

**CITY OF WELDON SPRING
REGULAR MEETING OF THE BOARD OF ALDERMEN
SEPTEMBER 11, 2018**

CALL TO ORDER: The regular meeting of the Board of Aldermen of the City of Weldon Spring was held on Tuesday, September 11th, 2018 at approximately 7:30 P.M. The meeting was held at the Weldon Spring City Hall, which is located at 5401 Independence Road. The meeting was called to order by Mayor Donald Licklider.

*** A Moment of Silence was observed in remembrance of the tragedy and lives lost on September 11th, 2001.

PLEDGE OF ALLEGIANCE: All present stood for the Pledge of Allegiance.

ROLL CALL AND DETERMINATION OF QUORUM: The following Aldermen were present: Kolb, Martiszus, Baker and Clutter. A quorum was declared.

APPROVAL OF MINUTES:

*** *Alderman Baker moved to approve the minutes from the August 23rd, 2018 regular meeting as amended. Alderman Clutter seconded the motion and the motion carried.*

PUBLIC FORUM – CITIZENS COMMENTS:

No one spoke.

PUBLIC HEARING:

There were no public hearings.

TREASURER'S REPORT:

*** *Alderman Baker moved to approve the Paid Bills for the period covering August 16th through September 4th, 2018 and the Unpaid Bills for the period covering August 24th through September 11th, 2018. Alderman Kolb seconded the motion and the motion carried.*

Alderman Kolb inquired about the bill from Pavement Solutions.

Michael Padella (City Administrator) said that once we pay them (Pavement Solutions) then that should fulfill our contractual agreement with them.

OLD BUSINESS:

A. - HR GREEN -SUPPLEMENTAL AGREEMENT #2 – (Discussion/Motion)

No action taken.

B. – HR GREEN – SUPPLEMENTAL AGREEMENT #6 – (Discussion/Motion)

No action taken.

C. – BILL # 1110 – AN ORDINANCE ADOPTING THE BUDGET FOR THE FISCAL YEAR 2019 FOR THE CITY OF WELDON SPRING AND MATTERS RELATING THERETO – (Ald. Clutter)

**** Alderman Clutter moved to read Bill #1110 for the second and final time. Alderman Baker seconded the motion and the motion carried.*

The following areas were discussed: State Revenue Sharing and what it was used for; general fund being lower than previous years funds and the sewer escrow.

Roll Call: Clutter-yes, Baker-yes, Schwaab-absent, Martiszus-yes, Hillmer-absent and Kolb-yes.

Bill # 1110 passed becoming Ordinance # 18-07.

NEW BUSINESS:

A. ESCROW RELEASE (\$5,000) – 421 PATRIOTIC TRAIL – (Discussion/Motion)

**** Alderman Kolb moved to approve the \$5,000 escrow release for the property located at 421 Patriotic Trail. Alderman Clutter seconded the motion and the motion carried.*

B. – CONSTRUCTION ENGINEERING SERVICES (INDEPENDENCE ROAD – PHASE IV) – (Informational/Discussion)

No action taken.

C. – AN ORDINANCE DECLARING THE RESULTS OF AN ELECTION HELD ON TUESDAY, AUGUST 7th, 2018 FOR THE PURPOSE OF IMPOSING A LOCAL USE TAX AT THE SAME RATE AS THE LOCAL SALES TAX RATE OF THE CITY OF WELDON SPRING FOR PURCHASES FROM OUT-OF-STATE VENDORS THAT EXCEED A TOTAL OF TWO THOUSAND DOLLARS IN A YEAR, AND MATTERS RELATING THERETO – (Ald. Martiszus)

**** Alderman Martiszus moved to introduce Bill #1111 for the first reading and Alderman Clutter seconded the motion. The motion carried.*

D. – NEWSLETTER APPROVAL – (Discussion/Motion)

Alderman Clutter said that he found this Newsletter to be unacceptable because he felt that it should contain more information than what it did. He stated that he would not accept this style of Newsletter in the future.

****Alderman Martiszus made a motion to approve the Newsletter as submitted.*

Alderman Baker seconded the motion and the motion carried.

There were three “yes” votes, one “no” vote and two absents.

Alderman Clutter voted “no” and Aldermen Hillmer and Schwaab were not present.

REPORTS & COMMITTEES

City Administrator: The City Administrator (Michael Padella) had submitted his report previously.

3.) – City Clerk Job Description Review: **Mr. Padella** said that he and the City Clerk (Moe Kwiatkowski) have reviewed the current job description for this position and made some recommendations of duties/activities and skills to be added, reassigned or removed. He continued by saying that he would like to finalize the City Clerk job description so that we can begin searching for candidates to interview.

**** Alderman Baker made a motion to accept the City Clerk job descriptions as submitted and Alderman Clutter seconded the motion.*

Alderman Martiszus said that he felt that this was a key role position and believed that a full board should be present for the final vote. He also stated that he would like to review the job description a little more before any discussion is had.

Alderman Baker said that he understood and withdrew his motion.

Alderman Clutter withdrew his second.

Alderman Baker stated that he would not be in attendance for the Board meeting of September 27th, 2018 but (for the record) he agreed with the City Clerk job description that was presented.

5.) – St. Charles County 2015 International Codes with Amendments: **Alderman Baker** asked why we couldn't just have new codes passed automatically when the County changes or amends their codes.

The **City Administrator** said that it is not recommended. He said that we adopt a new ordinance when County upgrades.

There was discussion over City versus County when Codes are amended and were any variances allowed.

****Alderman Clutter moved to have an Ordinance drawn up to adopt the County Building Codes and to also review every six months. Alderman Martiszus seconded the motion and the motion carried.*

City Attorney:

Discussion over Proposition D which will be on the November ballot.

Planning & Zoning Commission:

No report given.

Committee Reports:

CERT: **Mayor Licklider** said that he still doesn't understand why the City has three C.E.R.T. trailers.

Alderman Clutter said that he would like to see more training classes given on this.

Finance: **Alderman Clutter** gave the following report:

1.– Next Finance Committee meeting is September 26th, 2018. They hope to finalize the FY 2017 audit and will hopefully have a recommendation ready to present to the Board for the auditing firm choice for the next three years. He also stated that the bank has taken the City's reserve monies and put them into a separate account and only a few people will know what's in that account. He said that this would protect the money.

Parks/Recreation: No report given.

RECEIPTS & COMMUNICATIONS:

Alderman Baker said that the Whitmoor Subdivision has installed a video security camera on their front gate.

Alderman Kolb said another resident is having problems with their driveway since the completion of Independence Road (Phase III) and will be coming in front of the Board and asking for assistance.

Alderman Clutter said that it's his understanding that the Camelot Subdivision will be having an outing in the City Park on September 30th from 2 to 4 PM.

Alderman Clutter asked what the status was on the RFQ for appraisal services regarding the Vanguard Apartments.

Mayor Licklider said that the RFQ notice had been put into the paper and the deadline for response was 09/24/18. He continued by saying that he would appoint people to

review the RFQ's received and to make a recommendation to the Board. He also stated that no elected officials would be involved in the review.

Alderman Baker said that the selection of the appraiser still has to come in front of the Board for approval.

Mayor Lickliger said that he spoke with the City Engineer (Mike Meiners) on the changes for Sammelman Road.

Alderman Clutter wanted to know if the City of St. Peters would help us, not necessarily money but in support of the project if nothing else.

The **Mayor** stated that he was having lunch with them soon and he would talk to them.

WORK SESSION:

The Mayor reminded the Board of the Work Session set for Thursday, September 20th, 2018 at 6:00 PM for the Chapter 400 changes.

CLOSED SESSION:

There was no closed session called for.

ADJOURNMENT:

**** Alderman Kolb moved to adjourn the meeting at 8:45 PM and Alderman Baker seconded the motion. The motion carried and the meeting was adjourned.*

Respectfully Submitted: _____

M. Kwiatkowski, MRCC

City Clerk