING THERETO**

WHEREAS, That Missouri cities of the fourth class, Weldon Spring being such, have the authority from time to time to amend, supplement, change, modify or repeal its regulations and restrictions pursuant to the provisions of Section 89.060 of the Missouri Revised Statutes; and

WHEREAS, said notices of public hearings were published at least fifteen (15) days in advance of the Public Hearing held by the Planning & Zoning Commission on November 6, 2023, and the Public Hearing held by the Board of Aldermen on November 9, 2023; and

WHEREAS, the Planning & Zoning Commission has recommended the following changes to Sections 415.020, 415,080 (C), and 415.090 (B) (2) to the Board of Aldermen for consideration; and

WHEREAS, the Board of Aldermen has taken up this matter based upon the recommendations made by the Planning & Zoning Commission of the City of Weldon Spring, Missouri.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WELDON SPRING, MISSOURI AS FOLLOWS:

SECTION 1: That Section 415.020 of the Municipal Code is hereby amended as follows (added text is shown in boldface type):

415.020 Definitions.

Electronic Billboard

Any structure or portion thereof upon which alphanumeric characters, graphics or symbols defined by a small number of matrix elements using different combinations of light emitting diodes (LEDs), fiber optics, light bulbs or other illumination devices within the display area, including computer programmable, microprocessor controlled electronic displays and projected images or messages with these characteristics are utilized to advertise a person, thing, product or service not located or sold on the lot upon which the electronic billboard is placed.

SECTION 2: That Section 415.080 (C) of the Municipal Code is hereby amended as follows (added text is shown in boldface type, deleted text shown in ~~[bracket and stricken]~~ type):

415.080 Allowed Sign Uses.

C. Billboards/**Electronic Billboards**

- 1. Billboards and electronic billboards shall comply with Missouri State law and Federal law.**
- 2. Abandoned billboards/electronic billboards. Where a billboard structure does not include advertising information for the use of the billboard for a period of one hundred twenty (120) continuous calendar days, the billboard structure shall be deemed in violation of this Ordinance and shall be removed.**
- ~~1.~~ **3. Zoning. Non-residential only. A billboard may only be placed on lands zoned "PC" Planned Commercial District or "LI" Light Industrial District.**
- ~~2.~~ **4. Location. All billboards must be located within six hundred sixty (660) feet of the nearest edge of the right-of-way of an interstate or primary highway (as defined by the Missouri Department of Transportation), and the interstate or primary highway must not be a scenic roadway.**
- ~~3.~~ **5. State Statutes. The billboard shall, at a minimum, comply with all provisions of Sections 226.500 through 226.600, RSMo., as to size, lighting and other considerations.**
- ~~4.~~ **6. Size, Height And Mounting. The size, height and mounting of billboards shall be regulated by the following:**
 - a. The maximum area for any one (1) sign shall be eight hundred (800) square feet with a maximum height of thirty (30) feet and a maximum length of seventy-two (72) feet, inclusive of border and trim, but excluding the base or apron, supports and other structural members.
 - b. The maximum height of a billboard shall not exceed forty-five (45) feet above the natural grade where the sign is installed.
 - c. No sign shall be located on the roof of a building or on a non-sign structure.
 - d. Billboards may not be stacked such that a billboard sign face is placed immediately above or below another billboard sign face.
- ~~5.~~ **7. Fall Line Requirements. Any person, firm, partnership or corporation erecting or constructing a billboard shall provide a fall line equal to the height of said structure in a three-hundred-sixty-degree radius where no other structure or parking area is currently or in the future will be located.**
- ~~6.~~ **8. Separation Requirements. No billboard or any part of the billboard structure shall be erected:**
 - a. Within fifty (50) feet of the property line of the lot on which the billboard structure is located;

- b. Within two hundred (200) feet of any residentially zoned property;
 - c. Within fifty (50) feet of any existing building or parking area;
 - d. Within two hundred (200) feet of any park, playground, school, library or place of worship;
 - e. Within fifty (50) feet of an overhead power line;
 - f. Within one thousand four hundred (1,400) feet of another billboard.
- 7. 9. Permits.** A permit from the City is required to erect a billboard, but no permit to allow a billboard to be newly erected shall be issued by the City without a permit issued by the Missouri Highways and Transportation Commission.
- 8. 10. Inspection Reports.** Whenever a billboard is erected or maintained within the City, the owner of such billboard shall cause an inspection of it by a civil engineer at least every five (5) years, and a copy of the inspection report shall be submitted to the City Administrator.

11. Standards for Electronic Billboards

- a. Location and Spacing.** Electronic billboards shall meet all requirements for location and spacing found in Section 415.080.C Billboards/Electronic Billboards except that:
 - 1. No electronic billboard shall be erected, located or placed within two thousand six hundred forty (2,640) feet of another electronic billboard on either side of Interstate Highway 64. This distance shall be measured along the nearest edge of the pavement at points directly opposite the electronic billboard along each side of the highway and shall apply to electronic billboards located on either side of the highway in computing the distance between electronic billboards.**
 - 2. No electronic billboard shall be erected, located, or placed within six hundred sixty (660) feet of the nearest edge of the right-of-way of State Highway 94.**
 - 3. No electronic billboard shall be located within two hundred fifty (250) feet of an existing on-premise monument electronic display sign.**
- b. Duration of Message.** The electronic billboard image of any portion thereof shall have a minimum duration of at least ten (10) seconds and shall be a static display. No portion of the image may flash, scroll, twirl, change color, or in any manner imitate movement.

- c. **Transition of Message.** Where the electronic billboard image or any portion thereof changes, the change sequence shall only be accomplished by means of instantaneous re-pixelization.
- d. **Video Display Prohibited.** No portion of any electronic billboard may change its message or background in a manner or by a method of display characterized by motion or pictorial imagery, or depict action or a special effect to imitate movement, or the presentation of pictorials or graphics displayed in a progression of frames that give the illusion of motion or the illusion of moving objects, moving patterns or bands of light or expanding or contracting shapes.
- e. **Brightness and Illumination.**
 - 1. **Brightness.** The electronic billboard sign shall not exceed a minimum of five thousand (5,000) nits (candelas per square meter) during daylight hours and a maximum illumination of four hundred (400) nits (candelas per square meter) between sundown and sunrise measured from the sign's face at maximum brightness.
 - 2. **Fluctuating or Flashing Illumination.** No portion of any electronic billboard may fluctuate in light intensity or use intermittent, strobe or moving light or light that changes in intensity in sudden transitory bursts, streams, zooms, twinkles, sparkles, or that in any manner creates the illusion of movement.
 - 3. **Dimmer Control.** Electronic billboards shall be equipped with an automatic dimmer control to produce a distinct illumination change from a higher illumination level to a lower level for the time period between sundown and sunrise.
- f. **Audio.** Audio speakers are prohibited in association with an electronic billboard.
- g. **Text Size Requirements.** Every line of copy and graphics displayed on an electronic billboard shall be at least twelve (12) inches in height on a road with a speed limit of forty-five (45) miles per hour or greater and fifty-four (54) miles per hour or less, and at least fifteen (15) inches in height on a road with a speed limit of fifty-five (55) miles per hour or greater.
- h. **Malfunction and Non-Compliance.** Electronic billboards shall be designed and equipped to freeze the device in one (1) position if a malfunction occurs. The electronic billboards shall be equipped with a means to immediately discontinue the display if it malfunctions, and the sign owner shall immediately stop the dynamic display when notified by the City that it is not complying with standards of this code.

1. **Provision of Community and Public Service Messaging.** The owner of an electronic billboard shall enter into an agreement with the City to provide the City no less than five (5) hours [one thousand eight hundred (1,800) ten (10) second spots] per month per electronic billboard in the City or community and public service messages at such times as shall be determined by the City.
- j. **I-64 Corridor Billboard Replacement.** The owner of a billboard existing on the effective date of this Section may, by application which must meet all current applicable billboard/electronic billboard regulations, relocate the billboard structure for the purpose of installing an electronic billboard; provided all the following performance standards are satisfied:
 1. The property upon which the billboard is located shall be directly adjacent to Interstate 64 right-of-way;
 2. All existing billboards and on-premise monument electronic display signs and their supporting structures shall be permanently removed from the property upon which the electronic billboard is to be located prior to the issuance of a Multi-Purpose Land Use (Sign) Permit for the electronic billboard;
 3. No on-premise monument electronic display sign or billboards shall be located on the property upon which an electronic billboard is located;
 4. The electronic billboard shall be located on the same property, within the property boundaries existing upon the effective date of this Section, and within two hundred fifty (250) feet of the existing billboard being replaced;
 5. The property upon which the electronic billboard is located shall consist of a lot not less than five (5) acres in size.
 6. The maximum number of sign faces or surfaces permitted on the electronic billboard shall not exceed two (2).

SECTION 3: That Section 415.090 (B) (2) of the Municipal Code is hereby amended as follows (added text is shown in boldface type, deleted text shown in ~~[bracket and stricken]~~ type):

415.090 Permits, Fees, And Variances.

B. Fees. Fees are required for all sign permits, unless otherwise noted in Section 415.070 or 415.080. The fee for sign permits shall be two dollars (\$2.00) per

BILL NO. _____

ORDINANCE NO. _____

square foot of sign area except that:

1. The minimum fee for any sign permit shall be thirty dollars (\$30.00);
2. For a billboard the City shall charge a[n-initial] fee of five hundred dollars (\$500.00) for the [initial] inspection to assure compliance with the City wind load and electrical requirements when the sign is first erected [~~and shall charge a one hundred dollar annual business tax for the inspection of such sign~~].

SECTION 4: That this ordinance shall be in full force and effect from and after its enactment and approval.

READ TWO TIMES AND PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF WELDON SPRING, MISSOURI, THIS _____ DAY OF _____ 2023.

Donald D. Licklider, Mayor

Attest:

William C. Hanks, City Clerk

BILL NO. _____

ORDINANCE NO. _____

To approve Bill

Motioned: _____

Seconded: _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>
Baker	_____	_____	_____
Clutter	_____	_____	_____
Conley	_____	_____	_____
Kolb	_____	_____	_____
Martiszus	_____	_____	_____
Yeager	_____	_____	_____
Licklider	_____	_____	_____

Absent: _____

Crime/Incident Category:	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	YTD
Misdemeanor	2	0	2	0	4	6	5	3	5	7	4		38
Felony	3	2	0	1	3	1	2	1	1	2	1		17
Subtotal Fugitives	5	2	2	1	7	7	7	4	6	9	5	0	55
Stealing	3	2	2	1	2	4	1	4	4	3	2		28
Property Damage	1	1	1	0	2	2	1	1	1	1	0		11
Other	0	0	0	0	0	0	0	0	0	0	0		0
Subtotal Property Crimes	4	3	3	1	4	6	2	5	5	4	2	0	39
Assaults	2	2	1	2	1	3	2	2	2	5	2		24
Sex Crimes	0	0	0	0	2	0	0	3	1	1	0		7
Robberies	0	0	0	0	0	0	0	0	0	0	0		0
Other	0	0	0	0	0	1	0	0	0	0	0		1
Subtotal Crimes Against Persons	2	2	1	2	3	4	2	5	3	6	2	0	32
Subtotal Weapons	0	0	0	1	0	0	1	0	0	0	1		3
Subtotal Controlled Substances	0	2	1	2	2	0	0	0	0	1	0		8
Subtotal Public Order Crimes/Family	0	2	2	1	0	3	0	0	3	2	1		14
Subtotal DWI/Traffic	0	0	0	0	1	0	3	7	0	1	0		12
Subtotal Unreported	5	5	5	8	7	7	7	7	10	5	7		73
Total Reports:	16	16	14	16	24	27	22	28	27	28	18	0	236