

CITY OF WELDON SPRING  
REGULAR MEETING OF THE BOARD OF ALDERMEN  
MAY 28, 2020

**NOTE:** Due to the health crisis of the COVID-19 pandemic, this Board Meeting was a Videoconference meeting through a Zoom session.

**CALL TO ORDER:** The regular meeting of the Board of Aldermen of the City of Weldon Spring was held on Thursday, May 28, 2020 at approximately 7:30 PM. The meeting was held by videoconference due to the health crisis of the COVID-19 pandemic. Mayor Donald Lickliger called the meeting to order.

**ROLL CALL AND DETERMINATION OF QUORUM:** On a roll call, the following members were present:

Ward 1:	Alderman Clutter	Alderman Yeager
Ward 2:	Alderman Schwaab	Alderman Kolb
Ward 3:	Alderman Baker	Alderman Martiszus

A quorum was declared.

**Fence Relief Appeal for Tammy Norman at 16 New Haven Court:** Mr. Wohler (City Attorney) stated that the City Engineer gave Ms. Norman three fence samples to choose from for the replacement fence associated with the Wolfrum Road project in 2009. Furthermore, Mr. Wohler told the Board that Ms. Norman's property lost the "grandfather" clause for her fence when she decided to tear down her old fence. Mr. Wohler added that the "Laches" doctrine applies in this situation because she allowed too much time to pass before objecting to the City about the fence replacement. A lengthy question and answer session between the Board and Ms. Norman took place

Alderman Baker made a motion to approve the fence appeal for 16 New Haven Court, seconded by Alderman Clutter. On a roll call vote, the **Motion failed** as followed:

AYES: 0  
NOES: 5 - Baker, Clutter, Kolb, Schwaab, and Yeager  
ABSENT: 0

Alderman Martiszus did not vote due to an unstable internet connection.

**MINUTES:** May 12, 2020, Board Minutes - Alderman Clutter moved to approve the minutes from the May 12, 2020, regular meeting as written, seconded by Alderman Schwaab. **Motion carried** with 4 ayes. Alderman Kolb abstained from voting and Alderman Martiszus did not vote due to an unstable internet connection.

**TREASURER'S REPORT:** Alderman Schwaab made a motion to accept the Treasurer's packet of paid bills from May 6, 2020 to May 18, 2020 and unpaid bills from May 13, 2020 to May 20, 2020, with one question. Alderman Clutter asked about the monthly invoices from Wheelhouse Solutions and suggests that City staff analyze these invoices more closely because he believes that they seem pretty high. Alderman Kolb seconded the motion. **Motion carried** with 6 ayes.

## OLD BUSINESS:

**City Engineering & Planning Services:** Alderman Clutter made a motion to adopt the regulations, which would bring more City Engineering & Planning services in-house and have the staff conduct a comprehensive analysis on the fee schedule six months after the transition period ends. Alderman Baker seconded the motion. **Motion carried** with 6 ayes.

**Website Redesign/Hosting RFP:** Alderman Baker asked for a list of additional features, that would benefit the City, for the new website by Muniweb, which was the vendor recommended by staff. After a brief discussion, this topic was tabled so staff can provide the Board more research for this project

## NEW BUSINESS:

**An Ordinance Amending Chapter 135 “Purchasing Procedures” of the City of Weldon Spring, Missouri, by Repealing Ordinance #03-02 in its Entirety & Replaced with A New Chapter 135 “Purchasing Procedures” & Matters Relating Thereto:** Alderman Clutter moved to introduce Bill # 1144 for its first reading by title only. Alderman Baker seconded the motion and the **motion carried**.

Bill # 1144 was tabled in accordance with City Code.

**An Ordinance Amending the Budget for FY 2020:** Alderman Clutter moved to introduce Bill # 1145 for its first reading by title only. Alderman Baker seconded the motion and the **motion carried**.

With the higher than expected amount from the bids for the Walking Trail Improvement project, the Board decided that the Parks & Recreation Advisory Committee (PRAC) should make recommendations on the viability of the project and the Finance Committee should review the budget one more time before final passage of Bill #1145.

Bill # 1145 was tabled in accordance with City Code.

**Walking Trail Improvement Project Unofficial Bid Results:** Alderman Baker made a motion to reject all of the bids for the Walking Trail Improvement project and revise the overall scope of work. Alderman Clutter seconded the motion. **Motion carried** with 6 ayes.

**An Ordinance Amending Ordinance #09-29 (Creating the Employee Policy Manual of the City of Weldon Spring, Missouri, by Repealing & Replacing Certain Sections of the Employee Policy Manual & Matters Relating Thereto:** Alderman Schwaab moved to introduce Bill # 1146 for its first reading by title only. Alderman Clutter seconded the motion and the **motion carried**.

Bill # 1146 was tabled in accordance with City Code.

**Missouri LAGERS Retirement System Actuarial Report:** Alderman Schwaab made a motion to begin the 45-day window for public viewing of the Actuarial Report for Missouri LAGERS Retirement System and start discussions with the Board to make an informed decision at a future Board meeting. Alderman Yeager seconded the motion and the **motion carried** with 6 ayes.

Note: A copy of the Actuarial Report can be found on the City of Weldon Spring's website and is on file with the Weldon Spring City Clerk.

A Work Session has been scheduled for 6 PM on June 25, 2020, to discuss the Missouri LAGERS Retirement System and the changes to the Employee Manual in greater detail.

**Independence Road Phase 4 – Supplemental Agreement #4:** There was no action on this topic.

**Independence Road Phase 4 – Potential Change Order #4:** There was no action on this topic.

#### **REPORTS AND COMMITTEES:**

**City Administrator Report:** Mr. Padella (City Administrator) informed the Board that the Change Order cost from PrideMaster, Inc., was \$12,000. This amount was more than the approved amount (not to exceed of \$8,500), which was approved at the last Board meeting.

#### **SPECIAL REQUEST:**

**Re-Striping City Streets:** Mayor Licklider told the Board that a work order will be place with St. Charles County to restripe Weldon Spring Parkway. He added that the City Engineer will conduct this analysis when he does his yearly street maintenance analysis

**Street Sweeping:** It was decided the City will ask St. Charles County to street sweep the City's roads later this summer and again during the fall.

**Curb Replacement on Pittman Hill Road:** A brief discussion about the responsibility of maintaining portions of Pittman Hill Road took place. Mayor Licklider told the Board that he will talk to St. Charles County about the City's concerns about the damaged curbs.

#### **RECEIPTS & COMMUNICATIONS:**

The Board decided to make the walking trails in Weldon Spring City Park one way to practice social distancing guidelines.

#### **ADJOURNMENT:**

Alderman Kolb moved to adjourn the meeting at 9:08 PM and Alderman Schwaab seconded the motion. ~~Motion Carried~~ with 6 ayes.

Respectfully submitted,

  
\_\_\_\_\_  
William C. Hanks  
City Clerk

