



**CITY OF WELDON SPRING
BOARD OF ALDERMEN REGULAR MEETING
ON TUESDAY, APRIL 14, 2020, AT 7:30 P.M.
WELDON SPRING CITY HALL
5401 INDEPENDENCE ROAD
WELDON SPRING, MISSOURI 63304**

******TENTATIVE AGENDA******

As a precautionary measure to help prevent the exposure and the spread of the Coronavirus (COVID-19) pandemic, A NOTICE IS HEREBY GIVEN that the Regular Board of Aldermen Meeting will be conducted virtual meeting by video-conference and/or audio-conference call, you may attend the meeting on a desktop, laptop, mobile device, or telephone by following the highlighted instructions below.

Link to join Zoom Video-Conference Meeting:

<https://us02web.zoom.us/j/982450166?pwd=QSs1ekpURjBPQWt0Z0tldWJ1NEJ1Zz09>

Meeting ID: 982 450 166

Password: BOA200409

Or by telephone dial: 1-312-626-6799

Meeting ID: 982 450 166

Password: 607851

Instructions for providing public comments: Persons interested in making their views known on any matter should send an email with their comments to the City Clerk at bhanks@weldonspring.org no later than 6 p.m. on the day of the meeting. All comments received will be entered into the meeting minutes for public record and must include the person name and address. All comments will also be distributed to the entire Board at or before the meeting. Thank you for your understanding and patience as we all try to get through these unprecedented times.



This notice was posted at 5401 Independence Road on 4-9-20 at 3:25pm by [Signature]

******AGENDA******

- 1. CALL TO ORDER**
- 2. ROLL CALL and DETERMINATION OF A QUORUM**
- 3. APPROVAL OF MINUTES**
 - A. March 27, 2020 – Emergency Board Meeting Minutes
- 4. CITY TREASURER – Paid Bills (3-18-20 – 4-7-20) & Unpaid Bills (3-27-20 – 4-14-20)**
- 5. UNFINISHED BUSINESS**
 - A. Bill #1141 - An Ordinance Formally Adopting Standard Operating Procedures for the City of Weldon Spring, Missouri Regarding Private Infrastructure Dedication –
Alderman Martiszus
 - B. Bill #1142 - An Ordinance Authorizing the Acceptance of the Dedication of the Streets of the Ehlmann Farms Subdivision by the City of Weldon Spring, Missouri, and Matters Relating Thereto – **Alderman Clutter**
 - C. City Engineering & Planning Services ******TABLED******
- 6. NEW BUSINESS**
 - A. Mayor's Appointments
- 7. RECEIPTS & COMMUNICATIONS (Only Urgent Matters)**
- 8. ADJOURNMENT**

Copies of all ordinances proposed to be introduced for consideration by the Board of Alderpersons meeting and any other items included in the Board of Aldermen's Board Packet are available for public inspection on the City of Weldon Spring's website or at the Office of the City Clerk. The City Clerk can be contacted at bhanks@weldonspring.org or 636-441-2110.

This notice was posted at 5401 Independence Road on _____ at _____ by _____.

CITY OF WELDON SPRING
EMERGENCY MEETING OF THE BOARD OF ALDERMEN
MARCH 26, 2020

NOTE: Due to the health crisis of the Coronavirus (COVID-19) pandemic, this Board Meeting was a teleconference meeting. The public was not allowed in the Board Room, but the meeting was broadcast over a loudspeaker in The City Hall Parking Lot to practice social distancing, which is a guideline released by the Center for Disease Control (CDC).

CALL TO ORDER: The emergency meeting of the Board of Aldermen of the City of Weldon Spring was held on Thursday, March 26, 2020 at approximately 5:00 PM. The meeting was held by a teleconference call due to the health crisis of the Coronavirus (COVID-19) pandemic. Mayor Donald Lickliger called the meeting to order.

ROLL CALL AND DETERMINATION OF QUORUM: On a roll call, the following members were present:

Ward 1:	Alderman Clutter	Alderman Hillmer
Ward 2:	Alderman Schwaab	Alderman Kolb
Ward 3:	Alderman Baker	Alderman Martiszus

A quorum was declared.

MINUTES: March 10, 2020 Board Minutes - Alderman Clutter moved to approve the minutes from the March 10, 2020 regular meeting as written, seconded by Alderman Schwaab. Motion carried with 5 ayes. Alderman Baker abstained from voting.

PUBLIC COMMENTS: There were no public comments submitted to the City Clerk prior to the meeting.

TREASURER'S REPORT: Alderman Schwaab made a motion to accept the Treasurer's packet of paid bills from March 3, 2020, to March 27, 2020 and unpaid bills from March 11, 2020 to March 20, 2020. Alderman Clutter seconded motion. Motion carried with 6 ayes.

OLD BUSINESS:

Mayor Lickliger told the Board that all unfinished business items would remain tabled until the next Board meeting.

Bill #1141 - An Ordinance Formally Adopting Standard Operating Procedures for the City of Weldon Spring, Missouri Regarding Private Infrastructure Dedication.

Alderman Hillmer made the Motion: This topic was tabled.

An Ordinance Authorizing the Acceptance of the Dedication of the Streets of the Ehlmann Farms Subdivision by the City of Weldon Spring Missouri, and Matters Relating Thereto: This topic was tabled.

City Engineering & Planning Services: This topic was tabled.

NEW BUSINESS:

Resolution Declaration of State of Emergency & Executive Order Relating Thereto:

Alderman Clutter made a motion to read and approve Resolution 3-26-20, seconded by Alderman Baker. **Motion carried** with 6 ayes.

An Ordinance Amending the Employee Handbook Regarding Pandemic Leave:

Alderman Clutter introduced Bill #1143 for its first reading by title only. The motion seconded by Alderman Baker and **motion carried**.

Alderman Clutter moved to read Bill #1143 for its second reading and final time by title only, seconded by Alderman Baker. On a voice vote*, the Bill #1143 was placed as Ordinance 20-07 as followed:

AYES: 6 – Clutter, Baker, Schwaab, Martiszus, Hillmer, & Kolb

NOES: 0 -

ABSENT: 0 -

Note: Due to the COVID-19 pandemic outbreak, the roll call vote was taken by voice only over the teleconference call. The voice of each Aldermen was verified by the City Clerk.

REPORTS AND COMMITTEES:

Alderman Hillmer stated that his family is relocating to South Carolina next month and will be resigning from the Board. He indicated that he would stay on the Board until the end of April if that would be in the best interest for the City of Weldon Spring. A brief discussion took place. Mr. Wohler (City Attorney) stated that Alderman Hillmer is an active member of the Board until he is no longer a resident of the City.

ADJOURNMENT:

Alderman Kolb moved to adjourn the meeting at 5:16 PM and Alderman Clutter seconded the motion. **Motion carried** with 6 ayes.

Respectfully submitted,

William C. Hanks
City Clerk

PAID BILLS TO BE APPROVED
March 18, 2020 - APRIL 7, 2020

EXCEPT FOR THE ITEMS NOTED, THE ATTACHED LIST IS APPROVED BY THE BOARD OF ALDERMAN FOR PAYMENT. APPROVED THIS
14th DAY OF APRIL 2020 _____, MAYOR

CLAIMS REPORT

Check Range: 3/18/2020- 4/07/2020

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
AFLAC	MONTHLY INSURANCE PAID BY EMP		66.40	11290612	4/01/20
AZAR PRINTING INC	POSTAGE - NEWSLETTER		504.55	16170	3/25/20
BANKCARD SVCS - CENTRAL BANK	TABLET & ACCESSORIES		3,567.17	11290624	3/25/20
CDS OFFICE TECHNOLOGIES	FIX POSTAGE MACHINE		190.00	16179	4/06/20
COCHRAN	WALKING TRAIL PROJECT	1,341.00		16139	3/19/20
COCHRAN	CAMELOT FENCE	750.00		16141	3/19/20
COCHRAN	INDEP PHASE 4	1,002.38	3,093.38	16171	3/25/20
CUIVRE RIVER ELECTRIC	MONTHLY ELECTRIC		467.87	16180	4/06/20
DELTA DENTAL OF MISSOURI	0419-1811		221.82	16172	3/25/20
DIV OF EMPLOYMENT SECURITY	QTR PAYROLL TAX		140.33	11290606	3/31/20
DONNA S DEWEESE	REFUND PAVILLION RENTAL		50.00	16142	3/19/20
FASTSIGNS	SIGNAGE/OFFICE CLOSED		130.00	16175	3/25/20
INCREDIBLE ENGRAVINGS	MEMORIAL FOR PAT OLDKROFT		245.17	16176	4/06/20
KATIA NEMOTO	OVER PAYMENT OF FINE		25.00	16177	4/06/20
LAURA BROWN	MILEAGE REIMB		11.39	11290608	4/02/20
MICHAEL PADELLA	COPY PAPER/CREAMER/TRI-FOLD		131.61	16178	4/06/20
MISSOURI DEPT OF REVENUE	CRIME VICTIM		235.29	16167	3/19/20
MO DEPT OF PUBLIC SAFETY	PO STANDARD & TRAIN FUND		33.06	16168	3/19/20
QUADIENT LEASING USA, INC	POSTAGE MACHINE LEASE		146.97	16183	4/06/20
REPUBLIC SERVICES	TRASH SERVICE(PER NEW CONTRACT		96.40	16181	4/06/20
ROBERT WOHLER	LEGAL FEES COVID-19 EXPENSES		535.00	16182	4/06/20
SHERIFF'S RETIREMENT SYSTEM	COURT FEES		102.00	16169	3/19/20
ST CHARLES ENGINEERING	90 DEGREE CURVE IMPROVEMENT		4,495.00	16140	3/19/20
SUE STEIGER	DATED PAID STAMP FOR ACCT PAY		29.34	16143	3/19/20
VERIZON WIRELESS	MONTHLY CELL		281.17	11290615	4/06/20
VERIZON WIRELESS	CELL PHONE PARKS DEPT		8.19	11290614	4/06/20
WHEELHOUSE SOLUTIONS	HARDWARE/ LASERFICHE	750.00		16173	3/25/20
WHEELHOUSE SOLUTIONS	OFFICE 365 UPDATED	171.00	921.00	11290605	3/30/20
WILLIAM C HANKS	MILEAGE REIMB		108.79	16174	3/25/20
Accounts Payable Total			15,836.90		

**UNPAID BILLS TO BE APPROVED
MARCH 27, 2020 -- APRIL 14, 2020**

EXCEPT FOR THE ITEMS NOTED, THE ATTACHED LIST IS APPROVED BY THE BOARD OF ALDERMAN FOR PAYMENT. APPROVED THIS
14th DAY OF APRIL 2020 _____, MAYOR

ACCOUNTS PAYABLE
CLAIMS REPORT

3/27/2020 THRU 4/14/2020

VENDOR	REFERENCE	AMOUNT	CHECK #	CHECK DATE
ST CHARLES ENGINEERING	CITY ENGINEER	\$ 10,133.75	ELECTRONIC	4/14/2020
Accounts Payable Total		<u>\$ 10,133.75</u>		

BUDGET REPORT

CALENDAR 3/2020, FISCAL 6/2020

PCT OF FISCAL YTD 50.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
GENERAL FUND						
GENERAL DEPARTMENT DEPARTMENT						
10-10-4801	FRANCHISE FEES - CHARTER	56,180.00	.00	28,647.99	50.99	27,532.01
10-10-4802	FRANCHISE FEES - CUIVRE RIVER	252,500.00	20,780.96	125,640.96	49.76	126,859.04
10-10-4803	FRANCHISE FEES - SPIRE GAS	78,540.00	10,024.40	45,273.05	57.64	33,266.95
10-10-4804	FRANCHISE FEES - AMERENUE	13,500.00	994.32	6,587.30	48.79	6,912.70
10-10-4805	FRANCHISE FEES - CNP ENERGY SV	840.00	120.70	469.22	55.86	370.78
10-10-4806	FRANCHISE FEES - AT&T	24,750.00	.00	12,262.04	49.54	12,487.96
10-10-4815	PERMITS - LAND USE	10,200.00	1,000.00	6,169.00	60.48	4,031.00
10-10-4816	PERMITS - FIREWORKS	20,000.00	12,050.00	12,050.00	60.25	7,950.00
10-10-4817	PERMITS - PLANNING & ZONING	5,250.00	.00	5,485.00	104.48	235.00-
10-10-4818	PERMITS - SIGNS	816.00	.00	184.80	22.65	631.20
10-10-4819	PERMITS - SOLICITORS	500.00	.00	125.00	25.00	375.00
10-10-4831	LICENSES - BUSINESS	6,720.00	85.00	2,305.00	34.30	4,415.00
10-10-4832	LICENSES - LIQUOR	8,670.00	.00	37.50	.43	8,632.50
10-10-4901	INTEREST - GENERAL	31,000.00	883.17	8,427.49	27.19	22,572.51
10-10-4950	TRANSFER IN	.00	.00	2,488.00	.00	2,488.00-
10-10-4951	RECORDS/PLAN REQUEST	450.00	.00	460.00	102.22	10.00-
10-10-4952	MISC -GENERAL-REVENUE	1,010.00	.00	342.43-	33.90-	1,352.43
10-10-4960	TRANSFER OUT TO STATE REV FUND	.00	.00	.00	.00	.00
GENERAL DEPARTMENT TOTAL		510,926.00	45,938.55	256,269.92	50.16	254,656.08
CODE ENFORCEMENT/COURT DEPARTMENT						
10-16-4952	MISCELLANEOUS	303.00	.00	.00	.00	303.00
10-16-4991	COURT COSTS	6,188.00	703.50	3,820.95	61.75	2,367.05
10-16-4992	COURT FINES	60,750.00	6,760.00	37,104.82	61.08	23,645.18
10-16-4994	CRIME VICTIM CITY	.00	.00	.00	.00	.00
10-16-4995	TRAINING FUND CITY	.00	.00	.00	.00	.00
10-16-4997	BOND FORFEITURE	.00	.00	.00	.00	.00
CODE ENFORCEMENT/COURT TOTAL		67,241.00	7,463.50	40,925.77	60.86	26,315.23
TOTAL REVENUE		578,167.00	53,402.05	297,195.69	51.40	280,971.31
PLANNING & ZONING DEPARTMENT						
10-08-5122	IRA RETIREMENT	.00	.00	.00	.00	.00
PLANNING & ZONING TOTAL		.00	.00	.00	.00	.00
GENERAL DEPARTMENT DEPARTMENT						
10-10-5101	GOVERNMENT SALARIES	7,800.00	1,950.00	3,900.00	50.00	3,900.00
10-10-5103	ADMIN. STAFF SALARIES	260,689.00	17,022.09	109,243.57	41.91	151,445.43
10-10-5104	COURT ADMIN STAFF SALARIES	.00	3,035.23	17,391.69	.00	17,391.69-
10-10-5110	TEMPORARY SERVICES	3,000.00	.00	.00	.00	3,000.00

BUDGET REPORT
CALENDAR 3/2020, FISCAL 6/2020

PCT OF FISCAL YTD 50.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
10-10-5111	OVERTIME	.00	.00	.00	.00	.00
10-10-5122	IRA RETIREMENT	7,821.00	789.23	4,179.37	53.44	3,641.63
10-10-5123	FICA	20,539.00	1,431.99	8,939.06	43.52	11,599.94
10-10-5124	COURT FICA	.00	232.19	1,330.50	.00	1,330.50-
10-10-5126	UNEMPLOYMENT TAXES	270.00	112.26	144.55	53.54	125.45
10-10-5130	DENTAL & LIFE INSURANCE BENFIT	4,452.00	314.32	1,811.98	40.70	2,640.02
10-10-5131	LIFE INSURANCE EMP BENEFIT	.00	.00	.00	.00	.00
10-10-5132	HEALTH INS BENEFIT(GROUP PLAN)	43,140.00	1,409.81	14,455.76	33.51	28,684.24
10-10-5135	CITY OFFICIAL APPRECIATION	1,080.00	.00	.00	.00	1,080.00
10-10-5201	MEALS & TRAVEL	3,300.00	154.19	1,022.72	30.99	2,277.28
10-10-5202	CAR ALLOWANCE (MILEAGE)	3,038.00	183.26	1,448.00	47.66	1,590.00
10-10-5203	TRAINING & EDUCATION	7,692.00	20.00	1,222.20	15.89	6,469.80
10-10-5204	DUES & SUBSCRIPTIONS	3,232.00	22.75	1,519.83	47.02	1,712.17
10-10-5205	MAYOR'S DISCRETIONARY	1,030.00	.00	24.16	2.35	1,005.84
10-10-5206	INSURANCE - PROPERTY	5,871.00	.00	5,136.00	87.48	735.00
10-10-5207	INSURANCE - LIABILITY	12,075.00	.00	5,094.00	42.19	6,981.00
10-10-5208	INSURANCE - BONDING	560.00	.00	50.00	8.93	510.00
10-10-5209	ECONOMIC DEVELOPMENT	3,250.00	.00	.00	.00	3,250.00
10-10-5210	WEBSITE	20,020.00	995.00	2,195.00	10.96	17,825.00
10-10-5211	NEWSLETTER	9,000.00	504.55	1,917.27	21.30	7,082.73
10-10-5212	PRINTING	1,300.00	.00	.00	.00	1,300.00
10-10-5213	POSTAGE	1,500.00	.00	1,591.95	106.13	91.95-
10-10-5214	PUBLIC NOTICES	2,200.00	34.00	683.40	31.06	1,516.60
10-10-5215	ELECTIONS	8,250.00	2,373.02	2,373.02	28.76	5,876.98
10-10-5216	Bank Service Fees	3,548.00	337.87	2,119.60	59.74	1,428.40
10-10-5220	COPIER/POSTAGE MACHINE EXPENSE	1,000.00	.00	293.94	29.39	706.06
10-10-5223	ADVERTISEMENTS/MARKETING	2,160.00	.00	.00	.00	2,160.00
10-10-5243	CITY HALL - OFFICE SUPPLIES	3,850.00	119.11	2,357.10	61.22	1,492.90
10-10-5264	ROW LANDSCAPING/MAINT/SIGNS	.00	.00	.00	.00	.00
10-10-5275	ANIMAL CONTROL CONTRACT	7,350.00	.00	7,345.76	99.94	4.24
10-10-5280	MOSQUITO CONTROL	2,500.00	.00	385.24	15.41	2,114.76
10-10-5301	CITY ATTORNEY	10,000.00	975.00	4,215.00	42.15	5,785.00
10-10-5302	OUTSIDE ATTORNEY	20,000.00	.00	.00	.00	20,000.00
10-10-5303	JUDGE	3,600.00	300.00	1,500.00	41.67	2,100.00
10-10-5304	PROSECUTING ATTORNEY -COURT	5,500.00	800.00	2,650.00	48.18	2,850.00
10-10-5305	COURT REPORTING SERVICES	550.00	.00	.00	.00	550.00
10-10-5311	CITY ENGINEER	20,000.00	3,217.50	10,202.50	51.01	9,797.50
10-10-5312	BACKUP CITY ENGINEER	1,325.00	750.00	2,200.00	166.04	875.00-
10-10-5313	CITY PLANNER	6,250.00	.00	.00	.00	6,250.00
10-10-5321	AUDITOR	10,300.00	10,250.00	10,343.75	100.42	43.75-
10-10-5324	CONSULTANT - SOFTWARE	6,000.00	3,349.80	8,126.18	135.44	2,126.18-
10-10-5325	CONSULTANT - NETWORK	11,825.00	3,951.81	5,247.15	44.37	6,577.85
10-10-5326	CONSULTANT - RECODIFICATION	4,000.00	.00	.00	.00	4,000.00
10-10-5327	CONSULTANT - MISC	12,500.00	.00	.00	.00	12,500.00
10-10-5450	FENCE/RETAIN WALL UPGRADES	.00	.00	.00	.00	.00
10-10-5460	CAPITAL EQUIP - CITY HALL	.00	4,118.50	4,118.50	.00	4,118.50-
10-10-5560	NON-CAPITAL EQUIP -CITY HALL	8,750.00	1,227.44	1,227.44	14.03	7,522.56
10-10-5950	TRANSFER OUT	.00	.00	.00	.00	.00
10-10-5952	MISC - GENERAL FUND	500.00	11.98	285.98	57.20	214.02
	GENERAL DEPARTMENT TOTAL	572,617.00	59,992.90	248,292.17	43.36	324,324.83

BUDGET REPORT

CALENDAR 3/2020, FISCAL 6/2020

PCT OF FISCAL YTD 50.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
CODE ENFORCEMENT/COURT DEPARTMENT						
10-16-5103	CODE/CRT ADMIN STAFF SALARIES	.00	.00	.00	.00	.00
10-16-5111	COURT - OVERTIME	.00	.00	.00	.00	.00
10-16-5122	COURT IRA RETIREMENT	.00	.00	.00	.00	.00
10-16-5123	COURT - FICA	.00	.00	.00	.00	.00
10-16-5243	OFFICE SUPPLIES - COURT	.00	.00	.00	.00	.00
10-16-5305	COURT REPORTING SERVICES	.00	.00	83.00	.00	83.00-
10-16-5952	COURT/CODE ENFORCEMENT - MISC	5,550.00	.00	.00	.00	.00
				.00	.00	5,550.00
	CODE ENFORCEMENT/COURT TOTAL	5,550.00	.00	83.00	1.50	5,467.00
EMERGENCY MANAGEMENT DEPARTMENT						
10-18-5245	EMERGENCY MANAGEMENT SUPPLIES	.00	.00	.00	.00	.00
10-18-5952	MISCELLANEOUS	.00	.00	.00	.00	.00
	EMERGENCY MANAGEMENT TOTAL	.00	.00	.00	.00	.00
	TOTAL EXPENSES	578,167.00	59,992.90	248,375.17	42.96	329,791.83
	GENERAL TOTAL	.00	6,590.85-	48,820.52	.00	48,820.52-
COURT BOND FUND						
COURT BOND DEPARTMENT						
12-12-4952	MISCELLANEOUS	.00	.00	.00	.00	.00
	COURT BOND TOTAL	.00	.00	.00	.00	.00
	TOTAL REVENUE	.00	.00	.00	.00	.00
12-12-5950	TRANSFER OUT	.00	.00	2,488.00	.00	2,488.00-
12-12-5952	COURT BOND MISC EXPENSE	.00	.00	.00	.00	.00
	COURT BOND TOTAL	.00	.00	2,488.00	.00	2,488.00-
	TOTAL EXPENSES	.00	.00	2,488.00	.00	2,488.00-
	COURT BOND TOTAL	.00	.00	2,488.00-	.00	2,488.00
MUNICIPAL BUILDING & PARK FUND						
MUNICIPAL BUILDING & PARK DEPARTMENT						
20-20-4701	LOCAL SALES TAX	285,200.00	35,767.15	170,446.64	59.76	114,753.36

BUDGET REPORT

CALENDAR 3/2020, FISCAL 6/2020

PCT OF FISCAL YTD 50.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
20-20-4702	METRO PARK DISTRICT TAX	15,200.00	5,682.51	10,795.75	71.02	4,404.25
20-20-4800	PYMT-IN LIEU-PARK LAND DONATIO	.00	.00	.00	.00	.00
20-20-4901	INTEREST -MUNIC BLDG & PARK	38,000.00	608.06	8,016.58	21.10	29,983.42
20-20-4952	MISCELLANEOUS-PARKS	500.00	.00	.00	.00	500.00
20-20-4970	SPONSORSHIPS/PARK DONATIONS	5,250.00	.00	250.00	4.76	5,000.00
20-20-4971	PARK FACILITY RENTALS	3,413.00	1,186.00	1,186.00	34.75	2,227.00
	MUNICIPAL BUILDING & PARK TOTA	347,563.00	43,243.72	190,694.97	54.87	156,868.03
	TOTAL REVENUE	347,563.00	43,243.72	190,694.97	54.87	156,868.03
20-20-5102	STAFF SALARIES	.00	.00	.00	.00	.00
20-20-5103	PARK ADMIN STAFF SALARIES	64,424.00	7,276.20	42,097.94	65.35	22,326.06
20-20-5104	PARK STAFF SALARIES	61,663.00	1,892.35	11,915.21	19.32	49,747.79
20-20-5105	SEASONAL EMPLOYEES	3,000.00	.00	.00	.00	3,000.00
20-20-5122	IRA RETIREMENT BENEFIT	3,783.00	.00	52.80	1.40	3,730.20
20-20-5123	FICA EMPLOYER COST	9,646.00	701.40	3,829.11	39.70	5,816.89
20-20-5126	UNEMPLOYMENT TAXES	71.00	28.07	36.14	50.90	34.86
20-20-5203	TRAINING & EDUCATION	1,000.00	.00	.00	.00	1,000.00
20-20-5216	EVENTS IN THE PARK	5,000.00	.00	117.30	2.35	4,882.70
20-20-5217	FOURTH OF JULY	9,785.00	.00	430.00	4.39	9,355.00
20-20-5218	SENIOR CITIZENS DAY	3,605.00	.00	288.25	8.00	3,316.75
20-20-5219	SANTA CLAUS	2,060.00	.00	522.43	25.36	1,537.57
20-20-5220	FISHING DERBY	670.00	.00	.00	.00	670.00
20-20-5231	SIGNS	45,000.00	130.00	130.00	.29	44,870.00
20-20-5232	PARK - UNIFORMS	375.00	.00	194.98	51.99	180.02
20-20-5233	BLDG - REPAIRS & MAINT	1,000.00	28.69	28.69	2.87	971.31
20-20-5236	PARK - REPAIRS	17,050.00	255.35	2,197.46	12.89	14,852.54
20-20-5237	PARK EQUIPMENT-REPAIRS/MAINT	3,600.00	177.71	2,121.65	58.93	1,478.35
20-20-5239	PARK RESTROOM SERVICES	.00	.00	.00	.00	.00
20-20-5241	CITY HALL - REPAIRS/MAINT	2,500.00	.00	125.00	5.00	2,375.00
20-20-5244	CITY HALL - HOUSEKEEPING	2,900.00	240.00	1,440.00	49.66	1,460.00
20-20-5250	UTILITIES - SEWER	269.00	.00	130.50	48.51	138.50
20-20-5251	TELEPHONE-INTERNET-EMAIL HOST	4,750.00	.00	2,269.69	47.78	2,480.31
20-20-5253	ELECTRIC	5,775.00	727.47	3,263.35	56.51	2,511.65
20-20-5254	TRASH	1,093.00	117.12	567.57	51.93	525.43
20-20-5255	BOTTLED WATER	270.00	30.17	173.16	64.13	96.84
20-20-5256	UTILITIES-OTHER-ALARM	202.00	48.00	144.00	71.29	58.00
20-20-5257	CELL PHONE - PARKS	1,495.00	135.88	613.68	41.05	881.32
20-20-5260	SEWER - ANNUAL ASSESSMENT	.00	.00	.00	.00	.00
20-20-5314	PROFESSIONAL SVCS-CONSULTANT	.00	.00	520.00	.00	520.00
20-20-5325	CONSULTANT - NETWORK	.00	.00	.00	.00	.00
20-20-5450	LANDSCAPING	.00	.00	.00	.00	.00
20-20-5460	CAP EQUIPMENT - CITY HALL	8,500.00	.00	.00	.00	8,500.00
20-20-5461	CAP EQUIPMENT - MAINT BUILD	.00	.00	.00	.00	.00
20-20-5463	CAP EQUIPMENT - PARK	20,000.00	3,490.45	3,490.45	17.45	16,509.55
20-20-5464	CAP EQUIPMENT - PLAYGROUND	100,000.00	.00	.00	.00	100,000.00
20-20-5470	CAPITAL IMPROVEMENT - TRAILS	277,500.00	1,341.00	14,166.05	5.10	263,333.95
20-20-5480	CAPITL-MUSIC STAGE/WALKING TRL	.00	.00	.00	.00	.00
20-20-5481	CAPITAL - LOG CABIN	.00	.00	.00	.00	.00

BUDGET REPORT
CALENDAR 3/2020, FISCAL 6/2020

PCT OF FISCAL YTD 50.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
20-20-5482	CAPL-PARKS BLDG-IMP FACILITIES	.00	.00	.00	.00	.00
20-20-5490	CAP-REAL PROPERTY IMPROVEMENTS	.00	.00	.00	.00	.00
20-20-5550	LANDSCAPING	5,150.00	.00	2,319.88	45.05	2,830.12
20-20-5560	EQUIPMENT-CITY HALL:NON-CAPITA	5,400.00	.00	.00	.00	5,400.00
20-20-5563	EQUIPMENT-PARK: NON-CAPITAL	4,635.00	2,615.48	2,615.48	56.43	2,019.52
20-20-5564	EQUIPMENT - PLAYGROUND	.00	.00	.00	.00	.00
20-20-5570	TRAIL MAINT / REPAIRS	18,499.00	.00	.00	.00	18,499.00
20-20-5575	PARKS PLANNING/ENGINEERING	35,000.00	.00	.00	.00	35,000.00
20-20-5952	MISC -MUNI BLDG & PARK	505.00	.00	49.73	9.85	455.27
	MUNICIPAL BUILDING & PARK TOTA	726,175.00	19,235.34	95,850.50	13.20	630,324.50
	TOTAL EXPENSES	726,175.00	19,235.34	95,850.50	13.20	630,324.50
	MUNICIPAL BUILDING & PARK TOTA	378,612.00-	24,008.38	94,844.47	25.05-	473,456.47-

STATE REVENUE SHARING FUND

STATE REVENUE SHARING DEPARTMENT

22-22-4711	MOTOR FUEL TAX	145,625.00	11,576.02	73,872.36	50.73	71,752.64
22-22-4712	MOTOR VEHICLE SALES TAX	52,367.00	3,238.25	23,567.44	45.00	28,799.56
22-22-4713	MOTOR VEHICLE FEE INCREASE	26,111.00	1,114.84	11,600.31	44.43	14,510.69
22-22-4901	INTEREST - STATE REV SHARING	.00	.00	.00	.00	.00
22-22-4950	TRANSFERS IN	.00	.00	.00	.00	.00
22-22-4952	STATE REV SHARING MISC	.00	.00	2,736.41	.00	2,736.41-
22-22-4960	TRANSFER IN FROM GENERAL FUND	.00	.00	.00	.00	.00
22-22-4994	CRIME VICTIM CITY - COURTS	155.00	22.20	118.80	76.65	36.20
22-22-4995	TRAINING FUND CITY - COURT	840.00	120.00	644.00	76.67	196.00
	STATE REVENUE SHARING TOTAL	225,098.00	16,071.31	112,539.32	50.00	112,558.68
	TOTAL REVENUE	225,098.00	16,071.31	112,539.32	50.00	112,558.68
22-22-5103	STATE REV ADMIN STAFF SALARIES	.00	.00	.00	.00	.00
22-22-5122	IRA RETIREMENT	.00	.00	.00	.00	.00
22-22-5123	FICA	.00	.00	.00	.00	.00
22-22-5231	SIGNS	.00	.00	1,538.00	.00	1,538.00-
22-22-5264	RIGHT OF WAY LANDSCAPING/MAINT	12,364.00	.00	.00	.00	12,364.00
22-22-5265	RIGHT-OF-WAY MOWING	20,211.00	.00	1,017.36	5.03	19,193.64
22-22-5301	CITY ATTORNEY	2,000.00	.00	25.00	1.25	1,975.00
22-22-5302	OUTSIDE ATTORNEY	20,000.00	3,900.00	5,538.60	27.69	14,461.40
22-22-5304	LAW ENFORCEMENT	235,405.00	.00	235,420.00	100.01	15.00-
22-22-5311	CITY ENGINEER	17,000.00	3,007.50	10,442.50	61.43	6,557.50
22-22-5312	BACKUP CITY ENGINEER	2,000.00	.00	750.00	37.50	1,250.00
22-22-5314	PROFESSIONAL SVCS-CONSULTANT	14,250.00	.00	.00	.00	14,250.00
22-22-5440	CITY STREETS	15,000.00	.00	7,940.00	52.93	7,060.00

BUDGET REPORT
CALENDAR 3/2020, FISCAL 6/2020

PCT OF FISCAL YTD 50.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
22-22-5441	ROAD CONSTRUCTION - YOUNG 10%	.00	.00	.00	.00	.00
22-22-5445	CITY STREETS - REPAIRS	.00	.00	.00	.00	.00
22-22-5447	CITY STREETS - PHASE 2 INDEP	.00	.00	.00	.00	.00
22-22-5448	CITY STREETS - PHASE 3 INDEP	7,500.00	.00	.00	.00	7,500.00
22-22-5451	CITY STREETS - WSP PHASE 2	.00	.00	.00	.00	.00
22-22-5452	CITY STREETS - PHASE 4 INDEP	8,943.00	100.24	21,573.67	241.24	12,630.67-
22-22-5453	CITY ENG-SAMMELMAN CURVE	26,200.00	4,495.00	4,495.00	17.16	21,705.00
22-22-5454	CITY STREETS-ST REV TO R&B FND	.00	.00	.00	.00	.00
22-22-5470	TRAILS	.00	.00	17,194.45	.00	17,194.45-
22-22-5475	SIDEWALK	.00	.00	400.00	.00	400.00-
	STATE REVENUE SHARING TOTAL	380,873.00	11,502.74	306,334.58	80.43	74,538.42
	TOTAL EXPENSES	380,873.00	11,502.74	306,334.58	80.43	74,538.42
	STATE REVENUE SHARING TOTAL	155,775.00-	4,568.57	193,795.26-	124.41	38,020.26

ROAD & BRIDGE FUND FUND

ROADS & BRIDGES DEPARTMENT

23-23-4714	ROAD & BRIDGE PROPERTY TAXES	210,306.00	.00	.00	.00	210,306.00
23-23-4750	Funds Received Held by County	.00	.00	.00	.00	.00
23-23-4790	ROAD AND BRIDGE TAX	.00	.00	.00	.00	.00
23-23-4950	TRANSFERS IN	.00	.00	.00	.00	.00
	ROADS & BRIDGES TOTAL	210,306.00	.00	.00	.00	210,306.00
	TOTAL REVENUE	210,306.00	.00	.00	.00	210,306.00
23-23-5440	COUNTY FUNDED PROJECTS	.00	.00	.00	.00	.00
23-23-5445	CITY STREETS REPAIRS & MAINT	206,235.00	.00	.00	.00	206,235.00
23-23-5550	Road Expenses Paid by County	.00	.00	.00	.00	.00
	ROADS & BRIDGES TOTAL	206,235.00	.00	.00	.00	206,235.00
	TOTAL EXPENSES	206,235.00	.00	.00	.00	206,235.00
	ROAD & BRIDGE FUND TOTAL	4,071.00	.00	.00	.00	4,071.00

INDEPENDENCE ROAD PHASE 3 FUND

INDEPENDENCE ROAD DEPARTMENT

24-24-4875	ST CHAR CNTY RD GRANT/IND 3	.00	.00	.00	.00	.00
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BUDGET REPORT
CALENDAR 3/2020, FISCAL 6/2020

PCT OF FISCAL YTD 50.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
24-24-4876	FEDERAL ROAD GRANT IND 3	.00	.00	.00	.00	.00
24-24-4950	TANSFERS IN	.00	.00	.00	.00	.00
	INDEPENDENCE ROAD TOTAL	.00	.00	.00	.00	.00
	TOTAL REVENUE	.00	.00	.00	.00	.00
24-24-5440	CITY STREETS-IND RD 3	.00	.00	.00	.00	.00
24-24-5448	INDEP RD PHASE 3 CITY STREETS	.00	.00	.00	.00	.00
	INDEPENDENCE ROAD TOTAL	.00	.00	.00	.00	.00
	TOTAL EXPENSES	.00	.00	.00	.00	.00
	INDEPENDENCE ROAD PHASE 3 TOTA	.00	.00	.00	.00	.00

SEWER - ESCROW FUND

SEWER DEPARTMENT

30-30-4851	ANNUAL SEWER ASSESSMENT FEE	.00	.00	.00	.00	.00
30-30-4854	MISC SEWER FEES	.00	.00	.00	.00	.00
30-30-4901	INTEREST - SEWER ESCROW	.00	52.25	375.42	.00	375.42-
30-30-4952	MISCELLANEOUS INCOME	.00	.00	.00	.00	.00
	SEWER TOTAL	.00	52.25	375.42	.00	375.42-
	TOTAL REVENUE	.00	52.25	375.42	.00	375.42-
30-30-5270	BOND DEBT REDUCTION - SEWER	.00	.00	.00	.00	.00
30-30-5271	TRUSTEE FEES - SEWER	.00	.00	.00	.00	.00
30-30-5272	BOND ADMINISTRATIVE FEES	.00	.00	.00	.00	.00
30-30-5952	MISC -SEWER ESCROW	.00	.00	.00	.00	.00
	SEWER TOTAL	.00	.00	.00	.00	.00
	TOTAL EXPENSES	.00	.00	.00	.00	.00
	SEWER - ESCROW TOTAL	.00	52.25	375.42	.00	375.42-

SEWER - REPLACEMENT FUND

SEWER REPLACEMENT DEPARTMENT

31-31-4853	SEWER REPLACEMENT FEE	.00	.00	.00	.00	.00
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BUDGET REPORT

CALENDAR 3/2020, FISCAL 6/2020

PCT OF FISCAL YTD 50.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
31-31-4901	INTEREST-SEWER REPLACEMENT	.00	14.98	125.32	.00	125.32-
	SEWER REPLACEMENT TOTAL	.00	14.98	125.32	.00	125.32-
	TOTAL REVENUE	.00	14.98	125.32	.00	125.32-
31-31-5566	EQUIPMENT - SEWER	.00	.00	2,105.59	.00	2,105.59-
31-31-5952	MISCELLANEOUS	.00	2,578.75	3,002.06	.00	3,002.06-
	SEWER REPLACEMENT TOTAL	.00	2,578.75	5,107.65	.00	5,107.65-
	TOTAL EXPENSES	.00	2,578.75	5,107.65	.00	5,107.65-
	SEWER - REPLACEMENT TOTAL	.00	2,563.77-	4,982.33-	.00	4,982.33

SEWER - OPERTNS & MAINT FUND

SEWER OPS/MAINT DEPARTMENT

33-33-4852	OPERATION & MAINTENANCE FEE	.00	.00	.00	.00	.00
33-33-4901	INTEREST - SEWER OP & MAINT	.00	5.92	56.88	.00	56.88-
	SEWER OPS/MAINT TOTAL	.00	5.92	56.88	.00	56.88-
	TOTAL REVENUE	.00	5.92	56.88	.00	56.88-
33-33-5249	OPERATIONS & MAINT - SEWER	.00	.00	.00	.00	.00
33-33-5952	MISCELLANEOUS	559.00	2,586.72	3,645.02	652.06	3,086.02-
	SEWER OPS/MAINT TOTAL	559.00	2,586.72	3,645.02	652.06	3,086.02-
	TOTAL EXPENSES	559.00	2,586.72	3,645.02	652.06	3,086.02-
	SEWER - OPERTNS & MAINT TOTAL	559.00-	2,580.80-	3,588.14-	641.89	3,029.14

INDEPENDENCE ROAD PHASE 4 FUND

INDEPENDENCE ROAD DEPARTMENT

36-36-4875	ST CHAR CNTY RD GRNT IND 4	1,064,862.00	233,700.19	534,415.10	50.19	530,446.90
36-36-4876	FEDERAL ROAD GRANT IND 4	643,089.00	.00	414,826.05	64.51	228,262.95
36-36-4950	TRANSFERS IN	.00	.00	.00	.00	.00

BUDGET REPORT
CALENDAR 3/2020, FISCAL 6/2020

PCT OF FISCAL YTD 50.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
	INDEPENDENCE ROAD TOTAL	1,707,951.00	233,700.19	949,241.15	55.58	758,709.85
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	TOTAL REVENUE	1,707,951.00	233,700.19	949,241.15	55.58	758,709.85
36-36-5440	CITY STREETS-IND 4	80,486.00	902.14	278,070.29	345.49	197,584.29-
		=====	=====	=====	=====	=====
	INDEPENDENCE ROAD TOTAL	80,486.00	902.14	278,070.29	345.49	197,584.29-
		-----	-----	-----	-----	-----
	TOTAL EXPENSES	80,486.00	902.14	278,070.29	345.49	197,584.29-
		=====	=====	=====	=====	=====
	INDEPENDENCE ROAD PHASE 4 TOTA	1,627,465.00	232,798.05	671,170.86	41.24	956,294.14
		=====	=====	=====	=====	=====
	Report Total	1,096,590.00	249,691.83	610,357.54	55.66	486,232.46

AN ORDINANCE FORMALLY ADOPTING STANDARD OPERATING PROCEDURES
FOR THE CITY OF WELDON SPRING, MISSOURI, REGARDING PRIVATE
INFRASTRUCTURE DEDICATION

WHEREAS, the City of Weldon Spring, Missouri, realizes a need to establish procedures in an effort to assist applicant through the process; and

WHEREAS, the Board of Aldermen has a desire to streamline the process to give clear and concise guidelines; and

WHEREAS, the Board of Aldermen wishes to formally adopt the procedures, which is marked as "Exhibit A" regarding private infrastructure dedication requests.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WELDON SPRING, MISSOURI AS FOLLOWS:

SECTION 1: That the Private Infrastructure Dedication Requests & Procedures for the City of Weldon Spring are hereby adopted more particularly describe in "Exhibit A." A copy of which is attached hereto and incorporated by reference herein.

SECTION 2: The Board of Aldermen has reviewed these procedures and deem that these procedures will help streamline the process for the applicant.

SECTION 3: Severability. If any term, condition, or provision of this Ordinance shall, to any extent, be held to be invalid or unenforceable, the remainder hereof shall be valid in all other respects and continue to be effective, and each and every remaining provision hereof shall be valid and shall be enforced to the fullest extent permitted by law, it being the intent of the Board of Aldermen that it would have enacted this Ordinance without the invalid or unenforceable provisions. In the event of a subsequent change in applicable law so that the provision which had been held invalid is no longer invalid, said provision shall thereupon return to full force and effect without further action by the City and shall thereafter be binding.

SECTION 4: That this ordinance shall be in full force and effect upon its enactment and approval.

READ TWO TIMES AND PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF
WELDON SPRING, MISSOURI, THIS _____ DAY OF _____ 2020.

Donald D. Licklider, Mayor

Attest:

William C. Hanks, City Clerk

To approve Bill #1141

Motioned: _____

Seconded: _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>
Clutter	___	___	___
Hillmer	___	___	___
Schwaab	___	___	___
Kolb	___	___	___
Martiszus	___	___	___
Baker	___	___	___
Licklider	___	___	___

Absent: _____

Private Infrastructure Dedication Request & Procedure:

The following is the process for any owner(s) of privately owned/maintained infrastructure to request dedication and conveyance of such improvements to the City of Weldon Spring, Missouri:

1. Owner(s) will complete an Application to Dedicate Private Infrastructure to the City of Weldon Spring form and submit it to the City Administrator (CA). Within the application form it will indicate the specific infrastructure systems such as streets, storm water collection systems or other infrastructure intended to be conveyed to the City.
 - a. Owner(s) should be specific and detailed in their request of what infrastructure is requested to be conveyed to the City.
 - b. Owner(s) must provide documentation verifying ownership or their rights of ownership to said infrastructure intended to be conveyed to the City.
 - c. If applicable, Owner(s) must provide a current/accurate copy of their Home Owners Association (HOA) Bylaws and/or Covenants and Restrictions.
 - d. Owner will include a non-refundable application fee of \$_____ (\$_____) intended to cover all legal and administrative expenses incurred by the City during their review of the request.
 - i. Note: If the initial fee is not adequate to cover all city expenses the City Treasurer (CT) will prepare an invoice to the Applicant requesting payment prior to further review and consideration by the City.
2. Upon receipt and payment of the Application and Fee by the Owner(s) the CA will request the City Attorney to review the Bylaws and/or Covenants and Restrictions and any other relevant documents. The purpose of this is to ensure the Owner(s) have the right to transfer and convey ownership of the defined infrastructure.
 - a. The City Attorney will submit a report of his/her findings to the CA and the CA will share the info with the Owner(s). Assuming the Owner(s) are found to be able to convey said infrastructure the process will continue.
3. The CA will request the City Engineer (CE) to review the Owner(s) request and provide a thorough cost estimate of his/her time and expenses to prepare/conduct:
 - a. Inspection of infrastructure
 - b. Provide initial report of findings detailing deficiencies to be corrected/repared and brought up to current City standards
 - c. Provide an operational maintenance/repair on an annual/ongoing cost basis of the proposed infrastructure to be dedicated so the City and Owner(s) understand to potential operational expense obligation.
4. The CE will submit the cost estimate to the CA. Upon receipt of the cost estimate the CA will share the information with the Owner(s).
 - a. The Owner(s) must then decide whether or not to proceed with the initial inspection and reporting by the CE. If the Owner(s) choose to proceed they must submit a letter certifying their intention to proceed and a down payment of 100% of the CE's cost estimate shall be made payable to the City of Weldon Spring.
Note: it is the Owner(s) responsibility to pay for and cover all expenses associated with the dedication process herein described.

- b. A full accounting of the down payment will be maintained by the City Treasurer (CT) and a project number assigned for tracking and control purposes.
5. The CE will proceed with initial inspection of said infrastructure. Upon completion of the inspection the CE will prepare a detailed report of findings and recommendation of the corrective action needed to bring the infrastructure up to current City standards; this shall include a cost estimate for the necessary repairs. The report will be shared with the Owner(s) and the CE will be available to meet with the Owner(s) and/or their designated representatives.
6. The CE will submit a 2nd cost estimate to the CA to include the following details:
 - a. Time and material to inspect construction efforts necessary to satisfy all corrective measures identified.
 - b. Time to prepare a final report and certification that all necessary repairs have been completed and are satisfactory.
 - c. Preparation of any needed survey work and/or preparation of legal descriptions necessary for the dedication and conveyance process.
7. Upon receipt of the cost estimate the CA will share the information with the Owner(s). The Owner(s) must decide whether or not they wish to proceed with implementing the identified repairs based upon the CE's findings and recommendations and indicate this in writing to the CA their desire to proceed.
 - a. If the Owner(s) choose to proceed they must submit a letter certifying their intention to proceed and a 2nd down payment of 100% of the CE's cost estimate shall be made payable to the City of Weldon Spring.
8. The Owner(s) must make arrangements to make any and all necessary repairs per the CE's findings and recommendation. These repairs must be completed in a timely manner but should not exceed twelve (12) months from the date of the CE's findings and recommendation letter. If not completed within the designated timeframe another inspection will be necessary and the Owner(s) will be required to pay for this per a CE cost estimate in advance.
9. Once the Owner(s) has completed all necessary corrective action and the CE has certified these findings in writing to the CA the following shall occur:
 - a. The CA will request the City Clerk and City Attorney prepare final dedication documents. The documents should include:
 - i. legal certification and conveyance of said infrastructure by the Owner(s) to the City
 - ii. a dedication and acceptance draft bill with a legal description exhibit attached for consideration by the Board of Aldermen
10. The CA will request the CT to review and prepare a final reconciliation of all related dedication expenses and payments made by the Owner(s).
 - a. If a positive account balance is determined, not exceeding 10% (for general administrative and legal expenses) a refund will be generated and sent to the Owner(s).
 - b. If a negative account balance is determined due to expenses exceeding the down payment made by the Owner(s) the CT will prepare a final invoice for reimbursement plus 10% to cover general administrative expenses shall be paid to the City by the Owner(s) prior to the scheduling of an agenda item before the Board of Aldermen for their consideration of the dedication.

11. The City Clerk shall place the proposed infrastructure dedication on the next available Board of Aldermen agenda for consideration.

- a. The Board of Aldermen reserves the right to accept, reject or modify any and all provisions and/or requests for dedication of infrastructure at their sole discretion.

Note: The City does not accept the following infrastructure or maintenance responsibility for:

- b. ***Storm water: detention basins, creeks/streams and/or open-air drainage channels***
- c. ***Street lights***
- d. ***Decorative street signage or other misc. improvements within the ROW.***

AN ORDINANCE AUTHORIZING THE ACCEPTANCE OF THE DEDICATION OF THE
STREETS OF THE EHLMANN FARMS SUBDIVISION BY THE CITY OF WELDON
SPRING, MISSOURI, AND MATTERS RELATING THERETO

WHEREAS, Fischer & Frichtel Custom Homes LLC, is the developer of
Ehlmann Farms Subdivision; and

WHEREAS, Fischer & Frichtel Custom Homes LLC have requested that the
streets of that subdivision be dedicated to the City of Weldon Spring, Missouri, and state
that they have the authority to have the authority to make such a request; and

WHEREAS, the City of Weldon Spring has requested that the Developer provide
for the guarantee of the maintenance of the improvements pursuant to section 410.460 (E)
of the City of Weldon Spring City Code; and

WHEREAS, the City Engineer approved the plans and the estimated cost for the
ten percent (10%) deposit, which shall be in the amount of eighteen thousand two hundred
thirty-two dollars (\$18,232.00) as specified in "Exhibit A".

**BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WELDON
SPRING, MISSOURI AS FOLLOWS:**

SECTION 1: That the Board of Alderman hereby authorizes the Mayor to execute a
maintenance guarantee agreement, with Fischer & Frichtel Custom Homes. LLC, for the
acceptance of the streets in the Ehlmann Farms Subdivision, which is set out in "Exhibit
A"

SECTION 2: The City of Weldon Spring City Code requires that Fischer & Frichtel
Custom Homes LLC, maintain the improvements for a period of 18 months after Board
of Aldermen acceptance of the specific improvements for public maintenance.

SECTION 3: Prior to the Board of Aldermen's acceptance of the specific
improvements, City Codes require a ten (10%) percent deposit (of the overall cost
estimate approved by the City Engineer), in the sum of eighteen thousand two hundred
thirty-two dollars (\$18,232.00).

SECTION 4: That this ordinance shall be in full force and effect upon its enactment and Approval.

APPROVED BY THE MAYOR OF THE CITY OF WELDON SPRING THIS _____ DAY
OF _____ 2020.

Donald D. Licklider, Mayor

Attest:

William C. Hanks, City Clerk

To approve Bill #1142

Motioned: _____

Seconded: _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>
Clutter	_____	_____	_____
Hillmer	_____	_____	_____
Schwaab	_____	_____	_____
Kolb	_____	_____	_____
Martiszus	_____	_____	_____
Baker	_____	_____	_____
Licklider	_____	_____	_____

Absent: _____

CITY OF WELDON SPRING
LENDER ESCROW AGREEMENT
MAINTENANCE GUARANTEE

THIS MUTUAL AGREEMENT is made and entered into by
[FISCHER & FRICHTEL CUSTOM HOMES LLC](#) (“Developer”) and [LINDELL BANK INC.](#)
 (“Lender”) and CITY OF WELDON SPRING, MISSOURI (“City”).

WHEREAS, the Municipal Code of the City requires that a Developer maintain the improvements for 18 months after Board of Aldermen acceptance of the specific improvements for public maintenance. Prior to the Board of Aldermen’s acceptance of the specific improvements the Municipal Code requires the deposit from a Developer for maintenance obligations that shall be in the amount of ten percent (10%) of the estimated cost for the required specific improvements; and

WHEREAS, pursuant to the Municipal Code of the City, the City has requested that the Developer provide for the guarantee of the maintenance of the improvements; and

WHEREAS, the Plans have been approved by the City Engineer and the cost of ten percent (10%) the required specific improvements have been estimated to be in the amount of Eighteen Thousand Two Hundred Thirty-Two Dollars (\$18,232.00), hereinafter called the “Estimated Sum”), as set forth on the estimate attached hereto and incorporated herein as Exhibit A; and

WHEREAS, The Municipal Code of the City allows a Maintenance Guarantee of a suitable Lender Escrow Agreement to the Weldon Spring Board of Aldermen’s acceptance for public maintenance of the specific improvements by the City.

NOW, THEREFORE, in consideration of the covenants, promises and agreements herein provided, it is hereby mutually agreed that:

1. The Developer has given to the Lender a promissory note, the proceeds of which include the sum of Eighteen Thousand Two Hundred Thirty-Two Dollars, the Estimated Sum, which shall be used for the maintenance guarantee for the installed specific improvements in accordance with the Plans and the ordinances of the City regulating the improvements. The lender is obligated, among other things, in the promissory note and obligations herein to hold the Estimated Sum as per ordinances of the City regulating the improvements.

2. The estimated Sum guarantees the maintenance of the Work and shall be held by the Lender subject to the terms hereof.

3. In the event the Estimated Sum is insufficient to complete the Maintenance Work, the Developer will deposit with the Lender an additional sum of money that will be required to complete the Maintenance Work, and said additional sum shall be subject to the terms of this Agreement. The Lender shall not release the Developer from its obligations with respect to the Estimated Sum until the Board of Aldermen has approved the final release of the Maintenance Guarantee.

4. In all cases, the total monies escrowed for the Maintenance Work shall be retained for a maintenance warranty period of 18 months after acceptance of the dedication of said specific improvements by the Weldon Spring Board of Aldermen or 18 months after occupancy of ninety-five percent (95%) of all the lots in the subdivision plat(s) subject to the maintenance guarantee deposit agreement whichever occurs sooner.

5. Developer agrees to maintain all improvements from any defects, deficiencies, and damages that may exist or arise, abatement of nuisances caused by such improvements, removal of mud, debris from construction, erosion control, and other related construction material.

Irrespective of other continuing obligations, the developer's street de-icing and snow removal obligations shall terminate on the date a street is accepted by the City for public maintenance.

6. Upon expiration of the maintenance obligation established herein, the City Engineer shall cause a final inspection to be made of the required improvements. The developer shall maintain all City Engineer determined defects, deficiencies, and damages to the specific improvements that are determined during the final inspection. If no defects or deficiencies are determined by the City Engineer as a result of the final inspection, or re-inspection after identified deficiencies are corrected, the City Engineer shall recommend in writing to the Weldon Spring Board of Aldermen to approve the final release of the maintenance guarantee.

7. That the City hereby accepts this agreement as a satisfactory Lender Escrow Agreement under the provisions and requirements of The Municipal Code of the City of Weldon Spring. The maintenance deposit shall be retained by the City of Weldon Spring to guarantee maintenance of required improvements and, in addition to being subject to the immediate order of the City Engineer, to defray or reimburse any cost to the City of Weldon Spring of repairs of improvements related to the subdivision which the developer fails or refuses to perform. Such costs shall include off-site drainage caused by deficiencies in the improvements or failure of maintenance. Except in emergency circumstances or where action is otherwise required before written notice can be provided, the City Engineer shall provide the developer with a written demand and opportunity to perform the needed maintenance before having such corrective maintenance performed by the City. The City Engineer shall have the authority to require the maintenance deposit to be replaced or replenished by the developer in any form permitted for an original deposit where the amount remaining is determined to be insufficient or where the maintenance deposit was drawn upon by the City for maintenance.

8. It is hereby further agreed by the Lender: (A) that in full consideration of its covenants, promises and agreements, the Lender has received the sum of Eighteen Thousand Two Hundred Thirty-Two Dollars lawful money and other valuable considerations, receipt thereof from the Developer being hereby admitted and acknowledged: And (B) that the Lender hereby acknowledges the receipt and deposit of the Estimated Sum and guarantees that the same shall be held as hereinabove provided and shall be released only in accordance with the terms herein set forth. Further, the Lender recognizes that if the developer fails to perform its obligations that the City of Weldon Spring will take appropriate action to recover said escrow amount due. If escrow is not satisfactory to complete the work in a workmanlike manner, and either the Developer or the Lender fails or, refuses to comply with its obligations, the Developer or the Lender not in compliance will not be eligible to enter into another Lender Escrow Agreement with the City until the work is satisfactorily completed. The Lender hereby acknowledges the availability of the Estimated Sum through the promissory note, and guarantees that the same shall be disbursed as herein provided and the obligations with respect to the Estimated Sum shall be released only in accordance with the terms herein set forth.

9. Any notices or approvals required in this Agreement shall be given in writing. A party giving such notice shall deliver by certified mail to the party being notified, postage prepaid, as follows:

If to Developer:

Fischer & Frichtel Custom Homes LLC
ATTN: Chris DeGuentz
695 Trade Center Blvd. Suite 200
Chesterfield Mo. 63005

If to Lender:

Lindell Bank Inc
ATTN: Joe Fix
6900 Clayton Avenue
St. Louis Mo. 63139

If to City: Engineer, City of Weldon Spring
c/o St. Charles Engineering & Surveying
801 South Fifth Street
St. Charles, MO 63303
Attn: Michael N. Meiners

The date of service of any notice shall be the date of personal delivery or the date the same is deposited in the United States mail.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals as of

the 13th day of FEBRUARY, 2020



Maria C. Madden
Secretary MARIA C. MADDOEN

[SEAL]

ATTEST:

Chris DeGuentz
Secretary

"NO SEAL"

[SEAL]

ATTEST:

City Clerk

By Chris DeGuentz
Name: Chris DeGuentz
Title: Vice President

"Developer"

By Joseph Fix
Name: Joseph Fix
Title: Exec. Vice President

"Lender"

APPROVED:

CITY OF WELDON SPRING,
MISSOURI

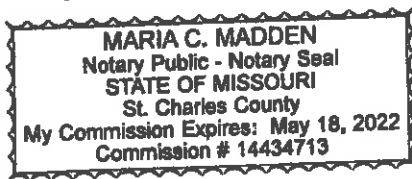
By: _____
Name: _____
Title: _____

"City Engineer"

STATE OF MISSOURI)
) SS
COUNTY OF ST. CHARLES)

On this 13th day of FEBRUARY before me appeared
CHRIS DEQUENTZ to me personally known, who, being by me
duly sworn, did say that he is the officer of the FISHER & FRICHEL custom LLC a Corporation of the
State of Missouri, and that the seal affixed to the foregoing instrument is the corporate seal of said
corporation, and that said instrument was signed and sealed in behalf of said corporation, by
authority
of its Board of Directors; and the said officer acknowledged said instrument to be the free act and
deed of said corporation.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affix my official seal in the
County and State aforesaid, the day and year first above written.

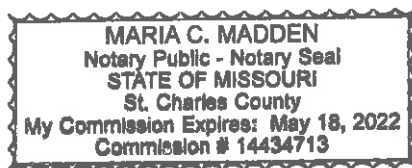


Maria C. Madden
Notary Public
My Term Expires: May 18, 2022

STATE OF MISSOURI)
) SS
COUNTY OF ST. CHARLES)

On this 13th day of February, 2020 before me appeared
Joseph Fix to me personally known, who, being by me
duly sworn, did say that he is the officer EXEC VICE President and that the seal affixed to
the foregoing instrument is the corporate seal of said bank, and that said instrument was signed and
sealed in behalf of said corporation, by authority of its Board of Directors; and the said officer
acknowledged said instrument to be the free act and deed of said corporation.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affix my official seal in the
County and State aforesaid, the day and year first above written.



Maria C. Madden
Notary Public
My Term Expires: May 18, 2022

STATE OF MISSOURI)
) SS
COUNTY OF ST. CHARLES)

On this _____ day of _____, before me appeared _____ to me personally known, who, being by me duly sworn, did say that _____ is the _____ of CITY OF WELDON SPRING, a municipal corporation of the State of Missouri, and that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and that said instrument was signed and sealed in behalf of said municipal corporation, by authority of its Board of Directors; and the said _____ acknowledged said instrument to be the free act and deed of said municipal corporation.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affix my official seal in the County and State aforesaid, the day and year first above written.

Notary Public
My Term Expires: _____.

EXHIBIT A
EHLMANN FARMS
CITY OF WELDON SPRING
Escrow Cost Estimate

5/17/2016

Street Trees			
Description	Quantity	Unit Cost	Total
Street Trees	47 EA	\$ 110.00	\$ 5,170
Subtotal			\$ 5,170

Landscaping			
Description	Quantity	Unit Cost	Total
Ornamental Trees	7 EA	\$ 110.00	\$ 770
Evergreen Trees	13 EA	\$ 110.00	\$ 1,430
Replacement Trees	22 EA	\$ 110.00	\$ 2,420
Subtotal			\$ 4,620

Storm Sewer			
Description	Quantity	Unit Cost	Total
12" RCP	224 LF	\$ 21.00	\$ 4,704
15" RCP	385 LF	\$ 23.00	\$ 8,855
24" RCP	26 LF	\$ 34.00	\$ 884
30" RCP	48 LF	\$ 49.00	\$ 2,352
Pipe Bedding 12" RCP	224 LF	\$ 3.70	\$ 829
Pipe Bedding 15" RCP	385 LF	\$ 3.75	\$ 1,444
Pipe Bedding 24" RCP	26 LF	\$ 3.90	\$ 101
Pipe Bedding 30" RCP	48 LF	\$ 4.00	\$ 192
Jetting	683 LF	\$ 1.50	\$ 1,025
24" FES	1 EA	\$ 724.00	\$ 724
30" FES	1 EA	\$ 931.00	\$ 931
Manhole	3 EA	\$ 1,000.00	\$ 3,000
Area Inlet	4 EA	\$ 1,200.00	\$ 4,800
Curb Inlet	1 EA	\$ 1,200.00	\$ 1,200
Outfall Structure	1 SF	\$ 2,500.00	\$ 2,500
Rock Blanket	575 SF	\$ 7.00	\$ 4,025
Subtotal			\$ 37,565
5% of Subtotal			\$ 1,878

Water Quality			
Description	Quantity	Unit Cost	Total
4" PVC (SCH 40) Underdrain	80 LF	\$ 8.00	\$ 640
Cleanout on 4" Underdrain	3 EA	\$ 200.00	\$ 600
Bio-Retention	2,275 SF	\$ 18.00	\$ 40,950
Bio-Retention Seeding	1 EA	\$ 5,000.00	\$ 5,000
		Subtotal	\$ 47,190

Paving			
Description	Quantity	Unit Cost	Total
6" Concrete Pavement	1,433 SY	\$ 35.00	\$ 50,155
4" Type 5 Aggregate Base	1,535 SY	\$ 4.40	\$ 6,754
6" Vertical Concrete Curb	101 LF	\$ 8.50	\$ 859
Street Sign	1 EA	\$ 200.00	\$ 200
Stop Sign	1 EA	\$ 200.00	\$ 200
Sawcut Pavement	92 LF	\$ 10.00	\$ 920
		Subtotal	\$ 59,088
		5% of Subtotal	\$ 2,954

Concrete Sidewalk			
Description	Quantity	Unit Cost	Total
Concrete Sidewalk 4' wide	1,128 SF	\$ 4.70	\$ 5,302
Concrete Sidewalk 5' wide	4,976 SF	\$ 4.70	\$ 23,387
		Subtotal	\$ 28,689

Total	\$ 90,501
Plus 10% Contingency Cost	\$ 18,232
Grand Total	\$ 108,733

10% MAINTENANCE ESCROW = \$18,232.00