

Our Vision - The City of Weldon Spring fosters a premier Community that is a safe place to live and enjoy life.



**CITY OF WELDON SPRING
BOARD OF ALDERMEN REGULAR MEETING
ON THURSDAY, AUGUST 28, 2025, AT 7:30 P.M.
WELDON SPRING CITY HALL
5401 INDEPENDENCE ROAD
WELDON SPRING, MISSOURI 63304**

******TENTATIVE AGENDA******

A NOTICE IS HEREBY GIVEN that the Regular Board of Aldermen Meeting will be in person on Thursday, August 28, 2025, at seven thirty in the evening (7:30 PM). The meeting will be held at Weldon Spring City Hall, 5401 Independence Road, Weldon Spring, Missouri, 63304, with the following tentative agenda:

******AGENDA******

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL and DETERMINATION OF A QUORUM**
- 4. CITIZENS COMMENTS** – The public must be in person to speak during Citizens Comments or send comments in writing to the City Clerk (at bhanks@weldonspring.org) prior to the Board meeting. Anyone wishing to speak shall state their name, their address, and limit their remarks to 3 minutes.
- 5. APPROVAL OF MINUTES**
 - A. August 14, 2025 – Regular Board Meeting Minutes
- 6. CITY TREASURER'S PACKET**
 - A. Paid Bills (August 8, 2025 – August 21, 2025)
- 7. UNFINISHED BUSINESS**
- 8. NEW BUSINESS**
 - A. An Ordinance Adopting the Budget for Fiscal Year 2026 for the City of Weldon Spring, Missouri, and Matters Relating Thereto – **Alderman Clutter**
 - B. Personnel Manual Proposed Changes – **City Administrator**
- 9. COMMITTEE REPORTS/DISCUSSIONS**
 - A. City Administrator Report (Informational) – **City Administrator**
- 10. RECEIPTS & COMMUNICATIONS**
- 11. ADJOURNMENT**



Our Mission - The City of Weldon Spring will provide premier public services to the Community with integrity, transparency, and fiscal responsibility.

**CITY OF WELDON SPRING
REGULAR MEETING OF THE BOARD OF ALDERMEN
AUGUST 14, 2025**

CALL TO ORDER: The Weldon Spring Board of Aldermen met for their regular meeting at Weldon Spring City Hall, 5401 Independence Road on Thursday, July 24, 2025, at 7:30 PM with Mayor Donald Licklider presiding.

PLEDGE OF ALLEGIANCE: Mayor Licklider asked everyone in attendance to stand and join in reciting the Pledge of Allegiance.

On a roll call, the following Aldermen were present:

Ward 1:	Alderman Clutter	Alderman Yeager
Ward 2:	Alderman Conley	Alderman Kolb
Ward 3:	Alderman Martiszus	Alderman Culver

A quorum was declared.

Also present were Mayor Licklider, Bob Wohler (City Attorney), Don Stolberg (City Administrator), and Bill Hanks (City Clerk).

PUBLIC COMMENTS:

- **Tim Mathis, 12 Cedar Knolls Court:** Mr. Mathis stated that he currently operates a short-term rental in his basement, and he was recently informed that his property is located in a zoning district where short-term rentals are not permitted. He requested that the Board consider establishing a process and regulations to allow short-term rentals within his zoning district.
- **Diane Warmann, 5700 Independence Road:** Ms. Warmann urged the Board to explore more cost-effective options for a new City Hall, stating that the estimates she has seen appear very costly. She also requested that the Board consider adding streetlights along Independence Road and Wolfrum Road to enhance public safety.
- **Jim Bushart, 527 Spring Bluff Drive:** Mr. Bushart spoke in support of a temporary sign variance for TapNTable, noting that the signage would help increase visibility for the new business.

MINUTES:

July 24, 2025 – Regular Board Meeting Minutes: Alderman Clutter moved to approve the minutes from the July 10, 2025, regular meeting, as submitted. The motion was seconded by Alderman Yeager. **Motion carried** with 5 ayes. Alderman Martiszus abstained from voting.

August 2, 2025 – Special Work Session Minutes: Alderman Clutter moved to approve the minutes from the August 2, 2025, special work session, as submitted. The motion was seconded by Alderman Martiszus. **Motion carried** with 5 ayes. Alderman Yeager abstained from voting.

TREASURER’S REPORT:

Alderman Clutter made a motion to accept the Treasurer’s packet of paid bills from July 18, 2025, to August 7, 2025, and June 2025 Credit Card Bill, as submitted. The motion was seconded by Alderman Yeager. **Motion carried** with 6 ayes.

UNFINISHED BUSINESS:

There was no unfinished business at this time.

NEW BUSINESS:

Signage Variance for 1048 Wolfrum Road (TapNTable – Temporary Signage): After discussion, Alderman Martiszus made a motion to approve a sign variance for TapNTable to allow one (1) temporary banner on the building and three (3) temporary feather flags along Highway 94. The temporary signage may remain in place for up to fifty-six (56) days or until the permanent wall sign is installed, whichever occurs first. The motion was seconded by Alderman Yeager. The motion carried with four (4) ayes. Aldermen Clutter and Culver voted no.

Short-Term Rentals Discussion: After discussion, the Board directed Mr. Wohler, City Attorney, to draft reasonable regulations for the Planning & Zoning Commission to review. In addition, City staff will contact homeowner associations within the City to determine whether their covenants and restrictions address short-term rentals.

Final Escrow Release for Improvement for 400 Siedentop Road: Alderman Clutter made a motion to release the remaining of the site improvement performance bond to Weldon Springs RE, LLC, seconded by Alderman Culver. **Motion carried** with 6 ayes.

Bill #1254 – An Ordinance Amending the Fiscal Year 2025 Annual Operating Budget of the City of Weldon Spring, Missouri: Alderman Clutter moved to introduce Bill #1245 for its first reading by title only. Alderman Yeager seconded the motion and the **motion carried**.

Note: Mayor Licklider informed the Board that he requested a double reading of Bill #1245 in order to amend the FY 2025 Budget before the Finance Committee considers recommending the FY 2026 Budget to the Board of Aldermen.

Alderman Culver made a motion to invoke the emergency clause to approve Bill #1245 for its second and final reading by title only. Alderman Clutter seconded the motion.

On a roll call vote, the Bill #1245 was placed as Ordinance 25-12 as follows:

AYES: 6 - Clutter, Conley, Culver, Kolb, Martiszus, and Yeager
NOES: 0
ABSENT: 0

A Resolution Authorizing Staff of the City Of Weldon Spring to Proceed with Investigating Financing, Design, Engineering, and Construction of a New City Hall Facility to Meet Current and Future Operational Needs: Alderman Culver made a motion to approve Resolution 08-14-25, seconded by Alderman Martiszus. **Motion carried** with 6 ayes.

REPORTS & COMMITTEES:

Public Safety Report: The July Crime Statistic Report was submitted to the elected officials prior to the meeting.

Alderman Yeager stated that he had recently received a constituent complaint regarding ongoing speeding on Pitman Hill Road and frequent violations of the stop sign at the intersection of Pitman Hill Road and Sammelmann Road. A brief discussion followed.

Parks & Recreation Advisory Committee (PRAC) Report: Alderman Conley gave an update from the PRAC meeting on August 6, 2025.

Finance Committee Report: Alderman Clutter stated that the Finance Committee is scheduled to meet on August 19, 2025, at 2:30 PM to finalize the FY 2026 Budget and prepare a recommendation for the Board's review at the August 28, 2025 meeting.

City Administrator Report: The City Administrator Report was submitted to the Board prior to the meeting.

RECEIPTS & COMMUNICATIONS:

Alderman Clutter stated that an Alderman should not sponsor a Bill or Resolution if they are in opposition to it.

ADJOURNMENT:

Alderman Kolb moved to adjourn the meeting at 8:43 PM, seconded by Alderman Culver. **Motion carried** with 5 ayes.

Respectfully submitted,

William C. Hanks, City Clerk

**PAID BILLS TO BE APPROVED
AUG 8, 2025 -- AUG 21, 2025**

EXCEPT FOR THE ITEMS NOTED, THE ATTACHED LIST IS APPROVED BY THE BOARD OF ALDERMAN FOR PAYMENT. APPROVED THIS
28TH DAY OF AUG 2025 _____, MAYOR

Report Title		Claims Report	
Period	08/8/2025 To 08/21/2025		
Vendor Name	References	Amount	Date
AMEREN MISSOURI	SIEDENTOP PARK 06/26-07/27/25	\$17.33	8/15/2025
ANIMAL CARE SERVICE INC	DEER REMOVAL JULY 2025	\$375.00	8/15/2025
BUILDINGSTARS OPERATIONS INC	CLEANING SERVICE AUG 2025	\$240.00	8/15/2025
COCHRAN	M25-9092 WOLFRUM ROAD SLIDE	\$2,580.00	8/15/2025
COCHRAN	M25-9092 WOLFRUM ROAD SLIDE	\$6,000.00	8/15/2025
CUIVRE RIVER ELECTRIC	CITY HALL ELECTRIC 06/22-07/22	\$250.82	8/15/2025
CUIVRE RIVER ELECTRIC	SHED 06/22-07/22	\$266.72	8/15/2025
CUIVRE RIVER ELECTRIC	ELE CABIN 06/22-07/22	\$37.40	8/15/2025
CUIVRE RIVER ELECTRIC	ELE BARN 06/22-07/22	\$34.00	8/15/2025
DOUGLAS R SMITH	JULY 2025 SERVICE	\$650.00	8/5/2025
DP PET PRODUCTS, LLC	PICK UP BAGS	\$188.14	8/15/2025
DUCKETT CREEK	SEWER JUNE 2025	\$26.75	8/15/2025
FASTSIGNS	INDEPENDENCE CELEBRATION SIGN	\$422.81	8/5/2025
FICK SUPPLY SERVICE INC	TOPSOIL FOR PARK	\$180.00	8/15/2025
FICK SUPPLY SERVICE INC	TOPSOIL FOR PARK	\$195.00	8/15/2025
INCREDIBLE ENGRAVINGS	NAME PLATE FOR ARC ALT	\$22.58	8/15/2025
ROBERT WOHLER	JULY 2025 SERVICES	\$70.00	8/15/2025
ST CHARLES IT	JULY 2025	\$712.50	8/15/2025
Total		\$12,269.05	

BILL NO. _____

ORDINANCE NO. _____

**AN ORDINANCE ADOPTING THE BUDGET FOR FISCAL YEAR 2026 FOR THE
CITY OF WELDON SPRING, MISSOURI, AND MATTERS RELATING THERETO**

**BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF
WELDON SPRING, MISSOURI AS FOLLOWS:**

SECTION 1: That the budget for the fiscal year 2026, beginning October 1, 2025, and ending September 30, 2026, for the City of Weldon Spring, Missouri which is attached as Exhibit "A" hereto, is hereby adopted.

SECTION 2: That this Ordinance shall be in full force and effect upon its enactment and approval.

*READ TWO TIMES AND PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF
WELDON SPRING, MISSOURI, THIS _____ DAY OF _____ 2025.*

Donald D. Licklider, Mayor

Attest:

William C. Hanks, City Clerk

BILL NO. _____

ORDINANCE NO. _____

To approve Bill #

Motioned: _____

Seconded: _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>
Clutter	_____	_____	_____
Conley	_____	_____	_____
Culver	_____	_____	_____
Kolb	_____	_____	_____
Martiszus	_____	_____	_____
Yeager	_____	_____	_____
Licklader	_____	_____	_____

Absent: _____

EXECUTIVE SUMMARY

Fiscal Year 2026 Budget Preface

The following is the Executive Summary for the proposed FY 2026 Budget, which begins on October 1, 2025, and concludes on September 30, 2026. FY 2026 continues the City's focus on long-term strategic planning, particularly regarding the future of City Hall, maintaining public safety and infrastructure, and enhancing community amenities. Several capital and special projects from FY 2025 will carry forward, while new initiatives will address community priorities identified in recent studies and ongoing citizen engagement.

FY 2025 Recap:

The FY 2025 Budget began on October 1, 2024, and concludes on September 30, 2025. Major accomplishments include:

- Completion of the Westwood Drive Sidewalk Extension and Pedestrian Crossing projects early in the fiscal year.
- Implementation of "Back" Wolfrum Road safety enhancements, including edge striping, new signage, and further investigation into concept planning and funding sources for additional roadway improvements. Emergency repairs on the Wolfrum Road slide were also completed.
- Upgrades to the City Park, including the installation of new inclusive playground equipment and lake enhancements with a new fountain and aerators.
- Successful hiring of a Community Engagement Coordinator to expand community programming and secure external funding.
- Launch of the ClearGov financial software platform, significantly improving transparency and efficiency in financial reporting.

The FY 2025 year-end projected net balances by fund are as follows. Additional detail can be found in the "Exhibit A – FY 2025 Budget" document:

- General Fund 10: positive \$104,592
- Parks/Facilities Fund 20: negative (\$37,557)
- State Revenue Sharing Fund 22: positive \$351,399
- Road & Bridge Fund 23: negative (\$199,133)
- Sewer Funds 30-33: neutral (\$0)

The net outcome of the above projected year-end revenues and expenditures will generate an estimated surplus of \$219,301 for FY 2025. This is significantly better than the original budgeted net deficit of (\$190,215). From a financial standpoint, FY 2025 was marked by both planned deficits and minimal targeted reserve usage. Reserve funds were used to cover shortfalls in the Parks/Facilities Fund 20 and Road & Bridge Fund 23, while General Fund 10 and State Revenue Sharing Fund 22 closed the year with surpluses. Reserve investments increased from \$3,429,356 at the end of FY 2024 to \$4,054,291 at the end of July 2025.

FY 2026 Budget Summary:

The FY 2026 draft budget reflects cautious capital spending as the City continues evaluating options for City Hall. This planning effort remains a top priority alongside roadway maintenance, park improvements, and enhanced public engagement.

Net Revenues Minus Expenditures for FY 2026:

- **General Fund 10:** \$25,463
- **Parks/Facilities Fund 20:** \$36,092
- **State Revenue Sharing Fund 22:** \$290,216
- **Road & Bridge Fund 23:** \$8,876
- **Sewer Funds 30–33:** \$0

The above summary represents a projected combined surplus of **\$360,647**. Positive balances in all four major operating funds will allow the City to strengthen reserves while still addressing priority projects.

In anticipation of continued staffing shortages within the St. Charles County Highway Department, contracted pavement repairs are capped at \$400,000. As such, we have adjusted the concrete and asphalt repairs/replacements to align with the County requirements. We are adding \$100,000 for additional road repairs in excess of the County repairs, and also \$25,000 for curb repairs.

Key FY 2026 Initiatives and Capital/Special Projects

- **City Hall Planning** – Determine the most feasible and cost-effective option for City Hall and develop an implementation and financing plan.
- **Comprehensive Plan** – Fund the creation of a new Comprehensive Plan that updates and enhances the City's current plan.
- **Police Services** – Additional funds were designated for more police presence, increasing dedicated officer coverage to 16 hours per day, compared to 10 hours per day under the previous contract. This additional Police Service is funded by the 1% Roads and Police tax.
- **Park Enhancements** – Continue improvements to the City Park and park buildings, expand event programming, and pursue additional recreational amenities.
- **Wolfrum Road Safety Study** – Complete the second portion of the Wolfrum Road Safety Study, to include safety concept planning and funding applications.
- **Roadway Maintenance** – Maintain the 2% annual concrete roadway replacement goal, with contingency plans for contracted work if county resources remain limited.
- **Legislative Showcase** – Continue participation and visibility at the annual St. Charles County Legislative Showcase.

- **Technology Upgrades** – Expand ClearGov integration to improve financial tracking, capital planning, and public access to data, as well as new recreation software to allow for integrated pavilion and field reservations.
- **Vehicle Addition** – Acquire a second city vehicle to alleviate problems caused by sharing the current vehicle.

Please refer to the “Table 1 – FY 2026 Budget Capital/Special Projects/Major Changes Summary” attachment for the full list with additional details.

FY 2026 Budget - Final Summary and Management’s Opinion

The FY 2026 Budget aligns with the City’s Vision — *“The City of Weldon Spring fosters a premier Community that is a safe place to live and enjoy life”* — and its Mission — *“The City of Weldon Spring will provide premier public services to the Community with integrity, transparency, and fiscal responsibility.”*

Weldon Spring continues to be the highest/best ranked community in St. Charles County for average Pavement Condition Index or PCI. We are increasing the number of park concerts and events for everyone to enjoy. We provide programs for residents such as the document shred and electronics recycling event held at the City Park in the spring, which offers both convenience and affordability to the community.

The City enters FY 2026 with stable reserves, a strong capital asset base, and momentum from recent investments in parks, infrastructure, and public safety. Through prudent fiscal management, strategic planning, and active community engagement, Weldon Spring is positioned for continued success. These efforts will ensure a high quality of life for its residents.

In closing, Management, Staff, and the Elected Officials are proud of the many accomplishments pursued and completed in recent years. These efforts have enhanced and built on Weldon Spring’s reputation as a wonderful place to live. Through our collective efforts Weldon Spring will continue to be a premier community and have a very bright future.

A	B	J	K	L	M	N	O	P	Q	S	T	U	V	W
1	Exhibit A:	FY 2026 Budget												
2	Chart 1.1 - Revenues:													
3														
4	Fund 10 General Fund													
5	Recurring Revenue Sources	\$ 578,262	\$ 721,402	\$ 766,764	\$ 751,150	\$ 765,505	-0.2%	\$ 739,270		\$ 749,896	\$ 760,645	\$ 771,606	\$ 782,773	\$ 794,257
6	Grants/One-time Funding Sources	\$ 563,954	\$ 1,134,053	\$ -	\$ -	\$ -	0.0%	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
7	Total General Fund Revenue	\$ 1,142,216	\$ 1,855,455	\$ 766,764	\$ 751,150	\$ 765,505	-0.2%	\$ 739,270		\$ 749,896	\$ 760,645	\$ 771,606	\$ 782,773	\$ 794,257
8														
9	Fund 20 Parks & Facilities Fund													
10	Recurring Revenue Sources	\$ 448,942	\$ 536,870	\$ 577,757	\$ 537,500	\$ 622,677	7.8%	\$ 607,000		\$ 635,110	\$ 664,577	\$ 695,466	\$ 727,850	\$ 761,800
11	Grants/One-time Funding Sources	\$ 75,185	\$ -	\$ -	\$ -	\$ 60,292	0.0%	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
12	Total Parks Fund Revenue	\$ 524,127	\$ 536,870	\$ 577,757	\$ 537,500	\$ 682,969	18.2%	\$ 607,000		\$ 635,110	\$ 664,577	\$ 695,466	\$ 727,850	\$ 761,800
13														
14	Fund 22 State Revenue Sharing Fund													
15	Recurring Revenue Sources	\$ 244,985	\$ 982,341	\$ 1,248,166	\$ 1,164,420	\$ 1,342,200	7.5%	\$ 1,342,000		\$ 1,372,895	\$ 1,393,884	\$ 1,415,219	\$ 1,447,890	\$ 1,481,359
16	Grants/One-time Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
17	Total State Rev. Sharing Fund Revenue	\$ 244,985	\$ 982,341	\$ 1,248,166	\$ 1,164,420	\$ 1,342,200	7.5%	\$ 1,342,000		\$ 1,372,895	\$ 1,393,884	\$ 1,415,219	\$ 1,447,890	\$ 1,481,359
18														
19	Fund 23 Road and Bridge Fund* Note this fund is shown for the full year of activities.													
20	Recurring Revenue Sources	\$ 242,255	\$ 558,550	\$ 245,544	\$ 252,251	\$ 252,251	2.7%	\$ 257,283		\$ 261,786	\$ 267,022	\$ 272,363	\$ 277,810	\$ 283,366
21	Grants/One-time Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ 240,000		\$ 264,000	\$ 290,400	\$ 319,440	\$ 351,384	\$ 386,522
22	Total Road & Bridge Revenue	\$ 242,255	\$ 558,550	\$ 245,544	\$ 252,251	\$ 252,251	2.7%	\$ 497,283		\$ 525,786	\$ 557,422	\$ 591,803	\$ 629,194	\$ 669,889
23														
24	Fund 30: Sewer Operations & Maintenance													
25	Recurring Revenue Sources	\$ 21,542	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
26	Grants/One-time Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
27	Total Sewer Fund Revenue	\$ 21,542	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
28														
29	Total Revenues Across All Funds:	\$ 2,175,125	\$ 3,933,215	\$ 2,838,231	\$ 2,705,321	\$ 3,042,926	7.21%	\$ 3,185,553		\$ 3,283,688	\$ 3,376,528	\$ 3,474,094	\$ 3,587,706	\$ 3,707,304
30														

A	B	J	K	L	M	N	O	P	Q	S	T	U	V	W
31														
32	Chart 1.2 - Expenditures:													
33														
34	Fund 10 General Fund													
35	Operating Expenses	\$ 505,935	\$ 542,331	\$ 1,735,083	\$ 680,058	\$ 660,914	-61.9%	\$ 643,807		\$ 697,789	\$ 720,925	\$ 741,532	\$ 766,505	\$ 792,564
36	One-time Capital/Special Project Exp.	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ 70,000		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
37	Total General Fund Expenditures	\$ 505,935	\$ 542,331	\$ 1,735,083	\$ 680,058	\$ 660,914	-61.9%	\$ 713,807		\$ 707,789	\$ 730,925	\$ 751,532	\$ 776,505	\$ 802,564
38														
39	Fund 20 Parks & Facilities Fund													
40	Operating Expenses	\$ 314,155	\$ 295,537	\$ 273,023	\$ 442,484	\$ 323,486	18.5%	\$ 503,408		\$ 552,211	\$ 572,380	\$ 593,403	\$ 615,319	\$ 638,168
41	One-time Capital/Special Project Exp.	\$ 52,482	\$ 481,164	\$ 646,844	\$ 370,000	\$ 397,040	-38.6%	\$ 67,500		\$ -	\$ -	\$ -	\$ -	\$ -
42	Total Parks Fund Expenditures	\$ 366,637	\$ 776,701	\$ 919,867	\$ 812,484	\$ 720,526	-21.7%	\$ 570,908		\$ 552,211	\$ 572,380	\$ 593,403	\$ 615,319	\$ 638,168
43														
44	Fund 22 State Revenue Sharing Fund													
45	Operating Expenses	\$ 244,984	\$ 578,297	\$ 483,812	\$ 833,493	\$ 573,756	18.6%	\$ 1,051,784		\$ 1,055,240	\$ 1,100,818	\$ 1,150,127	\$ 1,202,199	\$ 1,257,224
46	One-time Capital/Special Project Exp.	\$ 341,837	\$ -	\$ -	\$ -	\$ 417,045	0.0%	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
47	Total State Rev. Sharing Fund Expenditures	\$ 586,821	\$ 578,297	\$ 483,812	\$ 833,493	\$ 990,801	104.8%	\$ 1,051,784		\$ 1,055,240	\$ 1,100,818	\$ 1,150,127	\$ 1,202,199	\$ 1,257,224
48														
49	Fund 23 Road and Bridge Fund* Note this fund is shown for the full year of activities.													
50	Operating Expenses	\$ 472,484	\$ 627,198	\$ 340,242	\$ 569,500	\$ 451,384	32.7%	\$ 488,407		\$ 512,827	\$ 538,469	\$ 565,392	\$ 593,662	\$ 623,345
51	One-time Capital/Special Project Exp.						0.0%	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
52	Total Road & Bridge Expenditures	\$ 472,484	\$ 627,198	\$ 340,242	\$ 569,500	\$ 451,384	32.7%	\$ 488,407		\$ 512,827	\$ 538,469	\$ 565,392	\$ 593,662	\$ 623,345
53														
54	Fund 30: Sewer Operations & Maintenance													
55	Operating Expenses	\$ 32,365	\$ 10,246	\$ -	\$ -	\$ -	0.0%	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
56	One-time Capital/Special Project Exp.	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
57	Total Sewer Fund Expenditures	\$ 32,365	\$ 10,246	\$ -	\$ -	\$ -	0.0%	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
58														
59	Total Expenditures Across All Funds:	\$ 1,964,242	\$ 2,534,773	\$ 3,479,004	\$ 2,895,536	\$ 2,823,624	-18.8%	\$ 2,824,906		\$ 2,828,068	\$ 2,942,592	\$ 3,060,454	\$ 3,187,684	\$ 3,321,301
60														

	A	B	J	K	L	M	N	O	P	Q	S	T	U	V	W
61															
62	Chart 1.3 – Net Revenues Less Expenditures:														
63		Fund Name	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY 25 Budget	FY 25 Year-End Estimate	% Change	FY 26 Budget	FY 27 Forecast	FY 28 Forecast	FY 29 Forecast	FY 30 Forecast	FY 31 Forecast	
64		Fund 10 General Fund	\$ 636,281	\$ 1,313,124	\$ (968,319)	\$ 71,092	\$ 104,592	111%	\$ 25,463	\$ 42,107	\$ 29,720	\$ 20,073	\$ 6,268	\$ (8,307)	
65		Fund 20 Parks & Facilities Fund	\$ 157,490	\$ (747,277)	\$ (1,035,921)	\$ (274,984)	\$ (37,557)	-96%	\$ 36,092	\$ 82,899	\$ 92,197	\$ 102,063	\$ 112,531	\$ 123,632	
66		Fund 22 State Revenue Sharing Fund	\$ (341,836)	\$ 404,043	\$ 764,354	\$ 330,927	\$ 351,399	-54%	\$ 290,216	\$ 317,655	\$ 293,066	\$ 265,093	\$ 245,691	\$ 224,135	
67		Fund 23 Road and Bridge Fund	\$ (230,229)	\$ (68,648)	\$ (94,698)	\$ (317,249)	\$ (199,133)	110%	\$ 8,876	\$ 12,959	\$ 18,954	\$ 26,411	\$ 35,532	\$ 46,544	
68		Fund 30 Sewer	\$ (10,824)	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
69		Total Net Revenues Less Expenditures	\$ 210,883	\$ 901,242	\$ (1,334,584)	\$ (190,215)	\$ 219,301	-116%	\$ 360,647	\$ 455,620	\$ 433,937	\$ 413,640	\$ 400,022	\$ 386,003	
70															
71	Chart 1.4 - Transfers from Fund Reserves:														
72		Fund Name	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY 25 Budget	FY 25 Year-End Estimate		FY 26 Budget	FY 27 Forecast	FY 28 Forecast	FY 29 Forecast	FY 30 Forecast	FY 31 Forecast	
73		Fund 10 General Fund	\$ 636,281	\$ 1,313,124	\$ (968,319)	\$ 71,092	\$ 104,592		\$ 25,463	\$ 42,107	\$ 29,720	\$ 20,073	\$ 6,268	\$ (8,307)	
74			\$ -	\$ 1,134,053	\$ -				\$ -					\$ 8,307	
75		Fund 20 Parks & Facilities Fund	\$ 157,490	\$ (747,277)	\$ (1,035,921)	\$ (274,984)	\$ (37,557)		\$ 36,092	\$ 82,899	\$ 92,197	\$ 102,063	\$ 112,531	\$ 123,632	
76			\$ -	\$ -	\$ -				\$ -						
77		Fund 22 State Revenue Sharing Fund	\$ (341,836)	\$ 404,043	\$ 764,354	\$ 330,927	\$ 351,399		\$ 290,216	\$ 317,655	\$ 293,066	\$ 265,093	\$ 245,691	\$ 224,135	
78			\$ 101,994	\$ -	\$ -				\$ -						
79		Fund 23 Road and Bridge Fund	\$ (230,229)	\$ (68,648)	\$ (94,698)	\$ (317,249)	\$ (199,133)		\$ 8,876	\$ 12,959	\$ 18,954	\$ 26,411	\$ 35,532	\$ 46,544	
80			\$ 251,679	\$ -	\$ 365,646				\$ -						
81		Fund 30 Sewer	\$ (10,824)	\$ -	\$ -		\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
82			\$ 10,310	\$ -	\$ -		\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
83			\$ 574,866	\$ 2,035,294	\$ (968,938)	\$ (190,215)	\$ 219,301		\$ 360,647	\$ 455,620	\$ 433,937	\$ 413,640	\$ 400,022	\$ 394,310	
84															
85	Chart 1.5 - Audited Fiscal Year-End Fund Balances & Forecasted Year-End Fund Balances:														
NOTE: The Fund Balances include the portion of "Emergency" Fund Reserves.															
		Fund Name	FY 22 Fund Balances	FY 23 Fund Balances	FY 24 Fund Balances	FY 25 Beginning Balance	FY 25 YE Fund Bal. Estimate		FY 26 YE Fund Bal. Est.	FY 27 Fund Bal. Est.	FY 28 Fund Bal. Est.	FY 29 Fund Bal. Est.	FY 30 Fund Bal. Est.	FY 31 Fund Bal. Est.	
86		Fund 10 General Fund	\$ 2,331,867	\$ 1,542,890	\$ 1,648,570	\$ 1,648,570	\$ 1,753,162		\$ 1,778,624	\$ 1,820,731	\$ 1,850,452	\$ 1,870,525	\$ 1,876,793	\$ 1,868,486	
87		Fund 20 Parks & Facilities Fund	\$ 2,093,287	\$ 1,946,487	\$ 1,530,355	\$ 1,530,355	\$ 1,492,798		\$ 1,528,891	\$ 1,611,790	\$ 1,621,088	\$ 1,713,854	\$ 1,733,618	\$ 1,837,485	
88		Fund 22 & 23 State Rev./Road & Bridge	\$ 46,490	\$ 356,125	\$ 1,072,195	\$ 1,072,195	\$ 1,224,461		\$ 1,523,554	\$ 1,854,168	\$ 1,835,573	\$ 2,145,671	\$ 2,116,796	\$ 2,416,349	
89		Fund 30 Sewer	\$ 88,126	\$ 88,126	\$ 88,126	\$ 88,126	\$ 88,126		\$ 88,126	\$ 88,126	\$ 88,126	\$ 88,126	\$ 88,126	\$ 88,126	
90		Totals:	\$ 4,559,770	\$ 3,933,628	\$ 4,339,246	\$ 4,339,246	\$ 4,558,547		\$ 4,919,195	\$ 5,374,815	\$ 5,395,238	\$ 5,818,176	\$ 5,815,334	\$ 6,210,446	
91															
92															
93	Note: The City's "Emergency" Reserve Policy Target for FY 2025 is \$1,262,847 among all major funds.														

Exhibit B: FY 2026 Budget Trends & Forecast											
Chart 2.1 - Revenues:											
Name	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY 25 Year-End Estimate	FY 26 Budget	FY 27 Forecast	FY 28 Forecast	FY 29 Forecast	FY 30 Forecast	FY 31 Forecast	
Fund 10 General Fund	1,142,216	1,855,455	766,764	765,505	739,270	749,896	760,645	771,606	782,773	794,257	
Fund 20 Parks & Facilities Fund	524,127	536,870	577,757	682,969	607,000	635,110	664,577	695,466	727,850	761,800	
Fund 22 State Rev. Sharing Fund	244,985	982,341	1,248,166	1,342,200	1,342,000	1,372,895	1,393,884	1,415,219	1,447,890	1,481,359	
Fund 23 Road and Bridge Fund	242,255	558,550	245,544	252,251	497,283	525,786	557,422	591,803	629,194	669,889	
Funds 30, 31 & 33 Sewer Funds	21,542	0	0	0	0	0	0	0	0	0	
Total Revenues	2,175,125	3,933,215	2,838,231	3,042,926	3,185,553	3,283,688	3,376,528	3,474,094	3,587,706	3,707,304	
% Change	-1%	81%	-28%	7%	5%	3%	3%	3%	3%	3%	

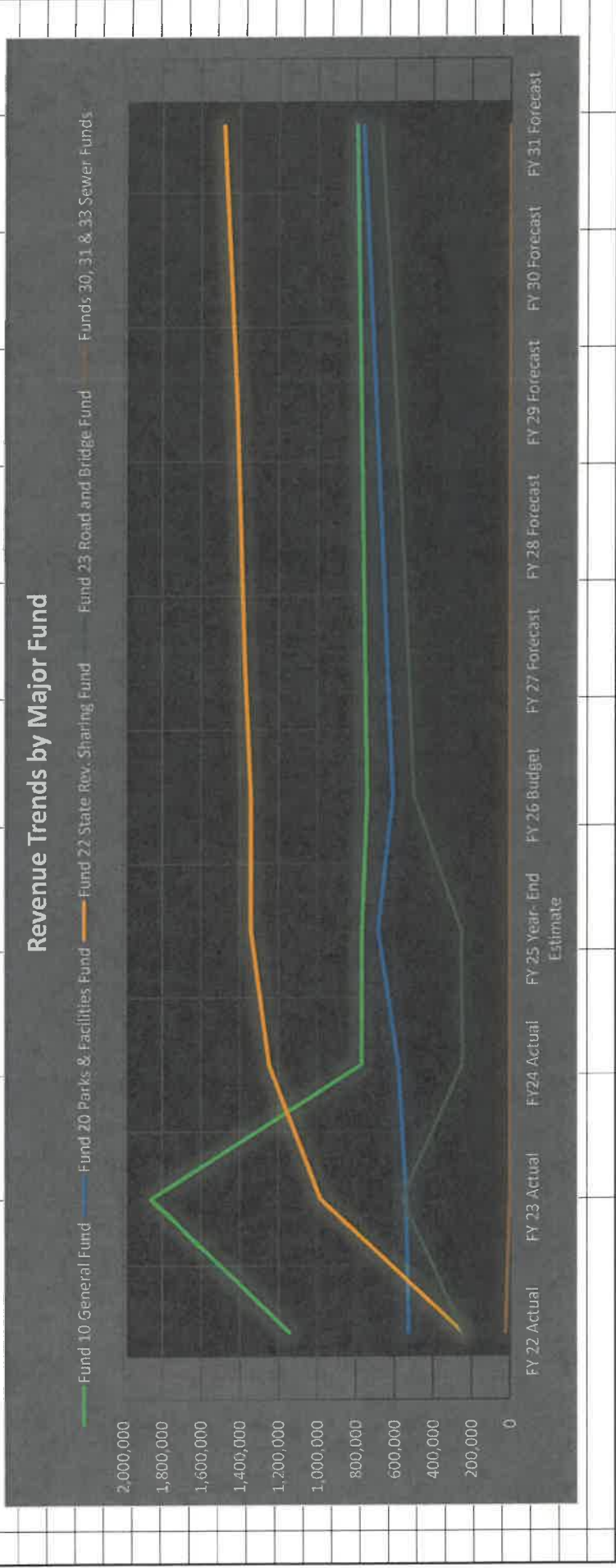


Chart 2.2 - Expenditures:

Name	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY 25 Year-End Estimate	FY 26 Budget	FY 27 Forecast	FY 28 Forecast	FY 29 Forecast	FY 30 Forecast	FY 31 Forecast
Fund 10 General Fund	505,935	542,331	1,735,083	660,914	713,807	707,789	730,925	751,532	776,505	802,564
Fund 20 Parks & Facilities Fund	366,637	1,284,147	919,867	720,526	570,908	552,211	572,380	593,403	615,319	638,168
Fund 22 State Rev. Sharing Fund	586,821	578,297	483,812	990,801	1,051,784	1,055,240	1,100,818	1,150,127	1,202,199	1,257,224
Fund 23 Road and Bridge Fund	472,484	627,198	340,242	451,384	488,407	512,827	538,469	565,392	593,662	623,345
Funds 30, 31 & 33 Sewer Funds	32,365	0	0	0	0	0	0	0	0	0
Total Expenditures	1,964,242	3,031,974	3,479,004	2,823,624	2,824,906	2,828,068	2,942,592	3,060,454	3,187,684	3,321,301
% Change	3%	54%	15%	-7%	0%	0%	4%	4%	4%	4%

Expenditure Trends by Major Fund

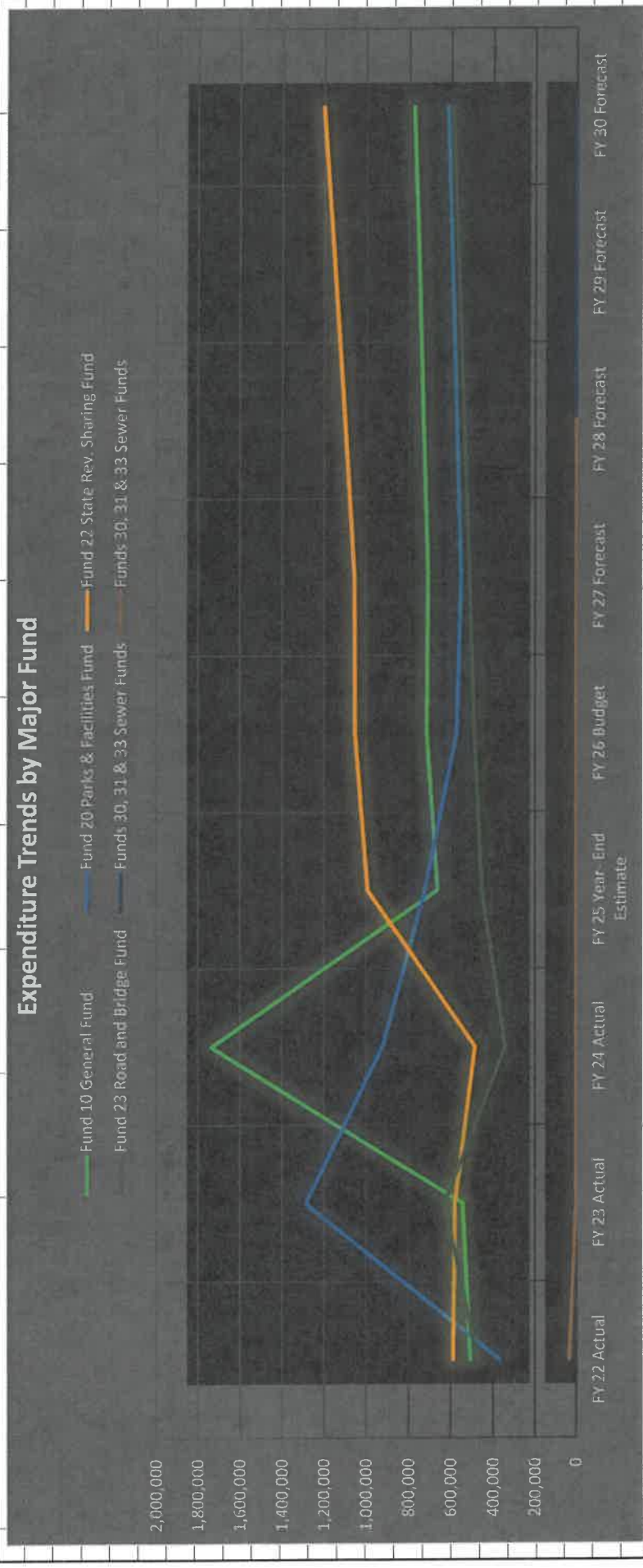


Chart 2.3 - Net Revenues Less Expenditures:

Name	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY 25 Year-End Estimate	FY 26 Budget	FY 27 Forecast	FY 28 Forecast	FY 29 Forecast	FY 30 Forecast	FY 31 Forecast
Fund 10 General Fund	636,281	1,313,124	(968,319)	104,592	25,463	42,107	29,720	20,073	6,268	(8,307)
Fund 20 Park Fund	157,490	(747,277)	(1,035,921)	(37,557)	36,092	82,899	92,197	102,063	112,531	123,632
Fund 22 State Rev. Sharing Fund	(341,836)	404,043	764,354	351,399	290,216	317,655	293,066	265,093	245,691	224,135
Fund 23 Road and Bridge Fund	(230,229)	(68,648)	(94,698)	(199,133)	8,876	12,959	18,954	26,411	35,532	46,544
Fund 30 Sewer Escrow	(10,824)	0	0	0	0	0	0	0	0	0
Total Revenues Less Expenditures	210,883	901,242	(1,334,584)	219,301	360,647	455,620	433,937	413,640	400,022	386,003

Net Revenues Less Expenditures - Trends by Major Fund



Table 1: FY 2026 Budget - 1st Draft						
Capital and/or Special Projects/Major changes - Funding Activities Summary						
Fund Name:	Account #:	Line Item/Category:	Purpose:	Amount:	Note #:	Special Funding Source:
General	10-10-5210	Website Design and Hosting	New website	\$ 10,000	1	N/A
General	10-10-5324	Software Subscriptions/Support	New Financial software in cloud, new recreation software, MS365, Adobe	\$ 37,000	2	N/A
General	10-10-5327	Consultant-Misc	Comprehensive Plan	\$ 50,000	3	N/A
General	10-10-5480	Capital Equipment - City Hall	Portion of 2nd vehicle	\$ 10,000	4	N/A
General	10-10-5560	Non-Capital Equipment - City Hall	Computer equip, etc	\$ 10,000	5	N/A
Subtotal General Fund:				\$ 117,000		
GENERAL FUND NOTES:						
General	10-10-4801	Franchise Fees-Charter	Significant drop in franchise fees	\$ 38,000	A	
General	10-10-5101	Government Salaries	Shared between the funds	\$ 3,900	B	
General	10-10-5130	Dental Insurance Benefits	Shared healthcare between funds	\$ 1,227	C	
General	10-10-5131	Life Ins. Benefits	Shared healthcare between funds	\$ 1,342	D	
General	10-10-5132	Health Ins. Benefit (Group Plan)	Shared healthcare between funds	\$ 24,593	E	
General	10-10-5133	Vision Insurance Benefits	Shared healthcare between funds	\$ 195	F	
General	10-10-5134	Medicare Stipend	Shared healthcare between funds	\$ 1,332	G	
Parks/Municipal Building	20-20-5236	Park-Repairs	Gutters on Barn, Paint and garage doors on Brock shed, etc.	\$ 37,500	6	N/A
Parks/Municipal Building	20-20-5463	Equipment-Park: Capital	Portion of 2nd vehicle	\$ 10,000	7	N/A
Parks/Municipal Building	20-20-5563	Equipment-Park: Non Capital	ball field spreader, other parks requests	\$ 20,000	8	
Parks/Municipal Building	20-20-5570	Trail Maintenance/Repairs	Trail sealing in parks	\$ 15,000	9	N/A
Parks/Municipal Building	20-20-5575	Park Planning/Professional Services	Comprehensive Plan	\$ 50,000	10	N/A
Subtotal Parks/Facilities Fund:				\$ 132,500		
PARKS/MUNICIPAL FUND NOTES:						
Parks/Municipal Building	20-20-5101	Government Salaries	Shared between the funds	\$ 1,950	H	
Parks/Municipal Building	20-20-5130	Dental Insurance Benefits	Shared healthcare between funds	\$ 1,199	I	
Parks/Municipal Building	20-20-5131	Life Ins. Benefits	Shared healthcare between funds	\$ 1,311	J	
Parks/Municipal Building	20-20-5132	Health Ins. Benefit (Group Plan)	Shared healthcare between funds	\$ 24,021	K	
Parks/Municipal Building	20-20-5133	Vision Insurance Benefits	Shared healthcare between funds	\$ 191	L	
Parks/Municipal Building	20-20-5134	Medicare Stipend	Shared healthcare between funds	\$ 444	M	
State Rev. Sharing	22-19-5305	New Police Services	Increase Police Patrols to 16 hours per day (60% increase in patrols)	\$ 387,484	11	N/A
State Rev. Sharing	22-22-5314	Professional Services-Consultant	25K comp plan, other consulting fees for street repairs, etc	\$ 50,000	12	N/A
State Rev. Sharing	22-22-5440	City Streets	Additional Street repairs not covered by County agreement	\$ 100,000	13	N/A
State Rev. Sharing	22-22-5460	Capital Equipment	Portion of 2nd vehicle	\$ 10,000	14	
State Rev. Sharing	22-22-5475	Sidewalk and curb - Maintenance	sidewalk and curb repair	\$ 25,000	15	N/A
Subtotal State Rev. Sharing Fund:				\$ 572,484		
STATE REVENUE SHARING FUND NOTES:						
State Rev. Sharing	22-22-5101	Government Salaries	Shared between the funds	\$ 1,950	N	
State Rev. Sharing	22-22-5130	Dental Insurance Benefits	Shared healthcare between funds	\$ 428	O	
State Rev. Sharing	22-22-5131	Life Ins. Benefits	Shared healthcare between funds	\$ 468	P	
State Rev. Sharing	22-22-5132	Health Ins. Benefit (Group Plan)	Shared healthcare between funds	\$ 8,579	Q	
State Rev. Sharing	22-22-5133	Vision Insurance Benefits	Shared healthcare between funds	\$ 68	R	
State Rev. Sharing	22-22-5134	Medicare Stipend	Shared healthcare between funds	\$ 444	S	
State Rev. Sharing	22-22-5950	Transfer in(out)	Transfer out to Road and Bridge Fund 23 to cover expenditures	\$ 240,000	T	
Grand Total of Capital/Special Projects Expenditures:				\$821,984		
FY2025 Budget Adjustment				FY2025 Notes	Budget	Amendment
Parks/Municipal Building	20-20-5463	Capital Equipment - Park		AA	\$ 300,000	\$ 317,425
Parks/Municipal Building	20-20-5490	Amp/Pavilion:Real Property Improv		BB	\$ -	\$ 25,378
Parks/Municipal Building	20-21-5150	Pocket Park: Lot C Site Improve.		CC	\$ -	\$ 20,862
State Rev. Sharing	22-19-5442	Road Const. - Wolftrum Rd.		DD	\$ 20,000	\$ 175,000
State Rev. Sharing	22-22-5314	Professional Services-Consultant		EE	\$ 3,000	\$ 20,000

A	B	C	K	L	M	N	O	P	R	S	T
1	Fund 10 General Fund										
3	Account Name	Account Number	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY25 Budget	FY 25 YTD Actual (10 months)	FY 25 Year-End Estimate	FY 25 Notes:	FY 26 Budget	FY 26 Notes:
4	Revenues										
5											
6	Franchise Fees-Charter	10-10-4801	64,812	63,961	44,301	62,500	35,950	43,000		38,000	A
7	Franchise Fees-Cuivre Rive	10-10-4802	231,349	232,319	241,184	235,000	200,856	240,000		242,050	
8	Franchise Fees-Spire Gas	10-10-4803	84,487	90,798	91,008	87,500	75,331	87,500		90,125	
9	Franchise Fees-AmerenUE	10-10-4804	77,300	77,734	81,021	76,500	62,771	75,000		78,795	
10	Franchise Fees- CNP Energy SV	10-10-4805	1,333	-	-	-	-	-		-	
11	Franchise Fees-AT&T	10-10-4806	18,518	16,968	15,404	16,000	12,020	14,400		13,000	
12	Permits - Grading	10-10-4814	1,248	1,979	1,931	1,750	2,554	2,750		2,000	
13	Permits-Land Use	10-10-4815	14,988	13,500	8,100	10,000	8,370	8,500		10,000	
14	Permits-Fireworks	10-10-4816	20,000	20,000	20,000	20,000	20,000	20,000		20,000	
15	Permits-Planning and Zoning	10-10-4817	16,367	8,897	7,158	6,500	10,165	11,000		7,000	
16	Permits-Signs	10-10-4818	993	1,251	2,353	1,500	652	700		1,500	
17	Permits-Solicitors	10-10-4819	-	500	249	300	375	400		300	
18	Licenses-Business	10-10-4831	7,560	7,770	7,765	5,350	4,300	7,200		7,000	
19	Licenses-Liquor	10-10-4832	7,425	7,875	9,105	8,500	9,275	9,275		9,000	
20	Interest	10-10-4901	9,870	114,680	8,936	7,500	8,863	10,000		10,000	
21	Interest CD/MOSIP	10-10-4905	-	-	111,466	130,000	102,032	125,000		120,000	
22	Eng/Project Invoice Reimbursement	10-10-4925	-	-	-	-	1,170	1,170		-	
23	Transfer IN -	10-10-4950	-	1,134,053	-	-	-	-		-	
24	Records/Plan requests	10-10-4951	-	-	-	-	-	-		-	
25	Miscellaneous	10-10-4952	267	6,135	13,727	5,000	216	216		250	
26	Court - Misc	10-16-4952	-	-	8,221	250	600	720		250	
27	Court Costs	10-16-4991	2,249	7,270	12,953	9,500	16,412	19,695		15,000	
28	Court Fines	10-16-4992	19,496	49,766	76,358	67,500	70,400	84,480		75,000	
31	Bond Forfeiture	10-16-4997	-	-	5,525	-	4,500	4,500		-	
33	ARPA Fed. Funding + Interest	13-13-4950	563,954		-						
34	Total Revenues		1,142,216	1,855,455	766,764	751,150	646,813	765,505		739,270	
35											

	A	B	C	K	L	M	N	O	P	R	S	T
1	Fund 10 General Fund											
3		Account Name	Account Number	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY25 Budget	FY 25 YTD Actual (10 months)	FY 25 Year-End Estimate	FY 25 Notes:	FY 26 Budget	FY 26 Notes:
36		Expenditures										
37		Government Salaries	10-10-5101	7,800	7,800	7,800	7,800	5,850	7,800		3,900	B
38		Staff Wages	10-10-5103	259,621	264,183	281,190	302,302	245,618	304,566		292,899	
39		Court Admin Staff Salaries	10-10-5104	25,200	-	-	-	-	-		-	
40		Temporary Services	10-10-5110	-	-	19,786	-	-	-		-	
42		FICA	10-10-5123	20,573	20,276	22,478	23,723	19,182	23,785		22,705	
44		Unemployment Taxes	10-10-5126	240	57	-	275	-	-		281	
45		LAGERS Retirement	10-10-5127	12,867	14,321	12,292	14,981	11,945	14,811		14,704	
46		Dental Insurance Benefits	10-10-5130	2,905	3,067	2,701	4,411	2,213	2,744		1,227	C
47		Life Ins. Benefits	10-10-5131	1,920	2,638	2,882	3,173	2,444	3,030		1,342	D
48		Health Ins. Benefit (Group Plan)	10-10-5132	33,323	44,261	46,811	64,172	48,350	59,953		24,593	E
49		Vision Insurance Benefits	10-10-5133	-	-	199	614	352	437		195	F
50		Medicare Stipend	10-10-5134	2,500	4,200	3,150	2,100	525	895		1,332	G
51		City Officials Appreciation	10-10-5135	-	-	-	1,000	-	1,000		1,000	
52		Meals and Travel	10-10-5201	2,712	5,761	6,276	6,500	2,689	3,200		7,500	
53		Mileage	10-10-5202	2,468	2,995	3,613	3,500	2,832	3,600		4,500	
54		Training and Education	10-10-5203	2,462	3,595	5,695	4,500	2,361	4,500		6,500	
55		Dues and Subscriptions	10-10-5204	2,592	2,709	3,117	3,600	2,527	3,600		5,000	
56		Mayor's Discretionary	10-10-5205	34	377	407	500	61	500		500	
57		Insurance-Property	10-10-5206	4,736	4,364	5,995	6,295	10,687	10,687		15,000	
58		Insurance-Liability	10-10-5207	11,310	11,539	11,325	12,000	12,762	12,762		15,000	
59		Insurance-Bonding	10-10-5208	938	938	1,102	1,000	1,408	1,408		1,000	
60		Economic Development	10-10-5209	5,000	5,000	6,000	6,000	6,000	6,000		6,000	
61		Website Design and Hosting	10-10-5210	3,219	3,239	5,203	4,000	1,506	4,500		10,000	1
62		Newsletter Publishing	10-10-5211	4,194	4,239	4,449	5,000	3,317	5,000		5,250	
63		Printing Misc.	10-10-5212	447	1,155	240	1,000	1,590	2,000		2,200	
64		Postage (including Newsletter)	10-10-5213	3,006	2,875	2,955	3,000	2,920	3,600		3,500	
65		Public Notices	10-10-5214	1,628	1,237	446	1,750	545	1,500		1,750	
66		Elections	10-10-5215	3,327	3,614	2,989	5,000	5,514	5,514		7,500	
67		Bank Service Fees	10-10-5216	5,377	4,040	3,478	3,500	2,789	3,200		3,535	

	A	B	C	K	L	M	N	O	P	R	S	T
1	Fund 10 General Fund											
3		Account Name	Account Number	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY25 Budget	FY 25 YTD Actual (10 months)	FY 25 Year-End Estimate	FY 25 Notes:	FY 26 Budget	FY 26 Notes:
68		Insurance-Cyber Liability Policy	10-10-5217	2,550	2,360	2,410	2,500	2,960	2,960		3,500	
69		Copier/Postage Machine Expenses	10-10-5220	2,334	3,045	750	2,000	450	1,000		2,000	
70		Advertisements/Marketing	10-10-5223	6,212	1,583	2,328	8,500	1,605	3,500		3,500	
71		MOSIP Fees	10-10-5224	-	-	2,239	2,500	2,273	2,500		2,500	
72		City Hall-Office Supplies	10-10-5243	2,700	5,145	2,383	3,000	2,511	3,000		3,500	
74		Animal Control Services	10-10-5275	7,346	7,346	7,346	7,346	7,346	7,346		7,346	
75		Mosquito Control	10-10-5280	697	295	-	2,100	102	500		2,100	
76		Ortho Imagery Contract SCC	10-10-5282	1,033	1,033	1,033	1,033	1,033	1,033		1,033	
77		City Attorney	10-10-5301	6,115	7,845	6,615	7,500	4,155	6,000		7,500	
80		Prosecuting Attorney-Court	10-10-5304	8,375	7,820	7,800	8,500	5,850	7,500		8,500	
81		City Engineer (old)	10-10-5311	-	-	1,500			-		-	
82		Professional Services - Engineering	10-10-5312	-	-	-	-		-		-	
84		Auditor	10-10-5321	11,838	14,593	23,700	28,300	28,300	28,300		31,400	
85		Software Subscriptions/Support	10-10-5324	12,621	16,843	13,199	24,000	23,133	28,685		37,000	2
86		Consultant-Network	10-10-5325	7,612	7,440	10,477	9,250	5,700	7,500		9,500	
87		Consultant - Recodification	10-10-5326	850	2,892	840	5,000	2,850	3,500		4,000	
88		Consultant-Misc	10-10-5327	-	-	27	11,500	-	-		50,000	3
89		Fence/Retain Wall Upgrades	10-10-5450	-	-	-			-		-	
90		Capital Equipment-City Hall	10-10-5460	-	-	2,460	-		-		10,000	4
91		Non-Capital Equipment - City Hall	10-10-5560	1,872	1,985	1,916	12,000	8,526	10,572		10,000	5
92		Transfer out	10-10-5950			1,127,238		(120)	(120)		-	
93		Misc	10-10-5952	4,585	54	752	750	255	500		750	
94		Muni CT Bank Fees	10-16-5216	-	155	-	-	-	-		-	
95		Office Supplies - Court	10-16-5243	297	1,149	558	500	990	1,000		1,000	
97		O'Fallon Muni Court Costs Rebate	10-16-5306	-	8,792	14,769	8,500	11,675	14,477		15,000	
98		O'Fallon Municipal Court	10-16-5606	-	27,000	36,837	38,257	28,394	35,208		39,405	
99		Code Enforcement Contract County	10-16-5952	5,326	5,578	5,326	5,326	5,360	5,360		5,360	
104		Transfer Out to Road & Bridge Fund 23		82,857	-	-	-				-	
108		Total Expenditures		588,792	542,331	1,735,083	680,058	539,331	660,914		713,807	
110		Total Revenues Less Expenditures		553,424	1,313,124	(968,319)	71,092	107,481	104,592		25,463	

A	B	C	J	K	L	M	N	O	P	R	S	T
1	Fund 20 Municipal Building & Park Fund											
3	Account Name	Account Number	FY 21 Actual	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY 25 Budget	FY 25 YTD Actual (10 months)	FY 25 Year-End Estimate	FY 25 Notes:	FY 26 Budget	FY 26 Notes:
4	Revenues											
5	Local Sales Tax	20-20-4701	367,177	415,280	436,090	477,715	440,000	428,854	514,500		520,000	
6	Metro Park District Tax	20-20-4702	22,678	22,241	17,203	11,656	20,000	24,623	29,548		27,500	
7	Interest	20-20-4901	2,639	6,311	76,344	382	4,000	5,666	6,800		6,000	
8	Interest CD/MOSIP	20-20-4905			-	79,002	65,000	39,208	50,000		45,000	
9	Transfer in	20-20-4950		-	-	-	-	(120)	(120)		-	
10	Misc.	20-20-4952	-	-	-	-	-	12,600	12,600		-	
11	Event Sponsorships	20-20-4970	-	2,250	3,375	500	3,500	2,750	2,750		3,500	
12	Park Facility Rentals	20-20-4971	4,223	2,861	3,858	6,052	5,000	5,619	6,000		5,000	
13	Park Tree Bench Donations	20-20-4972	-	-	-	2,450	-	600	600		-	
14	Payment in lieu of Park Land Don	20-21-4800	-	75,185	-	-	-	60,292	60,292		-	
16	Total Revenues		396,716	524,127	536,870	577,757	537,500	580,092	682,969		607,000	
17												

A	B	C	J	K	L	M	N	O	P	R	S	T
1	Fund 20 Municipal Building & Park Fund											
3	Account Name	Account Number	FY 21 Actual	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY 25 Budget	FY 25 YTD Actual (10 months)	FY 25 Year-End Estimate	FY 25 Notes:	FY 26 Budget	FY 26 Notes:
18	Expenditures											
19	H&S: ARPA Professional Services	20-13-5314	-	-	402,927	517,785	-	-	-	-	-	
20	Real Property Improvements	20-13-5490	-	-	104,520	182,280	-	-	-	-	-	
22	Government Salaries	20-20-5101					-	-	-		1,950	H
23	Staff Wages	20-20-5103	62,732	82,046	118,434	150,091	201,232	144,578	173,493		209,880	
24	Park Staff Salaries	20-20-5104	60,558	35,024	342	-	-	-	-		-	
28	FICA	20-20-5123	9,432	8,956	9,038	11,415	15,394	11,012	13,214		16,205	
29	Unemployment Taxes	20-20-5126	59	60	14	-	-	-	-		-	
30	LAGERS Retirement	20-20-5127	5,269	6,946	7,610	7,430	12,666	8,725	10,469		13,357	
31	Dental Insurance Benefits	20-20-5130	-	-	-	-	-	-	-		1,199	I
32	Life Ins. Benefits	20-20-5131									1,311	J
33	Health Ins. Benefit (Group Plan)	20-20-5132									24,021	K
34	Vision Insurance Benefits	20-20-5133									191	L
35	Medicare Stipend	20-20-5134									444	M
36	Training and Education	20-20-5203	-	-	936	-	2,000	765	765		1,500	
37	Events in the Park	20-20-5216	479	1,269	4,772	10,081	40,000	13,169	20,000		25,000	
38	Fourth Of July	20-20-5217	5,517	12,793	14,830	12,658	20,000	16,325	18,500		25,000	
39	Senior Citizen's Day	20-20-5218	-	-	-	-	2,000	-	-		1,500	
40	Santa Claus - Winter Chill Out	20-20-5219	-	1,561	493	226	2,000	1,944	1,944		2,000	
41	Fishing Derby	20-20-5220	248	442	499	172	500	-	500		1,000	
42	MOSIP IA fees	20-20-5224	-	-	-	960	-	814	1,000		1,000	
43	Signs	20-20-5231	2,122	3,072	2,582	3,292	8,000	3,683	5,500		5,000	
44	Park Uniforms	20-20-5232	321	160	105	1,160	500	164	350		1,000	
45	Bldg - Repairs & Maint	20-20-5233	1,024	138	3,849	209	5,000	4,554	5,000		30,000	
46	Park-Repairs	20-20-5236	47,871	19,436	8,993	19,824	22,000	12,298	18,000		37,500	6
47	Park Equipment-Repairs/Maint.	20-20-5237	11,016	4,139	8,893	11,288	6,000	2,245	5,000		6,000	
48	Fuel	20-20-5238	-	-	-	-	4,000	2,221	3,500		4,500	
49	Park Restroom Services	20-20-5239	71	-	-	113	500	198	350		500	
50	Park Equip. Rentals	20-20-5240	-	-	3,634	563	3,000	235	2,000		3,000	
51	City Hall-Repairs/Maint.	20-20-5241	3,670	3,493	27,190	3,482	25,000	2,350	5,000		10,000	
52	Parks- General Supplies	20-20-5243	-	3,825	4,134	5,802	4,000	3,281	4,000		4,250	
53	City Hall-Housekeeping	20-20-5244	2,928	2,640	2,880	2,880	3,000	2,160	3,000		3,000	
54	Utilities - Sewer	20-20-5250	261	261	286	348	400	241	400		400	
55	Telephone, internet, email hosting	20-20-5251	5,583	5,505	5,599	5,077	5,500	4,483	5,500		6,000	

A	B	C	J	K	L	M	N	O	P	R	S	T
1	Fund 20 Municipal Building & Park Fund											
3	Account Name	Account Number	FY 21 Actual	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY 25 Budget	FY 25 YTD Actual (10 months)	FY 25 Year-End Estimate	FY 25 Notes:	FY 26 Budget	FY 26 Notes:
56	Electric	20-20-5253	5,882	5,493	6,143	6,063	8,000	6,404	8,000		8,500	
57	Trash/Recycling	20-20-5254	1,204	1,662	1,859	1,650	2,000	1,533	2,000		2,000	
58	Bottled Water	20-20-5255	294	403	447	449	450	2,998	450		450	
59	Utilities-Other (Alarm)	20-20-5256	192	192	192	192	192	144	250		250	
60	Cell Phone	20-20-5257	1,863	1,818	2,141	3,298	3,000	2,727	3,300		3,500	
62	Utilities - Water Restrooms	20-20-5258	-	-	-	536	350	826	1,000		1,000	
63	Lake Design/Engineering: Profess	20-20-5314	-	-	51,125	6,005	70,000	19,875	19,875		-	
64	Grounds Maintenance	20-20-5450	-	3,964	6,152	250	7,500	2,951	7,500		7,500	
66	Capital Equipment - Park	20-20-5463	-	8,499	15,605	7,968	317,425	84,990	317,425	AA	10,000	7
68	Capital Improvement - Trails	20-20-5470	287,349	11,257	174,170	(299)	-	-	-		-	
73	Amp/Pavilion:Real Property Impr	20-20-5490	6,170	6,161	17,731	362,587	25,378	25,378	25,378	BB	-	
74	Landscaping: Non Capital	20-20-5550	2,242	4,665	2,836	3,010	5,000	3,944	5,000		5,000	
75	Equipment-City Hall: Non Capital	20-20-5560	494	1,215	2,211	952	7,500	130	1,000		10,000	
76	Equipment-Park: Non Capital	20-20-5563	4,495	2,883	4,865	3,386	2,800	3,216	4,000		20,000	8
77	Trail Maintenance/Repairs	20-20-5570	-	11,525	26,595	-	2,000	-	-		15,000	9
78	Park Planning/Professional Service	20-20-5575	5,000	20,800	-	25,128	20,000	4,834	6,000		50,000	10
79	Miscellaneous	20-20-5952	-	695	1,377	164	1,000	-	1,000		1,000	
80	Covid-19 Cap Equip. - City Hall	20-18-5460	19,275	-	-	-	-	-	-		-	
81	Pocket Park: Lot C Site Improve.	20-21-5150	9,111	-	238,138	245,205	20,862	20,862	20,862	CC	-	
82	Total Expenditures		567,139	274,796	1,284,147	1,613,678	876,149	416,258	720,526		570,908	
84	Total Revenues Less Expenditures		(170,423)	249,331	(747,277)	(1,035,921)	(338,649)	163,835	(37,557)		36,092	

A	B	C	K	L	M	N	O	P	Q	R	S
1	Fund 22 State Revenue Sharing Fund										
2	Account Name	Account Number	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY 25 Budget	FY 25 YTD Actual (10 months)	FY 25 Year-End Estimate	FY 25 Notes:	FY 26 Budget	FY 26 Notes:
3	Revenues										
4	New 1% Sales Tax Roads & Police	22-19-4701	-	854,404	949,157	880,000	855,731	1,029,000		1,040,000	
5	Motor Fuel Tax	22-22-4711	163,483	189,868	202,248	185,000	181,288	210,000		210,000	
6	Motor Vehicle Sales Tax	22-22-4712	55,221	52,789	58,826	60,320	49,347	60,000		62,000	
7	Motor Vehicle Fee Increase	22-22-4713	25,877	23,119	23,992	27,300	19,864	23,500		24,000	
8	Interest	22-22-4901	-	-	-	-	-	-		-	
9	Interest (MOSIP)	22-22-4905	-	-	8,736	8,850	12,483	14,000		12,500	
10	Transfer in(out)	22-22-4950	-	(140,834)	-	-	-	-		-	
11	Miscellaneous	22-22-4952	-	61	-	-	-	-		-	
12	Transfer in from General Fund	22-22-4960	-	-	-	-	-	-		-	
13	Street Dedication Revenue	22-22-4973	-	-	500	-	-	-		-	
14	Crime Victim City-Courts	22-22-4994	68	224	399	250	1,598	1,700		500	
15	Training Fund City - Courts	22-22-4995	334	1,216	2,154	1,200	1,897	2,000		1,500	
16	Inmate Security/Offset Law Enf.	22-22-4996	2	1,494	2,154	1,500	1,958	2,000		1,500	
17	Total Revenues		244,985	982,341	1,248,166	1,164,420	1,124,165	1,342,200		1,342,000	
18											

	A	B	C	K	L	M	N	O	P	Q	R	S
1	Fund 22 State Revenue Sharing Fund											
2		Account Name	Account Number	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY 25 Budget	FY 25 YTD Actual (10 months)	FY 25 Year-End Estimate	FY 25 Notes:	FY 26 Budget	FY 26 Notes:
19	Expenditures											
20		New Police Services	22-19-5305	-	202,583	245,255	243,231	180,858	243,231		387,484	11
21		Safety Camera Annual Fees	22-19-5440	-	-	52,822	12,625	180	12,625		12,625	
22		Safety Camera additional	22-19-5441	-	-	-	10,000	-	-		10,000	
23		Road Const. - Wolfrum Rd.	22-19-5442	95,309	-	11,850	175,000	-	175,000	DD	25,000	
24		Government Salaries	10-10-5101								1,950	N
25		Staff Wages	22-22-5103	-	63,782	71,595	82,237	66,386	78,500		116,686	
26		FICA	22-22-5123	-	4,858	5,463	6,291	5,063	6,000		9,076	
27		Retirement - LAGERS	22-22-5127	-	3,099	2,832	4,109	3,190	4,000		5,426	
28		Dental Insurance Benefits	20-20-5130								428	O
29		Life Ins. Benefits	20-20-5131								468	P
30		Health Ins. Benefit (Group Plan)	20-20-5132								8,579	Q
31		Vision Insurance Benefits	20-20-5133								68	R
32		Medicare Stipend	20-20-5134								444	S
33		MOSIP IA Fees	22-22-5224	-	-	-		321	400		500	
34		Signs	22-22-5231	472	-	-	1,000	-	-		1,500	
35		ROW - Landscaping/Maintenance	22-22-5264	7,387	2,289	6,360	10,000	4,400	8,500		10,300	
36		Right of Way Mowing	22-22-5265	16,072	12,960	20,276	25,000	13,670	24,500		26,250	
37		City Attorney	22-22-5301	-	-	-		-	-		-	
38		Outside Attorney	22-22-5302	6,842	70,041	63,834	10,000	-	-		10,000	
39		Law Enforcement	22-22-5304	213,031	-	-	-	-	-		-	
41		External City Engineer	22-22-5312	-	-	-		-	-		-	
42		Professional Services-Consultant	22-22-5314	-	3,250	2,150	20,000	-	20,000	EE	50,000	12
43		City Streets	22-22-5440	1,180	1,000	1,375	1,000	1,000	1,000		100,000	13
45		Road Const. - Wolfrum Rd.	22-22-5442	-	90,000	-	-	-	-		-	
47		Road Const. - Ind. Phase 3	22-22-5448	-	124,435	-	-	-	-		-	
50		City Streets - Ped. Crossings	22-22-5453	1,545		-	380,000	395,681	395,681		-	
52		Capital Equipment	22-22-5460								10,000	14
53		Trails - Maintenance	22-22-5470	-		-	25,000	21,363	21,363		-	
54		Sidewalk and curb - Maintenance	22-22-5475	-	-	-	-	-	-		25,000	15
55		Transfer Out to (23) Road & Bridge	22-22-5950	-	-	-	-	-	-		240,000	T
56		Total Expenditures		341,837	578,297	483,812	1,005,493	692,113	990,801		1,051,784	
58		Total Revenues Less Expenditures		(96,852)	404,043	764,354	158,927	432,052	351,399		290,216	

A	B	C	K	L	M	N	O	P	Q	R	S
1	Fund 23 Road and Bridge Fund										
3											
4	Revenues	Account Number	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY 25 Budget	FY 25 YTD Actual (10 months)	FY 25 Year-End Estimate	Notes:	FY 26 Budget	Notes:
5	Road and Bridge Property Tax	23-23-4790	\$ 242,255	\$ 246,520	\$ 244,914	\$ 251,621	\$ -	\$ 251,621		\$ 256,653	
6	St. Charles County Road Board Grant	23-23-4875	\$ -	\$ 171,196	\$ -		\$ -			\$ -	
7	Credit for ROW Mowing provided by City	0	\$ -		\$ 630	\$ 630	\$ -	\$ 630		\$ 630	
8	Funding From County Cash Reserves	23-23-5445	\$ -		\$ -		\$ -	\$ -		\$ -	
9	Transfer In From General Fund	23-23-4950	\$ -		\$ -		\$ -	\$ -		\$ -	
10	Transfer In from State Rev. Sharing	23-23-4951	\$ -	\$ 140,834	\$ -		\$ -	\$ -		\$ 240,000	L
11	Total Revenues		\$ 242,255	\$ 558,550	\$ 245,544	\$ 252,251	\$ -	\$ 252,251		\$ 497,283	
12											
13	Expenditures										
14	Street improvements/upgrades - misc.	23-23-5445	\$ 472,484	\$ 627,198	\$ 340,242	\$ 569,500	\$ 83,263	\$ 451,384		\$ 488,407	
15	General Maintenance	0					\$ 19,496	\$ 22,000			
16	Snow/Ice Control Services	0				\$ 72,100	\$ 45,694	\$ 45,694		\$ 73,542	
17	Slab Replacement	0				\$ 152,732		\$ 150,700		\$ 220,840	
18	Repair Curbs - Concrete	0				\$ -				\$ -	
19	Crack Sealing	0				\$ 3,002		\$ 8,000		\$ 15,520	
20	Paint Striping	0				\$ 20,065		\$ 20,000		\$ 4,607	
21	Microsurface Asphalt	0				\$ 222,201		\$ 165,000		\$ 122,570	
22	1.5" Asphalt Overlay	0				\$ -				\$ 35,329	
23	Sign Replacement	0				\$ 2,000	\$ 569	\$ 700		\$ 1,000	
24	Contingency/Inflation	0									
25	Const. Project Inspections	0						\$ 21,041			
26	Culvert Pipe Replacements	0									
27	Emergency Repairs/Cleanup	0				\$ 82,400	\$ 594	\$ 750			
28	Work Orders - Misc.	0				\$ 15,000	\$ 16,910	\$ 17,500		\$ 15,000	
29	Total Expenditures		\$ 472,484	\$ 627,198	\$ 340,242	\$ 569,500	\$ 83,263	\$ 451,384		\$ 488,407	
30											
31	Total Revenues Less Expenditures		\$ (230,229)	\$ (68,648)	\$ (94,698)	\$ (317,249)	\$ (83,263)	\$ (199,133)		\$ 8,876	

City of Weldon Spring Reserve Policy Calculation Report:				
	Operating Expenditures:			3-Year Avg. by Fund:
Major Fund:	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	
General Fund	505,935	542,331	605,358	551,208
Parks & Facilities Fund	263,031	295,537	266,769	275,112
State Rev. Sharing Fund	244,984	578,297	483,812	435,698
3 Funds Annual Total:	1,013,950	1,416,165	1,355,939	1,262,018

General Fund 10 Portion:	Parks Fund 20 Portion:	State Rev. Sharing Fund 22 Portion:
50%	25%	25%

The target Reserve Fund level for 2022:	\$	1,013,950						
The target Reserve Fund level for 2023:	\$	1,416,165						
The target Reserve Fund level for 2024:	\$	1,355,939						
Revised target Reserve Fund level for 2025:	\$	1,262,018	\$	631,009	\$	315,505	\$	315,505

Reserve Fund Adjustment Amount from prev FY:	\$	(93,921)	\$	(46,961)	\$	(23,480)	\$	(23,480)
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	Liquid			
	\$ 1,958		\$ 170,669	\$ 228,050
	\$ 253,614			
Total Liquid:	\$ 255,572		\$ 170,669	\$ 228,050

CDs								
\$	247,000		\$	247,000		\$	244,000	
\$	244,000		\$	244,000				
\$	244,000		\$	244,000				
\$	242,000		\$	239,000				
\$	244,000							
\$	244,000							
\$	239,000							
\$	239,000							
\$	239,000							
Total CDs:	\$	2,182,000		\$	974,000		\$	244,000

Total Combined liquid and CDs:	\$ 2,437,572	\$ 1,144,669	\$ 472,050
		Total reserves:	\$ 4,054,291

General Fund Reserves:	\$	1,720,572	General Fund "Emergency" Reserves:	\$	717,000
Park Fund Reserves:	\$	661,669	Park Fund "Emergency" Reserves:	\$	483,000
			State Revenue Sharing Fund "Emergency" Reserves:	\$	472,050

Total Reserves that can be used for any designated purpose:	\$ 2,382,241	Total Remaining "Emergency" Reserves:	\$ 1,672,050
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	A	C	D	E	F	G	H
1	Table 2:						
2	Budget for Fiscal Year 2026						
3		FY 22 Actual	FY 23 Actual	FY 24 Actual	FY 2025 Year-End Estimate	FY 26 Budget	
4							
5	Elected Officials	\$7,800	\$7,800	\$7,800	\$7,800	\$7,800	
6							
7	General Fund Staffing Wages	\$284,821	\$264,183	\$281,190	\$289,216	\$288,999	
8	Parks Fund Staffing Wages	\$117,070	\$118,434	\$150,091	\$164,755	\$209,880	
9	State Rev. Sharing Staff Wages	\$0	\$63,782	\$71,595	\$78,500	\$116,686	
10							
11	GRAND TOTAL SALARIES	\$409,691	\$454,199	\$510,676	\$540,271	\$623,364	
12	(INCLUDES ELECTED OFFICIALS)						
13							
14	FICA	\$31,533	\$34,172	\$39,356	\$41,166	\$47,986	
15							
16	Health, Dental & Life Insurance Benefits - FT Employees	\$38,148	\$50,448	\$52,591	\$66,164	\$ 63,623	
17	Medicare Stipend for qualifying employees	\$2,500	\$4,200	\$3,150	\$895	\$ 2,220	
18							
19	LAGERS Retirement Program	\$19,812	\$24,275	\$22,554	\$27,920	\$33,487	
20							
21							
22							
23	Total payroll, benefits, taxes & insurance expenses:	\$501,684	\$567,295	\$628,327	\$676,416	\$770,680	
24							
25	Note: Annual Compensation assumes a 4.0% increase effective on the						
26	employee's anniversary date following their annual performance evaluation.						
27							
28	Total Annual Revenues:	\$ 2,175,125	\$ 2,799,102	\$ 2,838,231	\$3,042,926	\$3,185,553	
29	% Revenue for Compensation, Benefits, etc.	23.06%	20.27%	22.14%	22.23%	24.19%	
30							
31	Table 3:						
		Comparative Wage Details:					
	Category:	FY 2022	FY 2023	FY 2024	FY 2025 Year-End Estimate	FY 2026 Budget	FY 25 vs. FY 26 Budgeted Difference:
32							
33	Budget:	\$ 452,989	\$ 479,289	\$ 530,173	\$ 593,571	\$ 623,364	\$ 29,793
34	Year-End Estimate:	\$ 386,205	\$ 453,710	\$ 497,186	\$ 564,359	\$ 623,364	\$ 59,005
35	Actual Year-End:	\$ 409,691	\$ 454,199	\$ 510,676	TBD	TBD	



CITY OF WELDON SPRING

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MEMORANDUM

To: Mayor and Board of Aldermen

Date: 08/28/25

From: Don Stolberg, City Administrator

Subject: Target Reserve Fund Level – Updated 3-year Rolling Avg.

Cc: Andrew Johns, City Treasurer

With the adoption of Ordinance #20-01 which established the policy for the creation and updating of target reserve funds for the city of Weldon Spring, attached is the FY 2026 revised reserve fund levels.

The policy calls for a rolling 3-year average of operating expenditures from the major three funds, General 10, Parks/Facilities 20, and the State Revenue Sharing 22 funds exclusive of capital expenditures to be calculated and used to establish the target “emergency” reserve fund level each year.

You may recall that the total FY 2025 reserve fund target level was \$1,139,095. These reserve funds along with other excess reserve funds have been deposited in the Missouri Securities Investment Program (MOSIP). Some of the funds are invested in Certificates of Deposits (CDs) with staggered maturity dates, currently the City has thirteen (14) CDs maturing between 09/02/2025 and 07/28/2026. The balance of funds is invested in MOSIP’s Liquid Series accounts and can be drawn upon as needed without penalty. The current total investment portfolio consisting of both CDs and Liquid Series investments is \$4,054,291 as of today’s date.

The attached worksheet titled “FY 2024 Reserve Fund Adjustment” details the operating expenditures from these major funds and calculates the new reserve target level. The new target is a decrease of \$93,921 consisting of a total “emergency” reserve fund level of \$1,262,018.

The new target reserve level of \$1,262,018 will be divided among the three major Funds as follows:

1. General Fund 10 at 50% of total target = \$631,009
2. Parks/Facilities Fund 20 at 25% of total target = \$315,505
3. State Revenue Sharing Fund 22 at 25% of total target = \$315,505

City of Weldon Spring Reserve Policy Calculation Report:					
	Operating Expenditures:				3-Year Avg. by Fund:
Major Fund:	FY 2022 Actual	FY 2023 Actual		FY 2024 Actual	
General Fund	505,935	542,331		605,358	551,208
Parks & Facilities Fund	263,031	295,537		266,769	275,112
State Rev. Sharing Fund	244,984	578,297		483,812	435,698
3 Funds Annual Total:	1,013,950	1,416,165		1,355,939	1,262,018

General Fund 10 Portion:	Parks Fund 20 Portion:	State Rev. Sharing Fund 22 Portion:
50%	25%	25%

The target Reserve Fund level for 2022:	\$ 1,013,950
The target Reserve Fund level for 2023:	\$ 1,416,165
The target Reserve Fund level for 2024:	\$ 1,355,939

Revised target Reserve Fund level for 2025:	\$ 1,262,018	\$ 631,009	\$ 315,505	\$ 315,505
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Reserve Fund Adjustment Amount from prev FY:	\$ (93,921)	\$ (46,961)	\$ (23,480)	\$ (23,480)
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Liquid			
\$ 1,958	\$ 170,669	\$ 228,050	
\$ 253,614			
Total Liquid:	\$ 255,572	\$ 170,669	\$ 228,050

CDs			
\$ 247,000	\$ 247,000	\$ 244,000	
\$ 244,000	\$ 244,000		
\$ 244,000	\$ 244,000		
\$ 242,000	\$ 239,000		
\$ 244,000			
\$ 244,000			
\$ 239,000			
\$ 239,000			
\$ 239,000			
Total CDs:	\$ 2,182,000	\$ 974,000	\$ 244,000

Total Combined liquid and CDs:	\$ 2,437,572	\$ 1,144,669	\$ 472,050
		Total reserves:	\$ 4,054,291

General Fund Reserves:	\$ 1,720,572	General Fund "Emergency" Reserves:	\$ 717,000
Park Fund Reserves:	\$ 661,669	Park Fund "Emergency" Reserves:	\$ 483,000
		State Revenue Sharing Fund "Emergency" Reserves:	\$ 472,050

Total Reserves that can be used for any designated purpose:	\$ 2,382,241	Total Remaining "Emergency" Reserves:	\$ 1,672,050
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CITY OF WELDON SPRING

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MEMORANDUM

To: Mayor and Board of Aldermen Date: August 20, 2025
From: Don Stolberg, City Administrator
Subject: Proposed changes to the Personnel Manual
Cc: City Clerk, Deputy City Clerk

Many cities are expanding benefits for part-time staff as an incentive to improve retention, and these changes bring Weldon Spring into closer alignment with those practices. The proposed amendments in the attached document provide part-time permanent employees with limited annual paid leave, sick leave, and holiday pay, while confirming that retirement benefits will not be offered. Bereavement leave, which was not previously available to part-time employees, is also added to ensure equitable support during times of family loss.

For all employees, the amendments clarify and modernize existing provisions. Vacation and sick time may now be taken in two-hour increments rather than four, and bereavement leave is redefined as consecutive calendar days to improve consistency and fairness. Together, these updates strengthen our ability to retain staff, align with practices in comparable cities, and provide clarity in benefit administration.

Proposed Employee Benefit Changes

Part-Time Permanent Employees

Paid Time Off (PTO):

- 3 days (up to 24 hours, based on schedule) annually, granted on anniversary date.
- May be used on any scheduled workday in 2-hour minimum increments.
- Must be used within the year; no carryover or payout at separation.
- In the first year, PTO will be granted retroactively if the anniversary date occurs before FY2026 budget enactment.

Sick Leave:

- 3 days (up to 24 hours) annually, granted on anniversary date.
- May be used only for personal illness or to care for an immediate family member.
- May accrue up to 30 hours; no payout at separation.

Holiday Pay:

- If a recognized city holiday falls on a scheduled workday, employee will be paid for scheduled hours.

Retirement:

- No retirement benefits provided.

All Full-Time & Part-Time Permanent Employees

Vacation & Sick Time:

- May now be taken in 2-hour increments (previously 4-hour minimum).

Bereavement Leave:

- Up to 4 consecutive calendar days for immediate family.
- Up to 2 consecutive calendar days for grandparent, in-law, or other family member.
- Days must run consecutively and may include weekends.