

CITY OF WELDON SPRING
BOARD OF ALDERMEN REGULAR MEETING
ON THURSDAY, MAY 23, 2024, AT 7:30 P.M.
WELDON SPRING CITY HALL
5401 INDEPENDENCE ROAD
WELDON SPRING, MISSOURI 63304

****TENTATIVE AGENDA****

A NOTICE IS HEREBY GIVEN that the Regular Board of Aldermen Meeting will be in person at 5401 Independence Road Weldon Spring, Missouri, 63304. Also, the public can attend virtually by video-conference and/or audio-conference call, you may attend the meeting on a desktop, laptop, mobile device, or telephone by following the highlighted instructions below.

Link:

https://us02web.zoom.us/j/8163394872?pwd=aUdVRUtDRUdBTVFXYUJUMEtHbm5DZz09&omn=8 5155747952

Meeting ID: 816 339 4872 Password: WS.BOA

Or by telephone dial: 1-312-626-6799

Meeting ID: 816 339 4872 Password: 88658

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Our Mission - The City of Weldon Spring will provide premier public services to the Community with integrity, transparency, and fiscal responsibility.

****BOARD OF ALDERMEN REGULAR AGENDA - 5/23/24 at 7:30 PM****

- 1. CALL TO ORDER
- 2. PLEDGE OF ALLEGIANCE
- 3. ROLL CALL and DETERMINATION OF A QUORUM
- 4. CITIZENS COMMENTS

The public must be in person to speak during Citizens Comments or send comments in writing to the City Clerk (at bhanks@weldonspring.org) prior to the Board meeting. Anyone wishing to speak shall state their name, their address, and limit their remarks to 3 minutes.

- 5. APPROVAL OF MINUTES
 - A. May 9, 2024 Work Session Minutes
 - B. May 9, 2024 Regular Board Meeting Minutes
- 6. CITY TREASURER'S PACKET
 - A. Paid Bills (May 3, 2024 May 16, 2024)
- 7. UNFINISHED BUSINESS
- 8. NEW BUSINESS
 - A. An Ordinance of the City of Weldon Spring, Missouri, to Establish a Procedure to Disclose Potential Conflicts of Interest and Substantial Interests for Certain Officials Alderman Kolb
 - B. 2024 Summer Newsletter City Administrator
- 9. REPORTS & COMMITTEES
 - A. Architectural Review Commission (ARC) Alderman Clutter
 - B. City Administrator Report (Informational) City Administrator
- 10. RECEIPTS & COMMUNICATIONS
- 11. ADJOURNMENT



CITY OF WELDON SPRING BOARD OF ALDERMEN WORK SESSION MAY 9, 2024

CALL TO ORDER: A Work Session of the Board of Aldermen for the City of Weldon Spring was held on Thursday, May 9, 2024, at approximately 6:30 PM, at the Weldon Spring City Hall, which is located at 5401 Independence Road. The Work Session was called to order at 6:30 P0M by Mayor Licklider.

Alderman Clutter, Alderman Conley, Alderman Kolb, Alderman Martiszus, and Alderman Yeager were present. Aldermen Baker was absent/

Also, present were Mayor Licklider, Don Stolberg (City Administrator), Bob Wohler (City Attorney) and Bill Hanks (City Clerk).

BUSINESS FOR DISCUSSION:

City Hall Facilities Condition Needs Assessment (FCNA) Discussion: David Kehm, the architect from FGM Architects, gave a brief introduction and answered several questions from the Aldermen about the FCNA Report. Most of the questions were about American Disability Act (ADA) guidelines and the different cost for residential and commercial construction. He added that commercial codes are more stringent and have more requirements than residential codes, which increases the cost of construction.

Mr Kehm added that the cost estimate in the FCNA Report took in account inflation and increasing construction cost because he based the estimate on expected costs 1 or 2 years out because FGM Architects factor in time for design and the bid process for the project timeline. Also, he indicated that demolition cost of the current City Hall was included in the estimate.

After a lengthy discussion, the Board asked Mr. Kehm to prepare a high-level view breakdown of three options, which are to renovate the existing City Hall building, renovate with an addition to the existing City Hall, and build a new City Hall.

The Work Session was adjourned at 7:23 PM.	Respectfully submitted	
	William C. Hanks, City Clerk	

CITY OF WELDON SPRING REGULAR MEETING OF THE BOARD OF ALDERMEN MAY 9, 2024

CALL TO ORDER: The Weldon Spring Board of Aldermen met for their regular meeting at Weldon Spring City Hall, 5401 Independence Road on Thursday, May 9, 2024, at 7:30 PM with Mayor Donald Licklider presiding.

PLEDGE OF ALLEGIANCE: Mayor Licklider asked everyone in attendance to stand and join in reciting the Pledge of Allegiance.

ROLL CALL AND DETERMINATION OF QUORUM: On a roll call, the following Aldermen were present:

Ward 1: Alderman Clutter Alderman Yeager Ward 2: Alderman Conley Alderman Kolb

Ward 3: Alderman Martiszus

Alderman Baker was absent. A quorum was declared.

Also, present were Mayor Licklider, Bob Wohler (City Attorney), Don Stolberg (City Administrator), and Bill Hanks (City Clerk).

PUBLIC COMMENTS:

• **Don Schwaab, 265 Camelot Drive:** He stated that the Facility Condition Needs Assessment (FCNA) report was an eye opener for him that the City needs to find a solution for the current City Hall.

MINUTES:

April 25, 2024 – Regular Board Meeting Minutes: Alderman Clutter moved to approve the minutes from the April 25, 2024, regular meeting, as written. The motion was seconded by Alderman Yeager. Motion carried with 4 ayes. Alderman Martiszus abstained from voting.

TREASURER'S REPORT:

Alderman Yeager made a motion to accept the Treasurer's packet of paid bills from April 29, 2024, to May 2, 2024. unpaid bills from April 26, 2024, to May 9, 2024, and the March 2024 Credit Card Bill. The motion was seconded by Alderman Yeager. **Motion carried** with 5 ayes.

UNFINISHED BUSINESS:

There was no unfinished business at this time.

NEW BUSINESS:

Oath of Office: Mr. Bill Hanks (City Clerk) swore in Phil Martiszus for a two-year term as Alderman in Ward III.

Bill #1221 - An Ordinance Authorizing the Mayor of the City of Weldon Spring, Missouri, to Execute an Agreement with the Missouri Highways & Transportation Commission Regarding Sidewalk Construction & Maintenance Along Old Highway 94 Between Dunbarton Drive and Sout Breeze Road and Matters Relating Thereto: Alderman Martiszus moved to introduce Bill #1221 for its first reading by title only. Alderman Clutter seconded the motion and the motion carried.

The emergency clause was built into the Bill #1221 at the request of Mayor Licklider to move this project forward, which was previously approved in 2023 by a vote of the Board of Aldermen.

Alderman Martiszus made a motion to approve Bill #1221 for its second and final reading by title only. Alderman Clutter seconded the motion. On a roll call vote, the Bill #1221 was placed as Ordinance 24-08 as followed:

AYES: 5 - Clutter, Conley, Kolb, Martiszus, and Yeager

NOES: 0

ABSENT: 1 – Baker

2024 Trail Sealing Bid Results: Alderman Clutter moved to accept the bid from McConnell & Associates in the amount of \$12,113.50 for the 2024 Trailing Sealing Contract, seconded by Alderman Martiszus. **Motion carried** with 5 ayes.

REPORTS AND COMMITTEES:

Public Safety Report: The April Crime Statistic Report was submitted to the elected officials prior to the meeting.

Parks & Recreation Advisory Committee (PRAC) Report: Alderman Martiszus stated that next City's event is the Crooked Creek Park dedication is scheduled for May 18, 2024.

ARC Chairman Appointment: Alderman Martiszus made a motion to approve Mayor Licklider's reappointment of Bill Wagner as Architectural Review Commission (ARC) Chairman, seconded by Alderman Clutter. **Motion carried** with 5 ayes.

There was a brief discussion about amending City Code to have the Architectural Review Commission (ARC) the authority to select their own chairman.

City Administrator Report: The City Administrator Report was submitted to the Board prior to the meeting.

There was a brief discussion about ways to market City events better.

ADJOURNMENT:

Alderman Kolb moved to adjourn the meeting at 8:12 PM, seconded by Alderman Clutter. **Motion carried** with 5 ayes.

Respectfully submitted,

William C. Hanks, City Clerk

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Also, present were Mayor Licklider, Bob Wohler (City Attorney), Don Stolberg (City Administrator), and Bill Hanks (City Clerk).

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UNFINISHED BUSINESS:

There was no unfinished business at this time.

PAID BILLS TO BE APPROVED MAY 3, 2024 -- MAY 16, 2024 EXCEPT FOR THE ITEMS NOTED, THE ATTACHED LIST IS APPROVED BY THE BOARD OF ALDERMAN FOR PAYMENT, APPROVED THIS 23RD DAY OF MAY 2024

_, MAYOR

CLAIMS REPORT:05/16/24				
VENDOR	REFERENCE	AMOUNT	CHECK#	CHECK DATE
AMERICAN SOLUTION FOR BUSINESS	MISSOURI UNIFORM CITATIONS	\$310.00	+	
ANDY CLUTTER	MILEAGE REIMBURSEMENT SCMLM	\$25.46	1024	່ານ
ANDREW JOHNS	MILEAGE/REIMBURSEMENTS BANK	\$14.07	\$14.07 10240220	5/10/2024
BILL SCHNELL	MILEAGE REIMB SCCO MEETING	\$38.86	10240219	5/9/2024
BOMBSHELL CONSTRUCTION SVCS	WS PARK/SIEDENTOP PARK	\$319,395.99 10240213	10240213	5/8/2024
BUILDINGSTARS OPERATIONS INC	MONTHLY HOUSEKEEPING MAY 2024	\$240.00	\$240.00 10240205	5/6/2024
CENTRAL BANK OF ST LOUIS	MAY SERVICE CHARGE	\$230.29	10240217	5/9/2024
CUIVRE RIVER ELECTRIC	MONTHLY ELECTRIC 03/23-04/21	\$189.22		5/6/2024
CUIVRE RIVER ELECTRIC	MONTHLY ELE SHED 03/23-04/21	\$188.50	\$188.50 10240207	5/6/2024
CUIVRE RIVER ELECTRIC	MONTHLY ELE CABIN 03/23-04/21	\$30.36	\$30.36 10240208	5/6/2024
CUIVRE RIVER ELECTRIC	MONTHLY ELE BARN 03/23-04/21	\$43.00	10240209	5/6/2024
DIMENSIONAL SECURITY SYSTEMS	Q3 ALARM MONITORING APR-JUNE	\$48.00	\$48.00 10240210	5/6/2024
DON LICKLIDER	REIMBURSEMENT/MILEAGE	\$109.77	16843	
DOUGLAS R SMITH	MUNI COURT PA	\$650.00		
DUCKETT CREEK SANITARY DISTRIC	QTR SEWER FEE FEB24-MAY24	\$80.25	1024	rc
FASTSIGNS	EVENT BANNERS FOR 2024	\$2.100.03	_	
KANSAS CITY LIFE INS CO	GROUP LIFE INS MAY24	\$316.00	1024	12
LEIBER HEATING AND AC	NOAC	\$580.77		5/13/2024
MISSOURI AMERICAN WATER COMPAN	WATER FOR SIEDONTOP PARK 04/12-05/02	\$23.50		
Z. MITCHELL JORDAN	TRIPS TO COSTCO FOR SUPPLIES	\$41.88	1024	
PURITAN SPRING WATER	BOTTLE WATER APR24	\$38.10		5/6/2024
ROBERT WOHLER	LEGAL FEES APR24	\$250.00	_	5/10/2024
ST CHARLES BUS RECORD	PUBLIC NOTICE 6 MONTH REPORT	\$174.38		5/10/2024
ST CHARLES IT	IT SERVICES APR24	\$637.50		
ST CHARLES COUNTY MUNI LEAGUE	MEMBERSHIP DUES 2024	\$750.00	9850	T.
SURECUT LAWNCARE ACQUISITIONS	ROW MOWING SEPT 2023	\$2,160.00	9847	5/6/2024
SURECUT LAWNCARE ACQUISITIONS	ROW MOWING MARCH 24	\$6,317.00	9849	5/10/2024
SURECUT LAWNCARE ACQUISITIONS	ROW MOWING APR24	\$6,317.00	9854	5/13/2024
VERIZON WIRELESS	MONTHLY CELL WELDONSPRING	\$325.99	10240212	5/6/2024
Accounts Payable Total		\$341,625.92		

BILL NO.	ORDINANCE NO.
BILL NO	ORDINANCE NO.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WELDON SPRING, MISSOURI, AS FOLLOWS:

SECTION 1: Declaration of Policy

The proper operation of government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in the proper channels of the government structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a procedure for disclosure by certain officials and employees of the City, their private financial or other interests in matters affecting the city.

SECTION 2: Conflicts of Interest

- A. All elected and appointed officials as well as employees of a political subdivision must comply with Chapter 105 of Missouri Revised Statutes on conflicts of interest as well as any other state laws governing official conduct.
- B. Any member of the governing body of the City who has a "substantial or private interest" in any measure, bill, order or ordinance proposed or pending before such governing body must disclose that interest to the secretary or clerk of such body and such disclosure shall be recorder in the appropriate journal of the governing body. Substantial or private interest is defined as ownership by the individual, his or her spouse, or his or her dependent children, whether singularly or collectively, directly or indirectly of: (1) 10% or more of any business entity; or (2) an interest having a value of \$ 10,000 or more; or (3) the receipt of a salary, gratuity, or other compensation or remuneration of \$ 5,000 or more per year from any individual, partnership, organization, or association within any calendar year.

SECTION 3: Disclosure Reports

Each elected official, candidate for elective office, the chief administrative officer, the chief purchasing officer, and the full-time general counsel shall disclose the following information by May 1st of each year, or the appropriate deadline as referenced in Section 105.487, RSMo, if any such transactions occurred during the previous calendar year.

A. For such person, and all persons within the first degree of consanguinity or affinity of such person, the date and the identities of the parties to each transaction with a total value in excess of five hundred dollars (\$ 500.00), if any, that such person had with



the political subdivision, other than compensation received as an employee or payment of any tax, fee or penalty due to the political subdivision, and other than transfers for no consideration to the political subdivision.

- B. The date and the identities of the parties to each transaction known to the person with a total value in excess of five hundred dollars (\$ 500.00), if any, that any business entity in which such person had a substantial interest, had with the political subdivision, other than payment of any tax, fee or penalty due to the political subdivision or transactions involving payment for providing utility service to the political subdivision, and other than transfers for no consideration to the political subdivision.
- C. The chief administrative officer, chief purchasing officer, and candidates for either of these positions also shall disclose by May 1st of each year, or the appropriate deadline as referenced in Section 105.487, RSMo, the following information for the previous calendar year.
 - 1. The name and address of each of the employers of such person from whom income of one thousand dollars (\$ 1,000.00) or more was received during the year covered by the statement;
 - 2. The name and address of each sole proprietorship that he or she owned; the name, address and the general nature of the business conducted of each general partnership and joint venture in which he or she was a partner or participant; the name and address of each partner or co-participant for each partnership or joint venture unless such names and addresses are filed by the partnership or joint venture with the Missouri Secretary of State; the name, address and general nature of the business conducted by any closely held corporation or limited partnership in which the person owned ten percent (10%) or more of any class of the outstanding stock or limited partnership units; and the name of any publicly traded corporation or limited partnership that is listed on a regulated stock exchange or automated quotation system in which the person owned two percent (2%) or more of any class of outstanding stock, limited partnership units or other equity interests;
 - 3. The name and address of each corporation for which such person served in the capacity of a director, officer or receiver.

SECTION 4: Filing of Reports.

- A. The financial interest statements shall be filed at the following times, but no person is required to file more than one financial interest statement in any calendar year.
 - 1. Every person required to file a financial interest statement shall file the statement annually not later than May 1st and the statement shall cover the calendar year ending the immediately preceding December 31st; provided that

	A.
BILL NO.	ORDINANCE NO.
	any member of the Board of Aldermen may supplement the financial interest statement to report additional interests acquired after December 31 st of the covered year until the date of filing of the financial interest statement.
2.	Each person appointed to office shall file the statement within thirty (30) days of such appointment or employment covering the calendar year ending the previous December $31^{\rm st}$.
3.	Every candidate is required to file a personal disclosure statement shall file no later than fourteen (14) days after the close of filing at which the candidate seeks nomination or election or nomination by caucus. The time period of this statement shall cover the twelve (12) months prior to the closing date of filing for candidacy.
shall b	ial disclosure reports giving the financial information required in Section 3 e filed with the City Clerk and with the Missouri Ethics Commission. The shall be available for public inspection and copying during normal business
SECTION	N 5: Filing of Ordinance
A certified ten (10) da	l copy of this ordinance, adopted prior to September 15 th , shall be sent within ays of its adoption to the Missouri Ethics Commission.
SECTION	N 6: Effective Date
	ance shall be in full force and effect from and after the date of its passage and nd shall remain in effect for two (2) years from the date of passage.
	ES AND PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF G, MISSOURI, THIS DAY OF2024.

Attest:

To approve Bill #1178

Motioned: Kolb

William C. Hanks, City Clerk

Donald D. Licklider, Mayor

BIEL NO.	_		
To approve	Bill		
	Aye	Nay	Abstention
Baker			
Clutter	75-3	<u> </u>	
Conley			-
Kolb			
Martiszus	(
Yeager			
Licklider			

Absent:

ORDINANCE NO.

Summer 2024 Newsletter

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Mayor's Message

Dear Residents of Weldon Spring,

As we embrace the warmth of summer, I am thrilled to extend my heartfelt greetings to each of you. This year holds a special significance as we commemorate our beloved city's rich history and vibrant spirit during its 175th-anniversary celebrations.

Weldon Spring's journey over these years has been marked by resilience, growth, and a deep sense of community. We reflect on our past achievements with great pride and look forward to a future filled with endless possibilities.

Our 175th-anniversary festivities promise to be a memorable blend of togetherness and fun. Thank you to everyone who came out for the Weldon Spring Fling. Thank you specifically to Susan Brewer and the Francis Howell Golf Team & Booster Club for running the awesome games, Cherry Ice for the wonderful music, our Parks Committee Volunteers, and Mello Mushroom Cottleville for the excellent pizza. The event was a major success!

From the new facilities showcasing our remarkable milestones to engaging community events that bring us closer, there will be something for everyone to enjoy and cherish. Be sure to come to our Independence Celebration on 07/04/2024. This year will be bigger and better than any year before.

I invite you to participate actively in these celebrations, share your stories, and contribute to the tapestry of memories that defines Weldon Spring. Your enthusiasm and engagement make our community thrive. I am excited to witness the collective spirit that will make this anniversary remarkable.

Let us come together with joy and enthusiasm as we celebrate Weldon Spring's 175 years of excellence. Here's to a summer filled with cherished moments, meaningful connections, and a shared commitment to a brighter future.

Warm regards,

Donald Licklider

Mayor, City of Weldon Spring

Elected officials Contact.

Important Dates

Independence Celebration 07/04/2024

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Thanks to Sue Steiger for her years of service.

Thank you to City Treasurer Sue Steiger for her dedicated years of service to the City of Weldon Spring. Sue's contributions have left an indelible mark on the community, and her retirement marks the end of an era filled with professionalism, commitment, and integrity.

Sue exemplified what it means to be a public servant during her tenure. Her meticulous attention to detail, financial acumen, and dedication to the city's fiscal well-being have been invaluable assets. From managing budgets to ensuring transparency in financial matters, Sue's leadership was instrumental in maintaining the city's financial stability and fostering trust among residents.

"Thank you, Sue Steiger, for your unwavering service to Weldon Spring. You made it a better place for all. We will miss you, but your legacy will continue to inspire us," Mayor Licklider.

Welcome the City's Newest Employees: City Treasurer Andrew Johns and Parks & Public Works Specialist Albert Frasca.

We are delighted to welcome two exceptional professionals to the City of Weldon Spring team. Andrew Johns joins us as the new City Treasurer. His expertise will be invaluable as we prioritize fiscal responsibility and transparency.

Additionally, we welcome Albert Frasca, our new Park & Public Works Specialist. Albert will play a crucial role in enhancing the quality of life for our residents through efficient parks and public works initiatives.

Welcome aboard, Andrew and Albert! We look forward to your contributions and success in serving our community.

City Contacts

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Independence Celebration Ad

Pg. 5

Kids Fishing Day (Recap)

Parks Projects Completed

Pg. 6

Studies and Reports Available for Public Review.

View these studies and more at weldonspring.org

- Cross Walk Safety Study: A study of specific city crosswalks that identify potential safety improvements.
- Wolfrum Road Safety Study: A study of "Back Wolfrum" Road that identifies potential safety improvements.

• City Hall Facility Condition and Needs Assessment: a review of the current (as of Spring 2024) condition and potential needs of Weldon Spring's City Hall.

St. Charles County Seniors Real Estate Property Tax Relief Program 2024*

The Seniors Real Estate Property Tax Relief Program in St. Charles County offers tax freezes for residents aged 62 or older as of January 1, 2024. Eligible seniors must apply annually to maintain the freeze, starting from tax year 2024 without retroactive application. This program covers all taxing entities within the county, not just the county portion of property taxes. However, it excludes bonded indebtedness portions and the State Blind Pension Fund. The deadline for 2024 tax bill relief applications is June 30, 2024. Visit sccmo.org/2343/Seniors-Real-Estate-Property-Tax-Relief-; for complete program details, call the St. Charles County Collector of Revenue's office at 636.949.7470 *This is a St. Charles County Initiative, the City of Weldon Spring staff cannot assist with, accept, or process applications.

Municipal Code Spotlight: Golf Carts Section 340.117- B, C, & D

The city's regulations for operating golf carts on streets, roads, or pathways require operators to have a valid operator's or chauffeur's license and follow traffic signs and signals, yielding to cross-traffic and pedestrians when crossing subdivision streets. Golf carts must be insured and not exceed 20 miles per hour. Operators must not endanger others, operate under the influence, exceed passenger capacity, or drive without headlights and taillights between sunset and sunrise. Operators cannot use golf carts on certain highways or cross highways with a speed limit of over 45 miles per hour. Passengers must be seated, not standing or hanging on. Violations incur penalties as outlined in the city's ordinances. These rules aim to ensure the safe and responsible use of golf carts within the city limits, emphasizing driver competence, vehicle safety, and compliance with traffic laws to prevent accidents and protect residents and property.

Open Burning in the City Limits of Weldon Spring

- Definition:
 - Open Burning: A fire primarily for disposing of permitted materials.
- Rules & Requirements:
 - Materials must originate from the property and can be burned year-round.
 - Permitted Materials: Yard waste (trees, leaves, brush, vegetation) that originates from the person's own residential property. No open burning of yard waste in connection with commercial operations shall be permitted.
 - Non-permitted Materials: Home-remodeling waste, business waste, appliances, carpets, furniture, tires, household waste, used oil, asphalt roofing, rubber, hazardous materials, Styrofoam, plastics, petroleum-based products, durable goods, treated wood, and asbestos-containing material.
 - o Fires cannot be started with tires or used oil.
 - The size of the fire area cannot exceed 16 square feet. Larger fires are considered bonfires and must obtain a permit from the Cottleville Fire Protection District.
 - Fires must be constantly attended with the means to extinguish the fire (extinguisher, hose, water tank, dirt, sand, etc.) until completely extinguished.

• The Cottleville Fire Protection District can extinguish fires if they create or add to a hazardous condition. Please Call CFPD at 636.447.6655 for more information.

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Mid-year Financial Report

Stormwater Management

Things You Can Do to Protect Water Quality

- Never dump anything down storm drains.
- Use lawn and garden chemicals sparingly; sweep up any excess from driveways, sidewalks, and roads.
- Repair vehicle leaks: cover spilled fluids with kitty litter, then sweep into household waste.
- Please pick up after your pet and dispose of it properly.
- Control soil erosion on your property by planting ground cover and stabilizing erosion-prone areas.
- Keep grass clippings, leaves, litter, and debris out of street gutters and storm drains.
- Direct downspouts onto grassy areas away from paved surfaces.
- Use a commercial car wash or wash your vehicle on the grass instead of the driveway.
- Dispose of used oil, antifreeze, paints, and other household chemicals in an approved manner.

Pg. 8 Back Cover Independence Celebration Ad

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