

Our Vision - The City of Weldon Spring fosters a premier Community that is a safe place to live and enjoy life.



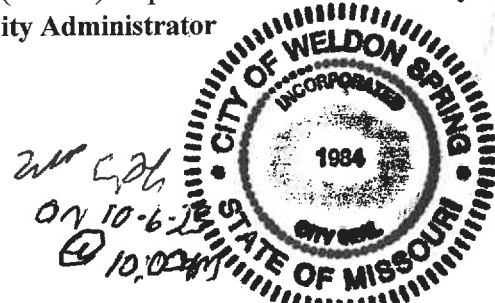
**CITY OF WELDON SPRING
BOARD OF ALDERMEN REGULAR MEETING
ON THURSDAY, OCTOBER 9, 2025, AT 7:30 PM
WELDON SPRING CITY HALL
5401 INDEPENDENCE ROAD
WELDON SPRING, MISSOURI 63304**

******TENTATIVE AGENDA******

A NOTICE IS HEREBY GIVEN that the Regular Board of Aldermen Meeting will be in person on Thursday, October 9, 2025, at seven thirty in the evening (7:30 PM). The meeting will be held at Weldon Spring City Hall, 5401 Independence Road, Weldon Spring, Missouri, 63304, with the following tentative agenda:

****** AGENDA ******

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL and DETERMINATION OF A QUORUM**
- 4. CITIZENS COMMENTS** – The public must be in person to speak during Citizens Comments or send comments in writing to the City Clerk (at bhanks@weldonspring.org) prior to the Board meeting. Anyone wishing to speak shall state their name, their address, and limit their remarks to 3 minutes.
- 5. APPROVAL OF MINUTES**
 - A. August 28, 2025 – Regular Board Meeting Minutes
 - B. September 25, 2025 – Regular Board Meeting Minutes
- 6. CITY TREASURER'S PACKET**
 - A. Paid Bills (September 19, 2025 – October 2, 2025)
 - B. August 2025 Credit Card Bill
- 7. UNFINISHED BUSINESS**
 - A. Bill No. 1247 - An Ordinance Amending Ordinance #09-29 (Creating the Employee Policy Manual) of the City of Weldon Spring, Missouri, by Amending, or Repealing and Replacing Certain Sections of the Employee Policy Manual and Matters Relating Thereto – **Alderman Yeager**
 - B. Wolfrum Road – **City Administrator**
- 8. NEW BUSINESS**
 - A. Release the Enclave at Blue Ridge Terrance Letter of Credit for Vegetation and Erosion Control – **City Administrator**
- 9. COMMITTEE REPORTS/DISCUSSION**
 - A. Public Safety Report – **SCCPD Representative**
 - B. Parks & Recreation Advisory Committee (PRAC) Report – **Alderman Conley**
 - C. City Administrator Report (Informational) – **City Administrator**
- 10. RECEIPTS & COMMUNICATIONS**
- 11. ADJOURNMENT**



Our Mission - The City of Weldon Spring will provide premier public services to the Community with integrity, transparency, and fiscal responsibility.

**CITY OF WELDON SPRING
REGULAR MEETING OF THE BOARD OF ALDERMEN
AUGUST 28, 2025**

CALL TO ORDER: The Weldon Spring Board of Aldermen met for their regular meeting at Weldon Spring City Hall, 5401 Independence Road on Thursday, August 28, 2025, at 7:30 PM with Mayor Donald Licklider presiding.

PLEDGE OF ALLEGIANCE: Mayor Licklider asked everyone in attendance to stand and join in reciting the Pledge of Allegiance.

On a roll call, the following Aldermen were present:

Ward 1:	Alderman Clutter	Alderman Yeager
Ward 2:	Alderman Conley	Alderman Kolb
Ward 3:		Alderman Culver

Alderman Martiszus was absent. A quorum was declared.

Also present were Mayor Licklider, Don Stolberg (City Administrator), and Bill Hanks (City Clerk).

PUBLIC COMMENTS:

- **Laura Balding, 555 Old Wolfrum Road:** Mrs. Balding discussed how a portion of Wolfrum Road and existing right-of-way was abandoned in 1970s, and should be returned to the present day property owner.

MINUTES:

August 14, 2025 – Regular Board Meeting Minutes: Alderman Clutter moved to approve the minutes from the July 10, 2025, regular meeting, with one minor change. The motion was seconded by Alderman Kolb. **Motion carried** with 5 ayes.

TREASURER’S REPORT:

Alderman Clutter made a motion to accept the Treasurer’s packet of paid bills from August 8, 2025, to August 21, 2025, as submitted. The motion was seconded by Alderman Yeager. **Motion carried** with 5 ayes.

UNFINISHED BUSINESS:

There was no unfinished business at this time.

NEW BUSINESS:

Bill #1246 – An Ordinance Adopting the Budget for Fiscal Year 2026 for the City of Weldon Spring, Missouri, and Matters Relating Thereto: Alderman Clutter moved to introduce Bill #1246 for its first reading by title only. Alderman Yeager seconded the motion, and the **motion carried**.

Bill #1246 was tabled in accordance with City Code.

Personnel Manual Proposed Changes: The Board discussed the possibility of offering benefits to part-time employees as a strategy to help retain the City’s skilled workforce. The discussion then shifted to clarifying the use of bereavement time in the employee handbook and adjusting the minimum usage requirement for sick and vacation time from four-hour blocks to two-hour blocks. After discussion, the Board agreed that elected officials would provide their feedback to Mr. Stolberg, City Administrator, so he can prepare revised proposals for consideration at the next Board of Aldermen meeting on September 11, 2025.

REPORTS & COMMITTEES:

City Administrator Report: The City Administrator Report was submitted to the Board prior to the meeting.

Alderman Clutter requested that Mr. Stolberg seek input from the St. Charles County Police regarding potential locations for additional security cameras within the City and report back at the next Board meeting.

The Board then held a lengthy discussion regarding safety concerns related to the emergency repairs on “back” Wolfrum Road. Following discussion, Alderman Yeager made a motion to have Terra Engineering evaluate the steep drop-off at the repair site and provide recommendations on the possible installation of guardrails on both sides of the road.

ADJOURNMENT:

Alderman Kolb moved to adjourn the meeting at 8:35 PM, seconded by Alderman Culver. **Motion carried** with 5 ayes.

Respectfully submitted,

William C. Hanks, City Clerk

**CITY OF WELDON SPRING
REGULAR MEETING OF THE BOARD OF ALDERMEN
SEPTEMBER 25, 2025**

CALL TO ORDER: The Weldon Spring Board of Aldermen met for their regular meeting at Weldon Spring City Hall, 5401 Independence Road on Thursday, September 25, 2025, at 7:30 PM with Mayor Donald Licklider presiding.

PLEDGE OF ALLEGIANCE: Mayor Licklider asked everyone in attendance to stand and join in reciting the Pledge of Allegiance.

On a roll call, the following Aldermen were present:

Ward 1:	Alderman Clutter	Alderman Yeager
Ward 2:	Alderman Conley	Alderman Kolb
Ward 3:		

Alderman Culver and Alderman Martiszus were absent. A quorum was declared.

Also present were Mayor Licklider, Don Stolberg (City Administrator), and Bill Hanks (City Clerk).

PUBLIC COMMENTS:

There were no public comments at this time.

MINUTES:

August 28, 2025 – Regular Board Meeting Minutes: Alderman Clutter moved to table the passage of the August 28, 2025, regular Board meeting minutes until Alderman Culver returns from her vacation, seconded by Alderman Yeager. **Motion carried** with 4 ayes.

September 11, 2025 – Regular Board Meeting Minutes: Alderman Clutter moved to approve the minutes from the September 11, 2025, regular meeting, as submitted. The motion was seconded by Alderman Yeager. **Motion carried** with 4 ayes.

TREASURER’S REPORT:

Alderman Clutter made a motion to accept the Treasurer’s packet of paid bills from September 5, 2025, to September 18, 2025, as submitted. The motion was seconded by Alderman Yeager. **Motion carried** with 4 ayes.

UNFINISHED BUSINESS:

Wolfrum Road: Mr. Stolberg (City Administrator) informed the Board that the City does not have the authority to issue a double fine zone on “back” Wolfrum Road;

however, the City does have the authority to lower the speed limit. Mr. Stolberg added that a change in the speed limit must be supported by an engineer and traffic investigation, which follows the guidelines of the Manual on Uniform Traffic Control Devices (MUTCD). A discussion about safety took place.

Alderman Yeager made a motion to move forward with the installation of an emergency guardrail on the south (river) side of Wolfrum Road at the emergency repair location and expedite the process by having City staff solicit a cost. The motion was seconded by Alderman Yeager. **Motion carried** with 4 ayes.

Alderman Yeager made a motion that in lieu of lowering the speed limit on the area of “back” Wolfrum Road, to install cautionary/hazard “Shoulder Drop Off” signs with cautionary 25 MPH signs in the designated locations. The motion was seconded by Alderman Clutter. **Motion carried** with 4 ayes.

Alderman Yeager made a motion to open Wolfrum Road with the first two motions started and once the cautionary signs were installed. The motion died for the lack of a second.

NEW BUSINESS:

Bill No. 1247 – An Ordinance Amending Ordinance #09-29 (Creating the Employee Policy Manual) of the City of Weldon Spring, Missouri, by Amending, or Repealing and Replacing Certain Sections of the Employee Policy Manual and Matters Relating: Alderman Yeager moved to introduce Bill No. 1247 for its first reading by title only. Alderman Clutter seconded the motion, and the **motion carried**.

Bill No. 1247 was tabled in accordance with City Code.

Bill No. 1248 – An Ordinance Establishing the Procedure, Requirements, and Time Period for the Office Alderman for the City of Weldon Spring, Missouri in the April 7th, 2026, Municipal Election: Alderman Kolb moved to introduce Bill No. 1248 for its first reading by title only. Alderman Clutter seconded the motion and the **motion carried**.

Alderman Conley made a motion to approve Bill No. 1248 for its second and final reading by title only. Alderman Kolb seconded the motion.

On a roll call vote, the Bill No. 1248 was placed as Ordinance 25-14 as followed:

AYES: 4 – Clutter, Conley, Kolb, and Yeager

NOES: 0

ABSENT: 2 – Culver and Martiszus

An Ordinance of the City Of Weldon Spring, Missouri, Amending Title III, “Traffic Code,” Chapter 320, “Speed Regulations,” Schedule I, “Speed Limits,” Table I-A, to Establish an Appropriate Speed Limit on A Portion Of Wolfrum Road Between Willow Lake Court and Patriotic Trail Based Upon Traffic Data & Engineering Recommendation; Authorizing Posting of Signs; and Matters Relating Thereto:
There was no action taken.

John Linn Place Utility Relocation: Alderman Conley made a motion to grant the request for an easement in Weldon Spring Park from Christopher Bruhy, with the conditions that Cuivre River Electric bore under John Linn Place and that no road closures occur during the process, and that the buried electric line is not located close to the existing culvert under John Linn Place. The motion was seconded by Alderman Kolb. **Motion carried** with 4 ayes.

2025 Winter Newsletter: Alderman Clutter made a motion to approve the Fall 2025 Newsletter, as submitted. The motion was seconded by Alderman Conley. **Motion carried** with 4 ayes.

REPORTS & COMMITTEES:

City Administrator Report: The City Administrator Report was submitted to the Board prior to the meeting.

ADJOURNMENT:

Alderman Kolb moved to adjourn the meeting at 9:00 PM, seconded by Alderman Clutter. **Motion carried** with 4 ayes.

Respectfully submitted,

William C. Hanks, City Clerk

**PAID BILLS TO BE APPROVED
SEPT 19, 2025 -- OCT 2, 2025**

EXCEPT FOR THE ITEMS NOTED, THE ATTACHED LIST IS APPROVED BY THE BOARD OF ALDERMAN FOR PAYMENT. APPROVED THIS
9TH DAY OF OCT 2025 _____, MAYOR

Report Title
Period

Claims Report
09/19/2025 To 10/02/2025

Vendor Name	References	Amount	Vendor Total	Transaction #	Date
AMEREN MISSOURI	08/13-09/12/25 TRAFFIC CAMERA	\$22.18	\$22.18		9/22/2025
BUILDINGSTARS OPERATIONS INC	CLEANING SERVICES OCT.2025	\$240.00	\$240.00		10/1/2025
CENTRAL BANK CREDIT CARD	MICROSOFT LICENSES	\$3,466.52			
CENTRAL BANK CREDIT CARD	SINK FAUCET	\$187.40			
CENTRAL BANK CREDIT CARD	CONCRETE BUGGY RENTAL	\$150.00	\$6,582.44		9/24/2025
DOUGLAS R SMITH	SEPT 2025 LEGAL FEES	\$650.00	\$650.00		9/30/2025
METROPARK COMMUNICATIONS	08/25-09/24/2025 TEL/INTERNET	\$447.67	\$447.67		9/25/2025
MUNIWEB	AUG2025 WEBSITE	\$194.00	\$194.00		9/22/2025
PURITAN SPRING WATER	WATER BOTTLES SEPT 2025	\$29.81	\$29.81		9/22/2025
ROBERT WOHLER	SEPT 2025 LEGAL FEES	\$385.00	\$385.00		9/30/2025
ST CHARLES IT	SEPT 2025 IT	\$712.50	\$712.50		9/30/2025
TEAM ORION	09/24/25 MOWING	\$1,080.00	\$1,080.00		9/24/2025
WEX BANK	SEPT 2025 FUEL	\$304.44	\$304.44		9/30/2025
Total			\$10,648.04		

**PAID CREDIT CARD BILLS TO BE APPROVED
AUG CHARGES**

EXCEPT FOR THE ITEMS NOTED, THE ATTACHED LIST IS APPROVED BY THE BOARD OF ALDERMAN FOR PAYMENT. APPROVED THIS
9TH DAY OF OCT 2025 _____, MAYOR

Mastercard
24-Sep
AUG CHARGES

Account #	Account Description	ALBERT	BOB	BILL	DON	MITCHELL	HOWIE	TOTAL
10.10.5201	Meals, Travel, Lodging				\$ 69.31	\$ 41.41		\$ 110.72
10.10.5203	Training and Education			\$ 270.00				\$ 270.00
10.10.5243	City Hall Office Supplies			\$ 199.73	\$ 373.94			\$ 573.67
10.10.5324	Consultant - Software				\$ 3,466.52	\$ 0.99		\$ 3,467.51
20.20.5231	Signs					\$ 102.56		\$ 102.56
20.20.5232	Park Uniforms	\$172.59						\$ 172.59
20.20.5236	Park - Repairs / Maintenance	\$187.40						\$ 187.40
20.20.5237	Park Equipment-Repairs/Maint	\$142.88					\$117.97	\$ 260.85
20.20.5240	Park Equipment- rental	\$150.00						\$ 150.00
20.20-5243	Parks General Supplies	\$ 282.63						\$ 282.63
20.20-5255	Bottled Water	\$ 37.92						\$ 37.92
20.20-5450	Grounds Maintenance	\$41.75	\$ 759.98				\$149.89	\$ 951.62
20.20.5560	Non-Capital Equip City Hall					\$ 14.97		\$ 14.97
TOTAL		\$ 1,015.17	\$ 759.98	\$ 469.73	\$ 3,909.77	\$ 159.93	\$ 267.86	\$ 6,582.44

AN ORDINANCE AMENDING ORDINANCE #09-29 (CREATING THE EMPLOYEE POLICY MANUAL) OF THE CITY OF WELDON SPRING, MISSOURI, BY AMENDING, OR REPEALING AND REPLACING CERAIN SECTIONS OF THE EMPLOYEE POLICY MANUAL AND MATTER RELTING THERETO

Whereas, the Board of Aldermen of the City of Weldon initially adopted the Employee Policy Manual with the passage of Ordinance #09-29 on July 14, 2009; and

Whereas, it is necessary to occasionally review and amend the Employee Policy Manual to maintain a congenial & productive workplace.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WELDON SPRING, MISSOURI AS FOLLOWS:

SECTION 1: That Article IV, Section 100.370 of the City of Weldon Spring Employee Policy Manual is hereby amended as follows (added text is shown in boldface and italics type, deleted text shown in [~~bracket and stricken~~] type):

Section 100.370: Holidays

A schedule of holidays to be observed during each calendar year is as follows:

New Year's Day

Martin Luther King Day

President's Day

Memorial Day

Independence Day

Labor Day

Veterans Day

Thanksgiving Day

Day after Thanksgiving

Christmas Day

Personal Holiday

To receive holiday pay, the employee must work the regularly scheduled workday before and after the holiday, unless such absence is approved in advance by your supervisor. An

employee will not be paid for the holiday if it follows or precedes a sick day, unless holiday pay is approved by the City Administrator. A paid holiday, including personal days, does not count as a day worked in calculating overtime for the week.

When a holiday falls on Sunday, the following Monday will be observed as the holiday. If a holiday falls on Saturday, the preceding Friday will be observed as the holiday. Holidays that fall on an employee's regularly scheduled day off may be taken at another time, within one year of the holiday, as an additional vacation day. Holidays that occur during an employee's pre-approved sick leave will be counted as holidays, not sick leave days.

The Personal Holiday must be taken at any time during the 12-month anniversary period, subject to advanced authorization, approved by the employee's supervisor.

Special assignment employees[, ~~part-time employees~~] and employees on unpaid leave of absence or who have been laid-off are not eligible to receive holiday pay.

Part-time employees are eligible for holiday pay for the following holidays:

New Year's Day

Independence Day

Thanksgiving Day

Christmas Day

Part-time employees are not eligible for a personal holiday.

SECTION 2: That Article IV, Section 100.380 of the City of Weldon Spring Employee Policy Manual is hereby amended as follows (added text is shown in boldface and italics type, deleted text shown in [~~bracket and stricken~~] type):

Section 100.380: Vacation Time

Employees occupying permanent full-time positions shall receive paid annual vacation leave. Employees earn annual vacation from the anniversary date of employment at the following rates:

After 6 months continuous service	5 days
After 1 year continuous service	10 days
After 5 years continuous service	15 days
After 10 years continuous service	20 days
After 20 years continuous service	25 days

All vacations must be approved in writing by the employee's supervisor at least one (1) week in advance of proposed date of commencement of the vacation; in the case of unforeseen circumstances less than one week of advanced notice may be allowed at the discretion of the City Administrator. Any vacation time must be

taken in increments of no less than ~~four (4)~~ **two (2)** hours. ***Time paid for vacation leave does not count as time worked in calculating overtime for that week.***

If an employee gives two weeks' notice of resignation (or less notice if due to circumstances beyond his/her control) employee will be paid for vacation time that has been earned. Earned vacation will also be paid to employees upon retirement. Employees who are involuntarily terminated will not receive vacation pay upon termination.

An employee may carry over a maximum cap of no more than eighty (80) hours of vacation time into the following 12-month anniversary period. On the 1st pay period of the employee's anniversary month of each year vacation hours in excess of the maximum accrual rate will be surrendered to the City.

Part-time permanent employees shall receive paid annual vacation leave. These employees earn annual vacation from the anniversary date of employment at the following rates:

1 hour of vacation time per 30 hours worked in the previous year

There is no carryover or payout at separation of a part-time employee. Vacation leave for part-time employees must be used within the year.

SECTION 3: That Article IV, Section 100.390 of the City of Weldon Spring Employee Policy Manual is hereby amended as follows (added text is shown in boldface and italics type, deleted text shown in ~~bracket and stricken~~ type):

Section 100.390: Paid Sick Time

After the initial probationary period, regular, full-time employees are eligible for five (5) sick days per 12-month anniversary period. An employee may carry over a maximum cap of no more than eighty (80) hours of sick time into the following 12-month anniversary period. Any unused sick leave exceeding the maximum cap will be paid out at fifty percent (50%) as of the employees anniversary month.

Full-time employees ~~Employees~~ voluntarily leaving employment will be paid for accumulated sick leave at a percentage as follows:

After three (3) years of service.....	25%
After five (5) years of service.....	50%
After ten (10) years of service.....	100%

Time paid for sick leave does not count as time worked in calculating overtime for that week. A physician's excuse will be required to receive payment for any sick leave taken the day preceding or the day following scheduled time off. A

physician's excuse will be required to receive payment for a sick leave request when three (3) or more consecutive workdays are missed before it is approved. Any sick time must be taken in increments of no less than ~~[four (4)]~~ **two (2)** hours. ***Time paid for sick leave does not count as time worked in calculating overtime for that week.***

Part-time permanent employees shall receive paid annual sick leave. These employees earn annual sick leave from the anniversary date of employment at the following rates:

1 hour of sick time per 30 hours worked in the previous year

There is no carryover or payout at separation of a part-time employee. Sick leave for part-time employees must be used within the year.

SECTION 4: That Article IV, Section 100.400 of the City of Weldon Spring Employee Policy Manual shall be repealed in its **entirety** and replaced with the following:

~~[Section 100.400: —Bereavement Leave~~

~~In the event of death in the immediate family, the employee may have time needed, up to four (4) working days, with pay, to handle family affairs and to attend the funeral. "Immediate family" is defined as: current spouse, children, parents, siblings, step children, half siblings, step siblings, parents-in-law, or grandchildren. Employees may receive two (2) working days off with pay upon the death of a grandparent, in-law or other family member. Should a City employee, Official or close friend pass away time will be allowed for co-workers to attend funeral services. Sick days may be used for bereavement purposes as well.]~~

Section 100.400: *Bereavement/Funeral Leave*

Bereavement/funeral leave must be approved by the City Administrator. The city reserves the right to request verification of the death and the employee's attendance at the funeral.

Definitions

Immediate Family: Consists of an employee's spouse, son, daughter, father, mother, brother, sister, and a spouse's relative to the same degree. This definition includes "step" relations, legal guardians or ward, and primary caregivers for these relationships.

Extended Family: Consists of an employee's grandmother, grandfather, grandchildren, aunt, uncle, niece, nephew, or first

cousin and a spouse's relative to the same degree. This definition does not include respective "step" relations, legal guardians or ward, and primary caregivers for these relationships.

Bereavement Leave: Paid leave period granted to an employee due to the death of an immediate family member for the purposes of grieving the loss of the immediate family member, preparing for and/or attending funeral rites, and/or attendance to any other immediate post-death matters.

Funeral Leave: Paid leave period granted to an employee for the purposes of attending the funeral rites of an extended family member.

Full-time employees may be granted up to four (4) working days off with regular pay in the event of the death of an immediate family member. In the event of a death of an extended family member, a full-time employee may be granted up to two (2) days off with pay to attend a funeral. Employees wishing to attend funerals of other, non-immediate/extended family members must use vacation leave or compensatory time.

Part-time employee's may be granted up to one (1) day of scheduled paid time off pay in the event of the death of an immediate or extended family member. Employees wishing to attend funerals of other, non-immediate family members must use vacation leave or unpaid leave.

Employees may be authorized to extend their bereavement/funeral leave with their own personal leave accruals. Employees are expected to use discretion in the use of bereavement and funeral leave time using only the amount of leave time necessary, which may not be the full amount authorized by City policy. Employees are eligible for either bereavement or funeral leave (but not both) based upon the relationship of the family member as defined. Employees will be paid only for time lost from their regular schedule. The City Administrator may extend the use of bereavement/funeral leave at times other than immediately following the date of death at his or her discretion, if the circumstances warrant it. Bereavement/funeral leave does not count as hours worked for overtime purposes.

Funeral leave for a fellow Employee. Employees are allowed up to four hours of funeral leave to attend the funeral of a fellow employee, retiree of the city, or elected official of the city, provided such absence from duty will not interfere with normal operations of the city.

SECTION 4: That this ordinance shall be in full force and effect upon its enactment and approval.

BILL NO. _____

ORDINANCE NO. _____

*READ TWO TIMES AND PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF
WELDON SPRING, MISSOURI, THIS _____ DAY OF _____ 2025.*

Donald D. Licklider, Mayor

Attest:

William C. Hanks, City Clerk

BILL NO. _____

ORDINANCE NO. _____

To approve Bill #

Motioned: _____

Seconded: _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>
Clutter	_____	_____	_____
Conley	_____	_____	_____
Culver	_____	_____	_____
Kolb	_____	_____	_____
Martiszus	_____	_____	_____
Yeager	_____	_____	_____
Licklider	_____	_____	_____

Absent: _____

Arbor Land Investment Corporation
158 Chardonnay Ct.
Florissant, Mo 63031
(314)541- 5733

City of Weldon Spring
5401 Independence Rd
Weldon Springs, Mo. 63304
Attn: Steve Lauer

Subject: Enclave at Blueridge Terrace

Steve,

Please let this letter serve as a request for the release of the Letter of Credit in the amount of \$1,640.52. The Escrow was established for vegetation and erosion control at the Enclave at Blueridge Terrace development. Per our conversation, an inspection was made and all issues were satisfied.

If you have any questions, please contact me.

Thank you for your help



Rich Jameson

City Clerk

From: City Engineer
Sent: Thursday, October 2, 2025 1:12 PM
To: City Treasurer
Cc: Don Stolberg; City Planner; City Clerk
Subject: FW: [EXTERNAL] Enclave at Blue RidgeTerrice - Reduction of Letter of Credit - Erosion Control
Attachments: scan_20251001160623.pdf

Andrew,

This is the request to release the remaining letter of credit for the Enclave of Blueridge Terrace for erosion control.

The site has long been stabilized with growth and silt fences removed. Any future lot development will need to install their own erosion control during construction. The street is still not complete here pending development of the remaining lots - so any other retainages should be held until the street is completed.

The infrastructure is still private – the subdivision / owners would need to follow the dedication ordinance in the future, once completed, if they intend to have this road maintained by the City.

I recommend the \$1,640.52 letter of credit for erosion control can be reduced to \$0.

Please let me know if you have any questions.

Thanks,
Bill

Bill J. Schnell, P.E.
City Engineer
Weldon Spring
5401 Independence Rd.
Weldon Spring, MO 63304
Office 636-441-2110 ext. 110
Remote/Cell 636-299-0469

Part-Time Work Hours
Monday/Tuesday/Thursday – 8AM to 4PM



From: City Planner <cityplanner@weldonspring.org>
Sent: Thursday, October 2, 2025 8:51 AM