



**CITY OF WELDON SPRING
BOARD OF ALDERMEN REGULAR MEETING
ON THURSDAY, JUNE 25, 2020, AT 7:30 P.M.
WELDON SPRING CITY HALL
5401 INDEPENDENCE ROAD
WELDON SPRING, MISSOURI 63304**

******TENTATIVE AGENDA******

As a precautionary measure to help prevent the exposure and the spread of the Coronavirus (COVID-19) pandemic, A NOTICE IS HEREBY GIVEN that the Regular Board of Aldermen Meeting will be in person at 5401 Independence Road Weldon Spring, Missouri, 63304; however, the public is strongly encourage to attend virtually by video-conference and/or audio-conference call, you may attend the meeting on a desktop, laptop, mobile device, or telephone by following the highlighted instructions below.

Link to join Zoom Video-Conference Meeting:

<https://us02web.zoom.us/j/81858417837?pwd=SSStuSkxMalBncFloWWRSUFZhbzgZz09>

**Meeting ID: 818 5841 7837
Password: BOA200625**

Or by telephone dial: 1-312-626-6799

**Meeting ID: 818 5841 7837
Password: 818428**

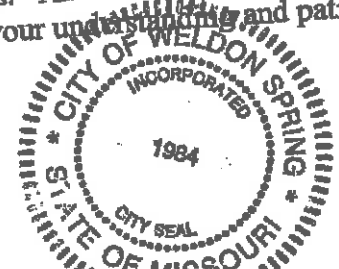
Anyone that attends the meeting must understand the follow rules with be strictly enforced:

- Any person attending the Meeting at the City Hall or Parks building must wear a mask. If you do not have a mask; one will be provided.
- Your temperature will be taken before entering the building.
- You will be asked screening questions used by St. Charles County Health Department
- You will be required to provide contact information for tracing purposes in the event of exposure to the virus.
- Maintain six feet between you and the next person in the meeting, at any given time

Instructions for providing public comments: Persons interested in making their views known on any matter should send an email with their comments to the City Clerk at **bhanks@weldonspring.org** no later than 6 p.m. on the day of the meeting. All comments received will be entered into the meeting minutes for public record and must include the person name and address. All comments will also be distributed to the entire Board at or before the meeting. Thank you for your understanding and patience as we all try to get through these unprecedented times.

PAGE 1 OF 3

This notice was posted at 5401 Independence Road on 6-22-20 at 1:45pm by [Signature]



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******AGENDA******

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL and DETERMINATION OF A QUORUM**
- 4. APPROVAL OF MINUTES**
 - A. June 6, 2020 – Regular Board Meeting Minutes
- 5. CITY TREASURER**
 - A. Paid Bills (6-3-20 – 6-18-20) & Unpaid Bills (6-10-20 – 6-25-20)
- 6. UNFINISHED BUSINESS**
 - A. Independence Road Phase 4 – Potential Change Order #4 – Karrenbrock Construction (Review/Consideration)
 - B. Bill #1145 – An Ordinance Amending the Budget for FY 2020– Alderman Clutter
 - C. Bill # 1146 – An Ordinance Amending Ordinance #09-29 (Creating the Employee Policy Manual of the City of Weldon Spring, Missouri, by Repealing & Replacing Certain Sections of the Employee Policy Manual & Matters Relating Thereto – Alderman Schwaab
 - D. Bill #1147 – An Ordinance Amending Chapter 201 of the Municipal Code of the City of Weldon Spring, Missouri, to Enact Regulations Regarding False Alarms Within the City – Alderman Schwaab
- 7. NEW BUSINESS**
 - A. Certification of Election Results - 4/2/19 – City Clerk
 - B. Oath of Office – City Clerk
 - C. Election of Acting President of the Board of Aldermen
 - D. FY 2019 Audit & Financial Statements – Aldermen Clutter
 - E. An Ordinance Approving the Final Plat for the Ehlmann Farms Addition – Alderman Clutter
 - F. An Ordinance Providing for the Acceptance by the City of Weldon Spring, Missouri, the dedication of the Right-of-Way for the Use of the General Public of a Certain Tract of Ground Presently Owned by Fischer & Frichtel Custom Homes, LLC – Alderman Yeager
 - G. An Ordinance of the City of Weldon Spring, Missouri, Enacting a New Chapter 260 of the Municipal Code of the City of Weldon Spring, Missouri; Providing for an Aquatic & Recreational Facilities Code; Designating a Regulatory Authority with Respect to Said Code; & Authorizing the Collection of Fees – Alderman Baker



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- H. An Ordinance of the City of Weldon Spring, Missouri, Authorizing an Agreement with St Charles County for Services Related to Inspection, Licensing, & Enforcement Under the Provision of the Aquatic & Recreational Facilities Code – **Alderman Martiszus**
- I. Liquor License Renewals – **City Clerk**
 - i. Circle K #1646
 - ii. El Rancho Nuevo
 - iii. Los 3 Compadres
 - iv. Lutheran Senior Services at Breeze Park
 - v. Mad Dog and Cat's Restaurant
 - vi. Persimmon Woods Golf Club, LLC
 - vii. Walgreen #6059
 - viii. Whitmoor Country Club
- J. Wolfrum Road Culvert Pipe Replacement Project Bid Results – **City Administrator**

8. REPORTS & COMMITTEES

- A. City Administrator
- B. Planning & Zoning Commission
- C. Finance Committee
- D. Parks & Recreation Advisory Committee

9. RECEIPTS & COMMUNICATIONS

10. ADJOURNMENT

Copies of all ordinances proposed to be introduced for consideration by the Board of Alderpersons meeting and any other items included in the Board of Aldermen's Board Packet are available for public inspection on the City of Weldon Spring's website or at the Office of the City Clerk. The City Clerk can be contacted at bhanks@weldonspring.org or 636-441-2110.



This notice was posted at 5401 Independence Road on 6-22-20 at 1:45pm by Julie C. Banks.

PAGE 3 OF 3

This notice was posted at 5401 Independence Road on _____ at _____ by _____.



**CITY OF WELDON SPRING
BOARD OF ALDERMEN WORK SESSION
ON THURSDAY, JUNE 25, 2020, AT 6:00 P.M.
WELDON SPRING CITY HALL
5401 INDEPENDCE ROAD
WELDON SPRING, MISSOURI 63304**

******TENTATIVE AGENDA******

As a precautionary measure to help prevent the exposure and the spread of the Coronavirus (COVID-19) pandemic, A NOTICE IS HEREBY GIVEN that the Work Session will be in person at 5401 Independence Road Weldon Spring, Missouri, 63304; however, the public is strongly encourage to attend virtually by video-conference and/or audio-conference call, you may attend the meeting on a desktop, laptop, mobile device, or telephone by following the highlighted instructions below.

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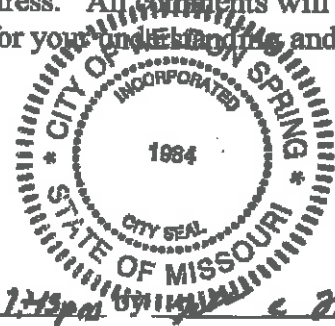
Password: 818428

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Instructions for providing public comments: Persons interested in making their views known on any matter should send an email with their comments to the City Clerk at bhanks@weldonspring.org no later than 6 p.m. on the day of the meeting. All comments received will be entered into the meeting minutes for public record and must include the person name and address. All comments will also be distributed to the entire Board at or before the meeting. Thank you for your understanding and patience as we all try to get through these unprecedented times.

PAGE 1 OF 2



This notice was posted at 5401 Independence Road on 6.22.20 at 1:43pm by [Signature]

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******WORK SESSION AGENDA******

1. CALL TO ORDER

2. BUSINESS FOR DISCUSSION

- A. LAGERS – Missouri Local Government Employees Retirement System
- B. Employee Fringe Benefit Proposed Changes
- C. Sammelman Rd. 90° Curve Improvement Preliminary Design*
- D. Ehlmann Farms Additions – Final Plat*

3. ADJOURNMENT

***If time permits.**

***** No votes are to be taken at a Work Session.**

PAGE 2 OF 2



This notice was posted at 5401 Independence Road on 6-22-99 at 1:45pm by W C Verbs

CITY OF WELDON SPRING
REGULAR MEETING OF THE BOARD OF ALDERMEN
JUNE 9, 2020

NOTE: Due to the health crisis of the COVID-19 pandemic, this Board Meeting was a Videoconference meeting through a Zoom session.

CALL TO ORDER: The regular meeting of the Board of Aldermen of the City of Weldon Spring was held on Tuesday, June 9, 2020 at approximately 7:30 PM. The meeting was held by videoconference due to the health crisis of the COVID-19 pandemic. Mayor Donald Licklider called the meeting to order.

ROLL CALL AND DETERMINATION OF QUORUM: On a roll call, the following members were present:

Ward 1:	Alderman Clutter	Alderman Yeager
Ward 2:	Alderman Schwaab	Alderman Kolb
Ward 3:	Alderman Baker	Alderman Martiszus

A quorum was declared.

MINUTES: May 28, 2020, Board Minutes - Alderman Clutter moved to approve the minutes from the May 28, 2020, regular meeting as written, seconded by Alderman Baker. **Motion carried** with 6 ayes.

TREASURER'S REPORT: Alderman Schwaab made a motion to accept the Treasurer's packet of paid bills from May 19, 2020 to June 2, 2020, seconded by Alderman Clutter. **Motion carried** with 6 ayes.

Alderman Baker made a motion to amend the agenda and move the 820 O'Fallon Road Site Plan Extension Approval discussion item to the first item on the agenda, seconded by Alderman Clutter. **Motion carried** with 6 ayes.

820 O'Fallon Road Site Plan Extension Approval: Alderman Baker made a motion to approve a 12-month extension for the site plan at 820 O'Fallon with the condition that the owner must enclose, with a fence, the building materials on the site and be held responsible for maintaining the fence. The motion was seconded by Alderman Clutter. **Motion carried** with 6 ayes.

OLD BUSINESS:

Website Redesign/Hosting RFP: Alderman Baker made a motion to accept the proposal by Muniweb to redesign the City's website, seconded by Alderman Clutter. On a roll call vote, the **motion passed** as followed:

AYES: 6 – Baker, Clutter, Kolb, Martiszus, Schwaab, and Yeager
NOES: 0
ABSENT: 0

An Ordinance Amending Chapter 135 “Purchasing Procedures” of the City of Weldon Spring, Missouri, by Repealing Ordinance #03-02 in its Entirety & Replaced with A New Chapter 135 “Purchasing Procedures” & Matters Relating Thereto: Alderman Clutter moved to introduce Bill # 1144 for its second and final reading by title only. Alderman Baker seconded the motion. On a roll call vote, the Bill #1144 was placed as Ordinance 20-10 as followed:

AYES: 6 – Baker, Clutter, Kolb, Martiszus, Schwaab, and Yeager
NOES: 0
ABSENT: 0

An Ordinance Amending the Budget for FY 2020: This topic was tabled.

An Ordinance Amending Ordinance #09-29 (Creating the Employee Policy Manual of the City of Weldon Spring, Missouri, by Repealing & Replacing Certain Sections of the Employee Policy Manual & Matters Relating Thereto: This topic was tabled.

NEW BUSINESS:

An Ordinance Amending Chapter 201 of the Municipal Code of the City of Weldon Spring, Missouri, to Enact Regulations Regarding False Alarms Within the City: Alderman Schwaab moved to introduce Bill # 1147 for its first reading by title only. Alderman Clutter seconded the motion and the motion carried.

Bill # 1147 was tabled in accordance with City Code.

Playground Expansion Project: Alderman Baker mad a motion to accept and approve the recommendation made by the Parks & Recreation Advisory Committee (PRAC) for a proposal submitted by ABcreative for \$137,075.25 for Phase 2 of the Playground Improvement at the Weldon Spring City Park, seconded by Alderman Clutter. **Motion carried with 6 ayes.**

Board Liaison Committee Positions (Finance, P & Z, PRAC): This topic was tabled until the next Board Meeting

Independence Road Phase 4 – Supplemental Agreement #4 – Cochran Engineering & Independence Road Phase 4 – Potential Change Order #4 – Karrenbrock Construction: After a lengthy discussion about sodding, Alderman Baker made a motion to have City Staff continue the discussion and get more information on this topic, but hold off on any sodding until later in the year because it is the wrong time of the year for any sodding. The motion was seconded by Alderman Clutter. **Motion carried with 6 ayes.**

REPORTS AND COMMITTEES:

City Administrator Report: Mr. Padella (City Administrator) summarize his report.

The Board wanted Michael Padella to contact the Whitmoor Homeowner Association to get something in writing from Cottleville Fire Department and St. Charles County Police, which approved the installation of the traffic calming devices in Whitmoor Subdivision, for the City’s records.

Alderman Baker asked if individual private pools were included under Aquatic & Recreational Contract with St. Charles County. Mr. Hanks (City Clerk) told Alderman Baker no, they were

not and only public pools, fitness centers, and tanning salons are covered under the Aquatic & Recreational Contract.

PRAC Committee: Alderman Baker stated the Committee decided that that they did not want to change the design for the trails in Weldon Spring City Park, but that they wanted to rebid the project as a 2-phase project. A brief discussion took place.

Alderman Baker made a motion to have the City rebid the project later this year with the trail expansion in Weldon Spring City Park as the base bid and the Wolfrum Road Trail Expansion as a separate option for the project. The motion was seconded by Alderman Kolb. **Motion carried** with 6 ayes.

P & Z Reappointments: Alderman Clutter made a motion to approve Mayor Licklider's reappointments of Tom Castrop, John Eash, Mike Foster, Tim Maristall, and Bill Nabholz to the Planning & Zoning Commission, seconded by Alderman Baker. **Motion carried** with 6 ayes.

RECEIPTS & COMMUNICATIONS:

Alderman Clutter stated that the Finance Committee will meet before the next Board meeting to review the Budget.

ADJOURNMENT:

Alderman Kolb moved to adjourn the meeting at 9:15 PM and Alderman Clutter seconded the motion. **Motion carried** with 6 ayes.

Respectfully submitted,

William C. Hanks
City Clerk

**PAID BILLS TO BE APPROVED
JUNE 3, 2020 -- JUNE 18, 2020**

EXCEPT FOR THE ITEMS NOTED, THE ATTACHED LIST IS APPROVED BY THE BOARD OF ALDERMAN FOR PAYMENT. APPROVED THIS
25th DAY OF JUNE 2020 _____, MAYOR

CLAIMS REPORT
Check Range: 6/03/2020- 6/18/2020

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
BRIAN THIEMANN	FIREWORKS FOR JULY 4TH 2020		2,345.98	9033	6/03/20
GRAPHIC ENTERPRISES, INC	TONER CARTRIDGES		55.99	9037	6/05/20
LANDMARK SIGN COMPANY	PARK MONUMENT SIGN		19,587.02	9034	6/03/20
LOUIS J BASSO, P.C.	PSL vs CITY OF WELDON SPRING		3,710.00	9035	6/04/20
MISSOURI MUNICIPAL LEAGUE	MCMA MEMBERSHIP		75.00	9306	6/04/20
PURITAN SPRING WATER	BOTTLE WATER		24.77	11290658	6/16/20
ST CHARLES CNTY PUBLIC HEALTH	MOSQUITO SPRAYING MAY 20		115.32	9029	6/03/20
WEX BANK	FLEET GAS CARD		86.48	9032	6/03/20
WHEELHOUSE SOLUTIONS	HARDWARE/ SERVER		626.20	9031	6/03/20
Accounts Payable Total			26,626.76		

**UNPAID BILLS TO BE APPROVED
JUNE 10, 2020 -- JUNE 25, 2020**

EXCEPT FOR THE ITEMS NOTED, THE ATTACHED LIST IS APPROVED BY THE BOARD OF ALDERMAN FOR PAYMENT. APPROVED THIS
259th DAY OF JUNE 2020 _____, MAYOR

CLAIMS REPORT
Check Range: 6/25/2020- 6/25/2020

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
ST CHARLES ENGINEERING STREITLER PLANNING LLC	CITY STREETS		9,214.85	16216	6/25/20
	EHLMANN FARMS ADDITION 20-0017		1,440.00	16221	6/25/20
	Accounts Payable Total		10,654.85		

BUDGET REPORT

CALENDAR 5/2020, FISCAL 8/2020

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
GENERAL FUND						
GENERAL DEPARTMENT DEPARTMENT						
10-10-4801	FRANCHISE FEES - CHARTER	56,180.00		43,201.04	76.90	12,978.96
10-10-4802	FRANCHISE FEES - CUIVRE RIVER	252,500.00	19,539.15	165,340.51	65.48	87,159.49
10-10-4803	FRANCHISE FEES - SPIRE GAS	78,540.00	7,452.50	61,675.61	78.53	16,864.39
10-10-4804	FRANCHISE FEES - AMERENUE	13,500.00	994.20	8,559.33	63.40	4,940.67
10-10-4805	FRANCHISE FEES - CNP ENERGY SV	840.00		602.75	71.76	237.25
10-10-4806	FRANCHISE FEES - AT&T	24,750.00		18,219.85	73.62	6,530.15
10-10-4815	PERMITS - LAND USE	10,200.00	1,300.00	7,550.00	74.02	2,650.00
10-10-4816	PERMITS - FIREWORKS	20,000.00		16,050.00	80.25	3,950.00
10-10-4817	PERMITS - PLANNING & ZONING	5,250.00		669.00	12.74	4,581.00
10-10-4818	PERMITS - SIGNS	816.00	168.00	352.80	43.24	463.20
10-10-4819	PERMITS - SOLICITORS	500.00	300.00	425.00	85.00	75.00
10-10-4831	LICENSES - BUSINESS	6,720.00	50.00	2,355.00	35.04	4,365.00
10-10-4832	LICENSES - LIQUOR	8,670.00	1,575.00	1,612.50	18.60	7,057.50
10-10-4901	INTEREST - GENERAL	31,000.00	110.30	8,923.32	28.78	22,076.68
10-10-4925	Eng/Project Invoice Payments		16,815.92	30,580.92		30,580.92-
10-10-4950	TRANSFER IN			2,488.00		2,488.00-
10-10-4951	RECORDS/PLAN REQUEST	450.00		460.00	102.22	10.00-
10-10-4952	MISC -GENERAL-REVENUE	1,010.00	45.99	296.44-	29.35-	1,306.44
GENERAL DEPARTMENT TOTAL		510,926.00	48,351.06	368,769.19	72.18	142,156.81
CODE ENFORCEMENT/COURT DEPARTMENT						
10-16-4952	MISCELLANEOUS	303.00				303.00
10-16-4991	COURT COSTS	6,188.00	316.50	4,365.45	70.55	1,822.55
10-16-4992	COURT FINES	60,750.00	2,660.38	42,185.70	69.44	18,564.30
CODE ENFORCEMENT/COURT TOTAL		67,241.00	2,976.88	46,551.15	69.23	20,689.85
TOTAL REVENUE		578,167.00	51,327.94	415,320.34	71.83	162,846.66
GENERAL DEPARTMENT DEPARTMENT						
10-10-5101	GOVERNMENT SALARIES	7,800.00		3,900.00	50.00	3,900.00
10-10-5103	ADMIN. STAFF SALARIES	260,689.00	15,148.85	147,082.87	56.42	113,606.13
10-10-5104	COURT ADMIN STAFF SALARIES		2,898.52	24,825.23		24,825.23-
10-10-5110	TEMPORARY SERVICES	3,000.00				3,000.00
10-10-5122	IRA RETIREMENT	7,821.00	762.98	6,092.54	77.90	1,728.46
10-10-5123	FICA	20,539.00	1,158.92	11,833.80	57.62	8,705.20
10-10-5124	COURT FICA		221.74	1,899.17		1,899.17-
10-10-5126	UNEMPLOYMENT TAXES	270.00		144.55	53.54	125.45
10-10-5130	DENTAL & LIFE INSURANCE BENFIT	4,452.00	221.82	2,440.62	54.82	2,011.38
10-10-5132	HEALTH INS BENEFIT(GROUP PLAN)	43,140.00	3,029.46	21,627.50	50.13	21,512.50
10-10-5135	CITY OFFICIAL APPRECIATION	1,080.00				1,080.00
10-10-5201	MEALS & TRAVEL	3,300.00		1,651.24	50.04	1,648.76
10-10-5202	CAR ALLOWANCE (MILEAGE)	3,038.00	43.13	1,531.27	50.40	1,506.73

BUDGET REPORT
CALENDAR 5/2020, FISCAL 8/2020

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
10-10-5203	TRAINING & EDUCATION	7,692.00		1,222.20	15.89	6,469.80
10-10-5204	DUES & SUBSCRIPTIONS	3,232.00	772.75	2,565.33	79.37	666.67
10-10-5205	MAYOR'S DISCRETIONARY	1,030.00		24.16	2.35	1,005.84
10-10-5206	INSURANCE - PROPERTY	5,871.00		5,136.00	87.48	735.00
10-10-5207	INSURANCE - LIABILITY	12,075.00	5,566.00	10,660.00	88.28	1,415.00
10-10-5208	INSURANCE - BONDING	560.00	463.00	513.00	91.61	47.00
10-10-5209	ECONOMIC DEVELOPMENT	3,250.00				3,250.00
10-10-5210	WEBSITE	20,020.00		2,195.00	10.96	17,825.00
10-10-5211	NEWSLETTER	9,000.00	818.86	3,745.23	41.61	5,254.77
10-10-5212	PRINTING	1,300.00				1,300.00
10-10-5213	POSTAGE	1,500.00		582.85	38.86	917.15
10-10-5214	PUBLIC NOTICES	2,200.00	499.70	1,183.10	53.78	1,016.90
10-10-5215	ELECTIONS	8,250.00		2,373.02	28.76	5,876.98
10-10-5216	Bank Service Fees	3,548.00	713.50	3,239.24	91.30	308.76
10-10-5220	COPIER/POSTAGE MACHINE EXPENSE	1,000.00		940.91	94.09	59.09
10-10-5223	ADVERTISEMENTS/MARKETING	2,160.00				2,160.00
10-10-5243	CITY HALL - OFFICE SUPPLIES	3,850.00	114.45	2,941.07	76.39	908.93
10-10-5275	ANIMAL CONTROL CONTRACT	7,350.00		7,345.76	99.94	4.24
10-10-5280	MOSQUITO CONTROL	2,500.00		385.24	15.41	2,114.76
10-10-5301	CITY ATTORNEY	10,000.00	936.17	5,686.17	56.86	4,313.83
10-10-5302	OUTSIDE ATTORNEY	20,000.00				20,000.00
10-10-5303	JUDGE	3,600.00		1,500.00	41.67	2,100.00
10-10-5304	PROSECUTING ATTORNEY -COURT	5,500.00		4,182.50	76.05	1,317.50
10-10-5305	COURT REPORTING SERVICES	550.00				550.00
10-10-5311	CITY ENGINEER	20,000.00	926.25	16,003.75	80.02	3,996.25
10-10-5312	BACKUP CITY ENGINEER	1,325.00	1,400.00	3,600.00	271.70	2,275.00-
10-10-5313	CITY PLANNER	6,250.00	1,440.00	1,440.00	23.04	4,810.00
10-10-5321	AUDITOR	10,300.00		10,343.75	100.42	43.75-
10-10-5324	CONSULTANT - SOFTWARE	6,000.00	52.99	8,195.16	136.59	2,195.16-
10-10-5325	CONSULTANT - NETWORK	11,825.00	893.15	7,219.64	61.05	4,605.36
10-10-5326	CONSULTANT - RECODIFICATION	4,000.00				4,000.00
10-10-5327	CONSULTANT - MISC	12,500.00		190.00	1.52	12,310.00
10-10-5460	CAPITAL EQUIP - CITY HALL			4,118.50		4,118.50-
10-10-5560	NON-CAPITAL EQUIP -CITY HALL	8,750.00	129.99	1,357.43	15.51	7,392.57
10-10-5952	MISC - GENERAL FUND	500.00	45.99	319.99	64.00	180.01
	GENERAL DEPARTMENT TOTAL	572,617.00	38,258.22	332,237.79	58.02	240,379.21
CODE ENFORCEMENT/COURT DEPARTMENT						
10-16-5243	OFFICE SUPPLIES - COURT			83.00		83.00-
10-16-5952	COURT/CODE ENFORCEMENT - MISC	5,550.00				5,550.00
	CODE ENFORCEMENT/COURT TOTAL	5,550.00	.00	83.00	1.50	5,467.00
EMERGENCY MANAGEMENT DEPARTMENT						
10-18-5231	COVID-19 SIGNAGE			339.50		339.50-
10-18-5301	COVID-19 LEGAL FEES		20.00	20.00		20.00-
10-18-5324	COVID-19 CONSULTANT SOFTWARE			171.00		171.00-
10-18-5325	COVID-19 NETWORK/SUPPORT		149.90	6,274.90		6,274.90-

BUDGET REPORT
CALENDAR 5/2020, FISCAL 8/2020

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
10-18-5560	COVID-19 NON-CAPITAL EQUIPMENT		151.98	189.97		189.97-
	EMERGENCY MANAGEMENT TOTAL	.00	321.88	6,995.37	.00	6,995.37-
	TOTAL EXPENSES	578,167.00	38,580.10	339,316.16	58.69	238,850.84
	GENERAL TOTAL	.00	12,747.84	76,004.18	.00	76,004.18-

COURT BOND FUND

COURT BOND DEPARTMENT

12-12-5950	TRANSFER OUT			2,488.00		2,488.00-
	COURT BOND TOTAL	.00	.00	2,488.00	.00	2,488.00-
	TOTAL EXPENSES	.00	.00	2,488.00	.00	2,488.00-
	COURT BOND TOTAL	.00	.00	2,488.00-	.00	2,488.00

MUNICIPAL BUILDING & PARK FUND

MUNICIPAL BUILDING & PARK DEPARTMENT

20-20-4701	LOCAL SALES TAX	285,200.00	20,758.52	218,066.10	76.46	67,133.90
20-20-4702	METRO PARK DISTRICT TAX	15,200.00		10,795.75	71.02	4,404.25
20-20-4901	INTEREST -MUNIC BLDG & PARK	38,000.00	104.30	8,496.17	22.36	29,503.83
20-20-4952	MISCELLANEOUS-PARKS	500.00	132.00	132.00	26.40	368.00
20-20-4970	SPONSORSHIPS/PARK DONATIONS	5,250.00		250.00	4.76	5,000.00
20-20-4971	PARK FACILITY RENTALS	3,413.00	365.00	1,419.00	41.58	1,994.00
	MUNICIPAL BUILDING & PARK TOTA	347,563.00	21,359.82	239,159.02	68.81	108,403.98
	TOTAL REVENUE	347,563.00	21,359.82	239,159.02	68.81	108,403.98
20-20-5103	PARK ADMIN STAFF SPLIT PAY	64,424.00	4,330.05	36,262.93	56.29	28,161.07
20-20-5104	PARK STAFF SALARIES	61,663.00	5,120.39	41,669.67	67.58	19,993.33
20-20-5105	SEASONAL EMPLOYEES	3,000.00				3,000.00
20-20-5122	IRA RETIREMENT BENEFIT	3,783.00		52.80	1.40	3,730.20
20-20-5123	FICA EMPLOYER COST	9,646.00	722.97	5,658.97	58.67	3,987.03
20-20-5126	UNEMPLOYMENT TAXES	71.00		36.14	50.90	34.86
20-20-5203	TRAINING & EDUCATION	1,000.00				1,000.00
20-20-5216	EVENTS IN THE PARK	5,000.00		117.30	2.35	4,882.70
20-20-5217	FOURTH OF JULY	9,785.00		430.00	4.39	9,355.00

BUDGET REPORT

CALENDAR 5/2020, FISCAL 8/2020

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
20-20-5218	SENIOR CITIZENS DAY	3,605.00		288.25	8.00	3,316.75
20-20-5219	SANTA CLAUS	2,060.00		522.43	25.36	1,537.57
20-20-5220	FISHING DERBY	670.00				670.00
20-20-5231	SIGNS	45,000.00		130.00	.29	44,870.00
20-20-5232	PARK - UNIFORMS	375.00		324.97	86.66	50.03
20-20-5233	BLDG - REPAIRS & MAINT	1,000.00		28.69	2.87	971.31
20-20-5236	PARK - REPAIRS	17,050.00	1,243.85	3,500.61	20.53	13,549.39
20-20-5237	PARK EQUIPMENT-REPAIRS/MAINT	3,600.00	190.46	2,522.20	70.06	1,077.80
20-20-5241	CITY HALL - REPAIRS/MAINT	2,500.00		363.00	14.52	2,137.00
20-20-5244	CITY HALL - HOUSEKEEPING	2,900.00	240.00	1,920.00	66.21	980.00
20-20-5250	UTILITIES - SEWER	269.00	65.25	195.75	72.77	73.25
20-20-5251	TELEPHONE-INTERNET-EMAIL HOST	4,750.00		3,220.24	67.79	1,529.76
20-20-5253	ELECTRIC	5,775.00	402.24	4,133.46	71.58	1,641.54
20-20-5254	TRASH	1,093.00		740.53	67.75	352.47
20-20-5255	BOTTLED WATER	270.00	11.77	224.90	83.30	45.10
20-20-5256	UTILITIES-OTHER-ALARM	202.00		144.00	71.29	58.00
20-20-5257	CELL PHONE - PARKS	1,495.00	158.82	1,011.55	67.66	483.45
20-20-5314	PROFESSIONAL SVCS-CONSULTANT			520.00		520.00-
20-20-5460	CAP EQUIPMENT - CITY HALL	8,500.00				8,500.00
20-20-5463	CAP EQUIPMENT - PARK	20,000.00		7,161.28	35.81	12,838.72
20-20-5464	CAP EQUIPMENT - PLAYGROUND	100,000.00				100,000.00
20-20-5470	CAPITAL IMPROVEMENT - TRAILS	277,500.00	416.00	31,776.50	11.45	245,723.50
20-20-5550	LANDSCAPING	5,150.00		2,319.88	45.05	2,830.12
20-20-5560	EQUIPMENT-CITY HALL:NON-CAPITA	5,400.00				5,400.00
20-20-5563	EQUIPMENT-PARK: NON-CAPITAL	4,635.00		2,956.65	63.79	1,678.35
20-20-5570	TRAIL MAINT / REPAIRS	18,499.00				18,499.00
20-20-5575	PARKS PLANNING/ENGINEERING	35,000.00				35,000.00
20-20-5952	MISC -MUNI BLDG & PARK	505.00		49.73	9.85	455.27
	MUNICIPAL BUILDING & PARK TOTA	726,175.00	12,901.80	148,282.43	20.42	577,892.57
	TOTAL EXPENSES	726,175.00	12,901.80	148,282.43	20.42	577,892.57
	MUNICIPAL BUILDING & PARK TOTA	378,612.00-	8,458.02	90,876.59	24.00-	469,488.59-

STATE REVENUE SHARING FUND

STATE REVENUE SHARING DEPARTMENT

22-22-4711	MOTOR FUEL TAX	145,625.00	11,096.68	96,247.16	66.09	49,377.84
22-22-4712	MOTOR VEHICLE SALES TAX	52,367.00	2,283.45	30,948.02	59.10	21,418.98
22-22-4713	MOTOR VEHICLE FEE INCREASE	26,111.00	1,679.13	15,649.68	59.94	10,461.32
22-22-4994	CRIME VICTIM CITY - COURTS	155.00	9.25	135.08	87.15	19.92
22-22-4995	TRAINING FUND CITY - COURT	840.00	50.00	732.00	87.14	108.00
	STATE REVENUE SHARING TOTAL	225,098.00	15,118.51	143,711.94	63.84	81,386.06

BUDGET REPORT
CALENDAR 5/2020, FISCAL 8/2020

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
	TOTAL REVENUE	225,098.00	15,118.51	143,711.94	63.84	81,386.06
22-22-5231	SIGNS			1,538.00		1,538.00-
22-22-5264	RIGHT OF WAY LANDSCAPING/MAINT	12,364.00				12,364.00
22-22-5265	RIGHT-OF-WAY MOWING	20,211.00		1,978.36	9.79	18,232.64
22-22-5301	CITY ATTORNEY	2,000.00		25.00	1.25	1,975.00
22-22-5302	OUTSIDE ATTORNEY	20,000.00		5,538.60	27.69	14,461.40
22-22-5304	LAW ENFORCEMENT	235,405.00		235,420.00	100.01	15.00-
22-22-5311	CITY ENGINEER	17,000.00	3,606.25	18,521.25	108.95	1,521.25-
22-22-5312	BACKUP CITY ENGINEER	2,000.00		750.00	37.50	1,250.00
22-22-5314	PROFESSIONAL SVCS-CONSULTANT	14,250.00				14,250.00
22-22-5440	CITY STREETS	15,000.00		7,940.00	52.93	7,060.00
22-22-5448	CITY STREETS - PHASE 3 INDEP	7,500.00				7,500.00
22-22-5452	CITY STREETS - PHASE 4 INDEP	8,943.00	5,524.45	27,098.12	303.01	18,155.12-
22-22-5453	CITY ENG-SAMMELMAN CURVE	26,200.00	6,375.00	10,870.00	41.49	15,330.00
22-22-5475	SIDEWALK			2,336.41-		2,336.41
	STATE REVENUE SHARING TOTAL	380,873.00	15,505.70	307,342.92	80.69	73,530.08
	TOTAL EXPENSES	380,873.00	15,505.70	307,342.92	80.69	73,530.08
	STATE REVENUE SHARING TOTAL	155,775.00-	387.19-	163,630.98-	105.04	7,855.98
ROAD & BRIDGE FUND FUND						
ROADS & BRIDGES DEPARTMENT						
23-23-4714	ROAD & BRIDGE PROPERTY TAXES	210,306.00				210,306.00
	ROADS & BRIDGES TOTAL	210,306.00	.00	.00	.00	210,306.00
	TOTAL REVENUE	210,306.00	.00	.00	.00	210,306.00
23-23-5445	CITY STREETS REPAIRS & MAINT	206,235.00				206,235.00
	ROADS & BRIDGES TOTAL	206,235.00	.00	.00	.00	206,235.00
	TOTAL EXPENSES	206,235.00	.00	.00	.00	206,235.00
	ROAD & BRIDGE FUND TOTAL	4,071.00	.00	.00	.00	4,071.00

INDEPENDENCE ROAD PHASE 3 FUND

INDEPENDENCE ROAD DEPARTMENT

24-24-4876	FEDERAL ROAD GRANT IND 3		27,551.29	27,551.29-
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BUDGET REPORT
CALENDAR 5/2020, FISCAL 8/2020

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
	INDEPENDENCE ROAD TOTAL	.00	.00	27,551.29	.00	27,551.29-
	TOTAL REVENUE	.00	.00	27,551.29	.00	27,551.29-
	INDEPENDENCE ROAD PHASE 3 TOTA	.00	.00	27,551.29	.00	27,551.29-
SEWER - ESCROW FUND						
SEWER DEPARTMENT						
30-30-4851	ANNUAL SEWER ASSESSMENT FEE		251.26	251.26		251.26-
	SEWER TOTAL	.00	251.26	251.26	.00	251.26-
	TOTAL REVENUE	.00	251.26	251.26	.00	251.26-
	SEWER - ESCROW TOTAL	.00	251.26	251.26	.00	251.26-
SEWER - REPLACEMENT FUND						
SEWER REPLACEMENT DEPARTMENT						
31-31-4853	SEWER REPLACEMENT FEE		18.53	18.53		18.53-
	SEWER REPLACEMENT TOTAL	.00	18.53	18.53	.00	18.53-
	TOTAL REVENUE	.00	18.53	18.53	.00	18.53-
31-31-5566	EQUIPMENT - SEWER			2,105.59		2,105.59-
31-31-5952	MISCELLANEOUS		313.13	3,714.31		3,714.31-
	SEWER REPLACEMENT TOTAL	.00	313.13	5,819.90	.00	5,819.90-
	TOTAL EXPENSES	.00	313.13	5,819.90	.00	5,819.90-
	SEWER - REPLACEMENT TOTAL	.00	294.60-	5,801.37-	.00	5,801.37
SEWER - OPERTNS & MAINT FUND						
SEWER OPS/MAINT DEPARTMENT						
33-33-4852	OPERATION & MAINTENANCE FEE		15.79	15.79		15.79-

BUDGET REPORT
CALENDAR 5/2020, FISCAL 8/2020

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
	SEWER OPS/MAINT TOTAL	.00	15.79	15.79	.00	15.79-
	TOTAL REVENUE	.00	15.79	15.79	.00	15.79-
33-33-5952	MISCELLANEOUS	559.00	313.12	4,351.27	778.40	3,792.27-
	SEWER OPS/MAINT TOTAL	559.00	313.12	4,351.27	778.40	3,792.27-
	TOTAL EXPENSES	559.00	313.12	4,351.27	778.40	3,792.27-
	SEWER - OPERTNS & MAINT TOTAL	559.00-	297.33-	4,335.48-	775.58	3,776.48

INDEPENDENCE ROAD PHASE 4 FUND

INDEPENDENCE ROAD DEPARTMENT						
36-36-4875	ST CHAR CNTY RD GRNT IND 4	1,064,862.00	541,433.75	1,075,848.85	101.03	10,986.85-
36-36-4876	FEDERAL ROAD GRANT IND 4	643,089.00		540,707.62	84.08	102,381.38
	INDEPENDENCE ROAD TOTAL	1,707,951.00	541,433.75	1,616,556.47	94.65	91,394.53
	TOTAL REVENUE	1,707,951.00	541,433.75	1,616,556.47	94.65	91,394.53
36-36-5440	CITY STREETS-IND 4	80,486.00	76,501.57	354,571.86	440.54	274,085.86-
	INDEPENDENCE ROAD TOTAL	80,486.00	76,501.57	354,571.86	440.54	274,085.86-
	TOTAL EXPENSES	80,486.00	76,501.57	354,571.86	440.54	274,085.86-
	INDEPENDENCE ROAD PHASE 4 TOTA	1,627,465.00	464,932.18	1,261,984.61	77.54	365,480.39
	Report Total	1,096,590.00	485,410.18	1,280,412.10	116.76	183,822.10-

BILL NO. 1145

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE BUDGET FOR FISCAL YEAR 2020 FOR THE
CITY OF WELDON SPRING, MISSOURI, AND MATTERS RELATING THERETO

**BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF
WELDON SPRING, MISSOURI AS FOLLOWS:**

SECTION 1: That the budget for the fiscal year 2020, beginning October 1, 2019 and ending September 30, 2020 for the City of Weldon Spring is hereby amended per the adjustments as shown on the attached Exhibit "A" hereto.

SECTION 2: That this Ordinance shall be in full force and effect upon its enactment and approval.

*READ TWO TIMES AND PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF
WELDON SPRING, MISSOURI, THIS _____ DAY OF _____ 2020.*

Donald D. Licklider, Mayor

Attest:

William C. Hanks, City Clerk

To approve Bill

Motioned: _____

Seconded: _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>
Baker	___	___	___
Kolb	___	___	___
Schwaab	___	___	___
Licklider	___	___	___

	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>
Clutter	___	___	___
Martiszus	___	___	___
Yeager	___	___	___

Absent: _____



CITY OF WELDON SPRING

5401 Independence Road
Weldon Spring, MO 63304
phone: (636) 441-2110
fax: (636) 441-8495
www.weldonspring.org

MEMORANDUM

To: Mayor & Board of Aldermen

Date: May 21, 2020

From: Michael Padella, City Administrator

Subject: Amendments to Employee Policy Manual: Paid/Unpaid Leave & Fringe Benefits Articles

Cc: Finance Committee Members

Since 2018 the Administration has recommended a thorough review of the City's Paid/Unpaid Leave and Fringe Benefits offered to paid city staff. The primary purpose of the review was to ensure the City is remaining competitive with it's offered benefits in comparison to communities of like size/geographic location. With the hiring of a new City Clerk in February of 2019 the Board of Aldermen agreed to task the new City Clerk, Bill Hanks, with researching and preparing this analysis.

The analysis work was completed in the summer of 2019 and found that there were numerous areas where the City of Weldon Spring's benefit package did not stack up to the comparative communities; but in other areas the City's benefits were on par. These findings were presented to the Finance Committee along with recommended changes to certain benefits. The two primary areas where improvements were recommended were to the City Group Health Insurance Plan (cost sharing for employee family/dependents) and City Retirement Program (joining the LAGERS statewide retirement program).

Through a series of meetings and presentations over the course of the last nine months the Finance Committee reviewed the comparative analysis and proposed changes to the City's Paid/Unpaid Leave and Fringe Benefit policies. On 05/14/20 the FC reviewed and recommended approval of proposed amendments with some additional modifications to the Employee Policy Manual sections dealing with Paid/Unpaid Leave and Fringe Benefits.

A bill adopting the recommended changes as amended by the FC was drafted by staff and presented to the City Attorney for review. Some minor language changes were made based upon the City Attorney's review and research and the amending bill has been placed on the BOA Agenda for 05/28/20 for a first reading and consideration by the full Board.

Excerpts of the Employee Policy Manual:

Article III. Paid and Unpaid Leave

Section 100.370: Holidays

A schedule of holidays to be observed during each calendar year is as follows:

New Year's Day
Martin Luther King Day
President's Day
Memorial Day
Independence Day
Labor Day
Columbus Day
Veterans Day
Thanksgiving Day
Christmas Day
Personal Holiday

To receive holiday pay, the employee must work the regularly scheduled workday before and after the holiday, unless such absence is approved in advance by your supervisor. An employee will not be paid for the holiday if it follows or precedes a sick day, unless holiday pay is approved by the City Administrator. A paid holiday, including personal days, does not count as a day worked in calculating overtime for the week.

When a holiday falls on Sunday, the following Monday will be observed as the holiday. If a holiday falls on Saturday, the preceding Friday will be observed as the holiday. Holidays that fall on an employee's regularly scheduled day off may be taken at another time, within one year of the holiday, as an additional vacation day. Holidays that occur during an employee's pre-approved sick leave will be counted as holidays, not sick leave days.

Special assignment employees, part-time employees and employees on unpaid leaves of absence or who have been laid-off are not eligible to receive holiday pay.

The Personal Holiday must be taken at any time during the 12-month anniversary period ~~calendar-year~~, subject to advanced authorization, approved by the employee's supervisor.

Section 100.380: Vacation Time

Employees occupying permanent full-time positions shall receive paid annual vacation leave. Employees earn annual vacation from the anniversary date of employment at the following rates:

After 6 months continuous service	5 days
After 1 year continuous service	10 days
After 5 years continuous service	15 days
After 10 years continuous service	20 days
After 20 years continuous service	25 days

All vacations must be approved in writing by employee's supervisor at least one (1) week in advance of proposed date of commencement of the vacation; in the case of unforeseen circumstances less than one week of advanced notice may be allowed at the discretion of the City Administrator. Any vacation time must be taken in increments of no less than four (4) hours.

If employee give two weeks' notice of resignation (or less notice if due to circumstances beyond his/her control) employee will be paid for vacation time that has been earned. Earned vacation will also be paid to employees upon retirement. Employees who are involuntarily terminated will not receive vacation pay upon termination.

An employee may carry over a maximum cap of no more than eighty (80) hours of vacation time into the following 12-month anniversary period ~~calendar year~~. On ~~January 1st~~ the 1st pay period of the employee's anniversary month of each year vacation hours in excess of the maximum accrual rate will be surrendered to the City.

Section 100.390: Paid Sick Leave (Revised 11/10/09)

After the initial probationary period, regular, full-time employees are eligible for ~~four (4)~~ five (5) sick days per ~~calendar year~~ 12-month anniversary period. ~~Employees may not carry over sick time to a subsequent calendar year.~~ An employee may carry over a maximum cap of no more than eighty (80) hours of sick time into the following 12-month anniversary period. Any unused sick leave exceeding the maximum cap will be paid out at fifty percent (50%) ~~of the employee's total remaining unused balance of sick leave hours as of December~~

~~31st. This payout shall occur during a subsequent pay period sometime during the month of January~~ as of the employees anniversary month.

Employees voluntarily leaving employment will be paid for accumulated sick leave at a percentage as follows:

After three (3) years of service.....	25%
After five (5) years of service.....	50%
After ten (10) years of service.....	100%

Time paid for sick leave does not count as time worked in calculating overtime for that week. A physician's excuse will be required to receive payment for any sick leave taken the day preceding or the day following scheduled time off. A physician's excuse will be required to receive payment for a sick leave request when three (3) or more consecutive workdays are missed before it is approved. Any sick time must be taken in increments of no less than four (4) hours.

Section 100.490: Compensatory Time

All compensatory time by non-exempt employees must be authorized in advance and in writing by the supervisor. Pay will be compensated at one-and-a-half (1½) times the normal rate for the hours worked in excess of forty (40) hours per week. Paid time off such as personal days and sick days will not count as hours worked for purposes of determining compensatory pay. A maximum cap of forty (40) hours of compensatory time can be carried at any time during the year and can be carried over to the following ~~calendar year~~ 12-month anniversary period; once the forty (40) hour maximum cap is reached employees will be paid at the ~~going~~ current overtime rate.

Article IV. Fringe Benefits

Section 100.500: Health Insurance

Full-time employees who are eligible to participate in the City's ~~contracted~~ group health insurance program. The City makes this coverage available on a cost-sharing basis as ~~established~~ outlined ~~from time to time by insurance agreements~~ under Appendix C – Fringe Benefit Schedule, as determined during the fiscal year budget process and approved by the Board of Aldermen, in the Board's legislative discretion. New employees and/or their dependents are covered after thirty (30) days of employment and on the first (1st) day of the following month. Employees

can only add new dependents within thirty-one (31) days of acquiring such dependent, during the annual enrollment period, or after having met one of the qualifying events/conditions specifically outlined by the insurance ~~carrier~~ provider. The ~~full~~ cost-share portion of the premium ~~for dependents~~ is to be paid by the employee as a deduction from the employee's paycheck.

For full-time employees who are eligible to enroll in Medicare health insurance, that shall become their primary health insurance provider. Once an employee transitions to Medicare as their primary health insurance provider and is no longer on the City's Group Health Plan said employee shall be eligible for stipend payments as set forth under Appendix C – Fringe Benefit Schedule. The stipend payments are intended to provide the employee with financial support for supplemental insurance policies of their choosing. An employee who is eligible for Medicare health insurance and who has family/dependent(s) on the City's Group Health Plan shall be required to transition to COBRA for no greater than eighteen (18) months on the City Group Health Plan for said family/dependent(s) members.

Section 100.510: Dental Insurance

Full-time employees are eligible to participate in the City's ~~contracted~~ group dental insurance plan. The City makes this coverage available on a cost-sharing basis as ~~established~~ outlined ~~from time to time by insurance agreements~~ under Appendix C – Fringe Benefit Schedule, as determined during the fiscal year budget process and approved by the Board of Aldermen, in the Board's legislative discretion. New employees and/or their dependents are covered after thirty (30) days of employment and on the first (1st) day of the following month. Employees can only add new dependents within thirty-one (31) days of acquiring such dependent, during the annual enrollment period, or after having met one of the conditions specifically outlined by the insurance ~~carrier~~ provider. The ~~full~~ cost-share portion of the premium for dependents is to be paid by the employee as a deduction from the employee's paycheck.

Section 100.520: Life and Accidental Death & Disability Insurance

Full-time employees are eligible to participate in the City's ~~contracted~~ group life and accidental death & disability (AD&D) insurance program. The full cost of the premium is to be paid by the City.

Section 100.540: Retirement Plan & Deferred Compensation (amended 01/08/13)

~~Subject to budgetary discretion on an annual basis the City may fund and participate in a Savings Incentive Match Plan for Employees Individual Retirement Account or SIMPLE IRA Plan. The City shall match dollar for dollar up to 3% of compensation for each employee electing to defer a portion of their total annual compensation. The City shall follow the administrative provisions as set forth for a SIMPLE IRA Plan by the Internal Revenue Service (IRS), details available on the IRS website at www.irs.gov.~~

Subject to budgetary discretion and pursuant to the provisions of Sections 70.600 through 70.755 RSMo, the City may choose to pursue and adopt legislation/policy enabling the City to join and fund participation in the Missouri Local Government Employees Retirement System (LAGERS). The City understands that, by joining LAGERS, the City is accepting the legal obligation to fully fund the elected benefits now and, in the future, and that it will be financially able to do so. Participation in the LAGERS program is subject to the legislative action taken by the Board of Aldermen under Resolution/Ordinance NO: _____.

Section 100.560: Education Assistance

All full-time employees who have completed twelve (12) consecutive months of employment are eligible to take courses in job-related subjects or towards the completion of a degree (A.A., B.S., B.A., etc.) from an accredited college or university at the City's expense with a maximum cap of \$2,000 annually per full-time employee. Post-graduate courses may be considered with approval of the City Administrator or if City Administrator, Mayor's approval. In addition, the courses or programs must be offered by accredited learning institutions. In order to qualify for reimbursement, an employee must submit a written application entitled "Request for Approval to Attend School or Training" stating:

- The school or institution offering the course;
- The subject of the course, including the school's published course description;
- The length of the course;
- The cost of the course;
- A statement of why such training will be beneficial in performing employee's present duties.
- All applications must be submitted to the City Administrator or Mayor for approval.

AN ORDINANCE AMENDING ORDINANCE #09-29 (CREATING THE EMPLOYEE POLICY MANUAL) OF THE CITY OF WELDON SPRING, MISSOURI, BY REPEALING AND REPLACING CERAIN SECTIONS OF THE EMPLOYEE POLICY MANUAL AND MATTER RELTING THERETO

Whereas, the Board of Aldermen of the City of Weldon initially adopted the Employee Policy Manual with the passage of Ordinance #09-29 on July 14, 2009; and

Whereas, it is necessary to occasionally review and amend the Employee Policy Manual to maintain a congenial & productive workplace.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WELDON SPRING, MISSOURI AS FOLLOWS:

SECTION 1: That Article IV, Section 100.370 of the City of Weldon Spring Employee Policy Manual shall be repealed in its entirety and replaced with the follow:

Section 100.370: Holidays

A schedule of holidays to be observed during each calendar year is as follows:

New Year's Day
Martin Luther King Day
President's Day
Memorial Day
Independence Day
Labor Day
Columbus Day
Veterans Day
Thanksgiving Day
Christmas Day
Personal Holiday

To receive holiday pay, the employee must work the regularly scheduled workday before and after the holiday, unless such absence is approved in advance by your supervisor. An employee will not be paid for the holiday if it follows or precedes a sick day, unless holiday pay is approved by the City Administrator. A paid holiday, including personal days, does not count as a day worked in calculating overtime for the week.

When a holiday falls on Sunday, the following Monday will be observed as the holiday. If a holiday falls on Saturday, the preceding Friday will be observed as the holiday. Holidays that fall on an employee's regularly scheduled day off may be taken at another time, within one year of the holiday, as an additional vacation day. Holidays that occur during an employee's pre-approved sick leave will be counted as holidays, not sick leave days.

Special assignment employees, part-time employees and employees on unpaid leave of absence or who have been laid-off are not eligible to receive holiday pay.

The Personal Holiday must be taken at any time during the 12-month anniversary period, subject to advanced authorization, approved by the employee's supervisor.

SECTION 2: That Article IV, Section 100.380 of the City of Weldon Spring Employee Policy Manual shall be repealed in its entirety and replaced with the follow:

Section 100.380: Vacation

Employees occupying permanent full-time positions shall receive paid annual vacation leave. Employees earn annual vacation from the anniversary date of employment at the following rates:

After 6 months continuous service	5 days
After 1 year continuous service	10 days
After 5 years continuous service	15 days
After 10 years continuous service	20 days
After 20 years continuous service	25 days

All vacations must be approved in writing by the employee's supervisor at least one (1) week in advance of proposed date of commencement of the vacation; in the case of unforeseen circumstances less than one week of advanced notice may be allowed at the discretion of the City Administrator. Any vacation time must be taken in increments of no less than four (4) hours.

If an employee gives two weeks' notice of resignation (or less notice if due to circumstances beyond his/her control) employee will be paid for vacation time that has been earned. Earned vacation will also be paid to employees upon retirement. Employees who are involuntarily terminated will not receive vacation pay upon termination.

An employee may carry over a maximum cap of no more than eighty (80) hours of vacation time into the following 12-month anniversary period. On the 1st pay period of the employee's anniversary month of each year vacation hours in excess of the maximum accrual rate will be surrendered to the City.

SECTION 3: That Article IV, Section 100.390 of the City of Weldon Spring Employee Policy Manual shall be repealed in its entirety and replaced with the follow:

Section 100.390: Paid Sick Leave

After the initial probationary period, regular, full-time employees are eligible for five (5) sick days per 12-month anniversary period. An employee may carry over a maximum cap of no more than eighty (80) hours of sick time into the following 12-month anniversary period. Any unused sick leave exceeding the maximum cap will be paid out at fifty percent (50%) as of the employees anniversary month.

Employees voluntarily leaving employment will be paid for accumulated sick leave at a percentage as follows:

After three (3) years of service.....	25%
---------------------------------------	-----

After five (5) years of service.....	50%
After ten (10) years of service.....	100%

Time paid for sick leave does not count as time worked in calculating overtime for that week. A physician's excuse will be required to receive payment for any sick leave taken the day preceding or the day following scheduled time off. A physician's excuse will be required to receive payment for a sick leave request when three (3) or more consecutive workdays are missed before it is approved. Any sick time must be taken in increments of no less than four (4) hours.

SECTION 4: That Article IV, Section 100.490 of the City of Weldon Spring Employee Policy Manual shall be repealed in its entirety and replaced with the follow:

Section 100.490: Compensatory Time

All compensatory time by non-exempt employees must be authorized in advance and in writing by the supervisor. Pay will be compensated at one-and-a-half (1½) times the normal rate for the hours worked in excess of forty (40) hours per week. Paid time off such as personal days and sick days will not count as hours worked for purposes of determining compensatory pay. A maximum cap of forty (40) hours of compensatory time can be carried at any time during the year and can be carried over to the following 12-month anniversary period; once the forty (40) hour maximum cap is reached employees will be paid at the current overtime rate.

SECTION 5: That Article V, Section 100.500 of the City of Weldon Spring Employee Policy Manual shall be repealed in its entirety and replaced with the follow:

Section 100.500: Health Insurance

Full-time employees are eligible to participate in the City's group health insurance program. The City makes this coverage available on a cost-sharing basis as outlined under Appendix C – Fringe Benefit Schedule, as determined during the fiscal year budget process and approved by the Board of Aldermen, in the Board's legislative discretion. New employees and/or their dependents are covered after thirty (30) days of employment and on the first (1st) day of the following month. Employees can only add new dependents within thirty-one (31) days of acquiring such dependent, during the annual enrollment period, or after having met one of the qualifying events/conditions specifically outlined by the insurance provider. The cost-share portion of the premium is to be paid by the employee as a deduction from the employee's paycheck.

For full-time employees who are eligible to enroll in Medicare health insurance, that shall become their primary health insurance provider. Once an employee transitions to Medicare as their primary health insurance provider and is no longer on the City's Group Health Plan said employee shall be eligible for stipend payments as set forth under Appendix C – Fringe Benefit Schedule. The stipend payments are intended to provide the employee with financial support for supplemental insurance policies of their choosing. An employee who is eligible for Medicare health insurance and who has family/dependent(s) on the City's Group Health Plan shall be required to transition to COBRA for no greater than eighteen (18) months on the City Group Health Plan for said family/dependent(s) members.

SECTION 6: That Article V, Section 100.510 of the City of Weldon Spring Employee Policy Manual shall be repealed in its entirety and replaced with the following:

Section 100.510: Dental Insurance

Full-time employees are eligible to participate in the City's group dental insurance plan. The City makes this coverage available on a cost-sharing basis as outlined under Appendix C – Fringe Benefit Schedule, as determined during the fiscal year budget process and approved by the Board of Aldermen, in the Board's legislative discretion. New employees and/or their dependents are covered after thirty (30) days of employment and on the first (1st) day of the following month. Employees can only add new dependents within thirty-one (31) days of acquiring such dependent, during the annual enrolment period, or after having met one of the qualifying events/conditions specifically outlined by the insurance provider. The cost-share portion of the premium is to be paid by the employee as a deduction from the employee's paycheck.

SECTION 7: That Article V, Section 100.500 of the City of Weldon Spring Employee Policy Manual shall be repealed in its entirety and replaced with the follow:

Section 100.520: Life and Accidental Death & Disability Insurance

Full-time employees are eligible to participate in the City's group life and accidental death & disability (AD&D) insurance program. The full cost of the premium is to be paid by the City.

SECTION 8: That Article V, Section 100.540 (Retirement Plan & Deferred Compensation) of the City of Weldon Spring Employee Policy Manual shall be repealed in its entirety and replaced with the follow:

Section 100.540: Retirement Plan & Deferred Compensation

Subject to budgetary discretion and pursuant to the provisions of Sections 70.600 through 70.755 RSMo, the City may choose to pursue and adopt legislation/policy enabling the City to join and fund participation in the Missouri Local Government Employees Retirement System (LAGERS). The City understands that, by joining LAGERS, the City is accepting the legal obligation to fully fund the elected benefits now and, in the future, and that it will be financially able to do so. Participation in the LAGERS program is subject to the legislative action taken by the Board of Aldermen under Ordinance NO: _____.

SECTION 9: That Article V, Section 100.560 of the City of Weldon Spring Employee Policy Manual shall be repealed in its entirety and replaced with the follow:

Section 100.560: Education Assistance

All full-time employees who have completed twelve (12) consecutive months of employment are eligible to take courses in job-related subjects or towards the completion of a degree (A.A., B.S., B.A., etc.) from an accredited college or university at the City's expense with a maximum cap of \$2,500 annually per full-time employee. Post-graduate courses may be considered with approval of the City Administrator or if City Administrator, Mayor's approval. In addition, the courses or programs must be offered by accredited learning institutions. In order to qualify for reimbursement, an employee must submit a written

application entitled “Request for Approval to Attend School or Training” stating:

- The school or institution offering the course;
- The subject of the course, including the school’s published course description;
- The length of the course;
- The cost of the course;
- A statement of why such training will be beneficial in performing employee’s present duties.
- All applications must be submitted to the City Administrator or Mayor for approval.

All applications must be submitted to the City Administrator or Mayor for approval. The application must be completed before the employee enrolls in the course. At the time of application submittal budgetary considerations will need to be made. If the “Request for Approval to Attend School or Training” is approved the estimated total cost of reimbursement must be budgeted or an amendment to the budget made. At the completion of the course, in order to receive reimbursement, the employee must submit a written request for reimbursement. This must include the original approved letter, receipts of the employee’s textbooks and tuition, and final grade reports. Employees will only be eligible for reimbursement for courses at the following rates or their equivalents: grade of “C” = 60%; grade of “B” = 80%; grade of “A” = 100%.

SECTION 10: At the end of Article V, appendix C, which is titled “Fringe Benefit Matrix” shall be added to the City of Weldon Spring Employee Policy Manual. Appendix C will show the cost sharing percentage for health, dental, and life insurance for full-time all employees and dependents. Appendix C – Fringe Benefit Matrix is subject to revisions annually as determined during the fiscal year budget process and approved by the Board of Aldermen, in the Board’s legislative discretion

SECTION 11: That this ordinance shall be in full force and effect upon its enactment and approval.

READ TWO TIMES AND PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF WELDON SPRING, MISSOURI, THIS _ DAY OF _____ 2020.

Donald D. Licklider, Mayor

Attest:

William C. Hanks, City Clerk

To approve Bill

Motioned: _____

Seconded: _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>
Baker	—	—	—
Kolb	—	—	—
Schwaab	—	—	—
Licklider	—	—	—

	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>
Clutter	—	—	—
Martiszus	—	—	—
Yeager	—	—	—

Absent: _____

Appendix C - Fringe Benefit Matrix			
	Fringe Benefit Type:		
Category:	Health Insurance Cost- share (City/Employee):	Dental Insurance Cost- share (City/Employee):	Life/AD&D Insurance:
Full-time Employee	90%/10%	90%/10%	100%
FT- Family/ Dependents	65%/35%	65%/35%	N/A
FT - Medicare Eligible Employee	\$125/ month flat stipend	90%/10%	100%

FT = Full-time Employee

BILL NO. 1147

ORDINANCE NO. _____

**AN ORDINANCE AMENDING CHAPTER 210 OF THE MUNICIPAL CODE OF THE
CITY OF WELDON SPRING, MISSOURI TO ENACT REGULATIONS
REGARDING FALSE ALARMS WITHIN THE CITY**

WHEREAS, the Board of Aldermen of the City of Weldon Spring wishes to provide minimum standards and regulations applicable to users and installers of alarm systems within the boundaries of the City, to provide penalties for non-compliance, and to encourage the proper and error free installation and operation of protective alarm systems in all dwellings and structures; and

WHEREAS, the Board of Aldermen of the City of Weldon Spring wishes to discourage unnecessary taxpayer expense and danger to life and property incurred due to false alarms, which create substantial manpower costs and equipment expenses for the police department and fire department, and which pose dangers to citizens and fire personnel due to fast moving emergency vehicles.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WELDON SPRING, MISSOURI, AS FOLLOWS:

SECTION 1: Article XV of Chapter 210 of the Municipal Code of the City of Weldon Spring, Missouri is hereby amended by the enactment of a new section, to be designated as Section 210.2465, to read as follows:

TITLE II. PUBLIC HEALTH, SAFETY AND WELFARE.

CHAPTER 210. OFFENSES.

ARTICLE XV. MISCELLANEOUS OFFENSES.

SECTION 210.2465. FALSE ALARMS.

A. Definitions. For the purpose of this Ordinance, the following terms, phrases, words, and their derivations shall have the meaning given herein. Where not inconsistent with the text, words used in the present tense include the past tense, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

Alarm business: The business by any individual, partnership, corporation, governmental unit or other entity of selling, leasing, maintaining, servicing, repairing, altering, replacing, moving, monitoring, or installing any alarm system, or causing to be sold, leased, maintained, serviced, repaired, altered, replaced, moved, monitored or installed any alarm system in or on any building, structure or facility.

Alarm system: An assembly of equipment and devices, or a single device, such as a solid state unit, which may operate from a power source, arranged to signal the presence of a hazard requiring urgent attention and to which police or fire personnel are expected to respond. Also known as a police alarm device or fire alarm device.

Alarm user: Any person, firm or corporation who is lawfully in possession of any property or premises on which an operating alarm system is located.

Answering service: A telephone answering business providing among its services the service of receiving on a continuous basis through trained employees, emergency signals from alarm systems, and thereafter immediately relaying the message by live voice to the communication center of the City's law enforcement agency.

Automatic dial protection device: An electrically operated instrument composed of sensory apparatus and related hardware which automatically sends over regular telephone lines a prerecorded voice alarm upon receipt of a stimulus from the sensory apparatus that has detected a force or condition characteristic of an unauthorized intrusion, or any emergency message indicating a need for emergency response.

Central alarm station: Any facility which is manned at all times by trained operators employed to receive, record, and validate alarm signals and to relay information about validated signals to the police radio dispatch room when appropriate.

City: The City of Weldon Spring, Missouri.

Direct alarm device: Any alarm device or system which transmits by whatever means, its alarm signal from the location of the alarm to the police radio dispatch room or other police dispatch facility without the last step in the transmission process being a live voice capable of two-way communication. This definition includes automatic dial protection devices connected to emergency line 911 or other telephone numbers.

False alarm: Any alarm signal originating from an alarm system, police alarm device, fire alarm device, direct alarm device or audible alarm device to which police or fire department respond and which results from:

1. False activation, including, but not limited to, reporting a crime, fire or other emergency where no actual or attempted crime, fire or other emergency has occurred, or reporting an alarm where there is no evidence to substantiate a crime, fire or other emergency;
2. Alarm malfunction, including mechanical failure or electrical failure;
or

3. Alarm triggered by subscriber's or subscriber's employee negligence, including overly sensitive settings.

An alarm will not be considered a false alarm if it is determined that the alarm was caused by:

1. Natural catastrophe or an act of God. Such events include tornadoes, floods, earthquakes or other similarly violent conditions;
2. Vandalism causing physical damage to the premises;
3. Telephone line malfunction verified in writing to the City Clerk by an authorized telephone company representative within seven (7) days of the occurrence;
4. Electrical service interruption verified in writing to the City Clerk by an authorized electric utility representative within seven (7) days of the occurrence;
5. An attempted entry of a location that causes visible, physical, or other evidence of damage to the location;
6. Severe weather causing physical damage to the premises; or
7. The test of a local alarm system by a licensed alarm business agent or employee who is present at the premises and is servicing, repairing, or installing the alarm, when such testing does not result in the alarm being activated for an uninterrupted period exceeding sixty seconds, and when the City has been notified prior to the test.

Local alarm system: Any alarm device which produces an audible signal at the premises where it is installed, whether by means of bells, horns, sirens, or other mechanism thereby notifying persons within audible range of the signal that police or fire should be notified. Such alarm device may also produce a visual signal intended to be seen by others outside of the protected premises indicating that police or fire should be notified. A local alarm system is also an alarm system.

Notice: Written notice, given by personal service upon the address, or given by United States mail, postage prepaid, addressed to the person to be notified at his or her last known address. Service of such notice shall be effective upon completion of personal service, or upon placing the same in the custody of the United States Postal service.

Proprietary system: An alarm system sounding and/or recording and supervisor signals to a control center being under the supervision of the proprietor of the

premises. If a proprietary system includes a signal line connected directly or by means of an automatic dial protection device to a police communications system, a central alarm station or answering service, it thereby becomes an alarm system as defined in this Section.

B. Local alarm system and alarm system/length of alarm.

1. Local alarm systems located within an area zoned residential or within five hundred (500) feet of an area zoned residential shall automatically discontinue emitting an audible sound within fifteen (15) minutes of activation.
2. An alarm system which emits an intermittent signal shall discontinue emitting an audible sound within fifteen (15) minutes of activation.
3. Local alarm systems located within an area not zoned residential, and not within five hundred (500) feet of an area zoned residential shall automatically discontinue emitting an audible sound within thirty (30) minutes of activation.

C. Local alarm system and alarm system/nuisance.

1. A local alarm system regulated by Subsection B.1. of this Section which fails to discontinue emitting an audible sound within fifteen (15) minutes of activation is declared to be a nuisance.
2. An alarm system regulated by Subsection B.2. of this Section which fails to discontinue emitting an audible sound within fifteen (15) minutes of activation is declared to be a nuisance.
3. A local alarm system regulated by Subsection B.3. of this Section which fails to discontinue emitting an audible sound within thirty (30) minutes of activation is declared to be a nuisance.
4. City employees are authorized to take necessary and reasonable steps to abate the nuisance declared by this Subsection. These steps shall be limited to the exterior of a residence or other structures.
5. A notice shall be sent to the alarm user within a reasonable time following abatement of the nuisance.
6. When a person is working on an alarm system covered by this Section, the City Clerk shall be notified.
7. This Section is remedial, not punitive.

D. Review of false alarm determination.

1. The City Clerk shall make a determination as to whether an alarm activation

was a false alarm, as defined in Subsection A of this Section. An alarm user shall be notified in writing of each false alarm determination.

E. Violations.

1. It shall be unlawful for any alarm user in the City to permit or allow the transmission of a false alarm, and a resident of the City who is an alarm user shall be subject to the penalties in subdivision 3 of this Subsection. It shall be unlawful for any business, firm or corporation which is an alarm user located in the City to permit or allow the transmission of a false alarm, and such business, firm or corporation in the City shall be subject to the penalties in subdivision 2 of this Subsection. It shall be unlawful for any alarm user to install or use an automatic dial protection device, in conjunction with said alarm, which is programmed to dial the "911" telephone number of the Department of Police for the City of Weldon Spring, Missouri. It shall be unlawful to access the number "911" for the purpose of making a false alarm or complaint or reporting false information which could result in the emergency response of any public agency.
2. **Alarm Users in Commercial/Areas Not Zoned Residential:**
 - a) **First False Alarm:** The City Clerk send a warning letter to the business, firm, or corporation for the first false alarm in any calendar year.
 - b) **Second False Alarm:** The City Clerk send a warning letter to the business, firm, or corporation for the second false alarm in any calendar year.
 - c) **Third False Alarm:** A business, firm, or corporation pleading or found guilty of having a third false alarms in any calendar year shall be punished by a fine of up to (\$50.00), plus court costs.
 - d) **Fourth False Alarm:** A business, firm, or corporation pleading or found guilty of having fourth false alarms in any calendar year shall be punished by a fine of up to (\$75.00), plus court costs.
 - e) **Fifth False Alarm:** A business, firm, or corporation pleading or found guilty of having a fifth or subsequent false alarm in any calendar year shall be punished by a fine of up to (\$100.00), plus court costs.
 - f) In any prosecution for violation of this Subdivision 2 of this Section E., the prosecuting attorney shall be required to submit evidence regarding the dates on which prior false alarm notices have been sent to the business, firm, or corporation, and whether a response to such notice was received. The Municipal Judge is authorized to include false alarm violations in a violation bureau to the extent permitted by

Missouri Supreme Court Rules.

3. **Alarm Users – Residential:**

- a) **First False Alarm:** The City Clerk send a warning letter to the business, firm, or corporation for the first false alarm in any calendar year.
 - b) **Second False Alarm:** The City Clerk send a warning letter to the business, firm, or corporation for the second false alarm in any calendar year.
 - c) **Third False Alarm:** A business, firm, or corporation pleading or found guilty of having a third false alarm in any calendar year shall be punished by a fine of up to (\$50.00), plus court costs
 - d) **Fourth False Alarm:** An alarm user found guilty of having a fourth false alarm in any calendar month shall be punished by a fine of up to (\$75.00), plus court costs.
 - e) **Fifth False Alarm:** An alarm user found guilty of having a fifth or subsequent false alarm in any calendar month shall be punished by a fine of up to (\$100.00), plus court costs.
 - f) In any prosecution for violation of Subdivision 3 of this Section E., the prosecuting attorney shall be required to submit competent evidence regarding the dates on which prior false alarm notices have been sent to the alarm user, and whether a response to such notice was received. The Municipal Judge is authorized to include false alarm violations in a violation bureau to the extent permitted by Missouri Supreme Court Rules.
4. Each violation of any provision of this Section shall constitute a separate violation.
5. When the alarm business has caused an alarm activation through mechanical failure, malfunction, improper installation, improper adjustment, negligence of a person, or an alarm signal transmitted in the absence of an alarm condition, the alarm business is guilty of a violation of this Section. The alarm business shall be punished subject by a fine if found guilty of up to \$100 plus court costs for each violation.

SECTION 2: That the vote on the aforesaid is deemed an emergency by the Board of Aldermen, and the Board does hereby waive and dispense with the tabling procedure set forth in City Code, Section 110.070(3) and does hereby authorize the reading of the above bill twice at this meeting and a vote thereon immediately following said reading.

SECTION 3: That this ordinance shall be in full force and effect immediately upon its enactment and approval.

*READ TWO TIMES AND PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF
WELDON SPRING, MISSOURI, THIS ____ DAY OF _____ 2020.*

Donald D. Licklider, Mayor

Attest:

William C. Hanks, City Clerk

To approve Bill

Motioned: _____

Seconded: _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>
Baker	_____	_____	_____
Clutter	_____	_____	_____
Kolb	_____	_____	_____
Martiszus	_____	_____	_____
Schwaab	_____	_____	_____
Yeager	_____	_____	_____
Licklider	_____	_____	_____

Absent: _____

Election Summary Report
GENERAL MUNICIPAL ELECTION
ST. CHARLES COUNTY, MISSOURI
TUESDAY, APRIL 7, 2020
Election Results
Official

Date: 6/12/2020
Time: 1:10:14 PM
Page 1/1

Registered Voters 271,263 - Total Ballots 39,663 : 14.62%

122 of 122 Precincts Reporting 100.00%

WELDON SPRING ALDERMAN WARD I

Number of Precincts	2	
Precincts Reporting	2	100.00%
Vote For 1		
Total Votes	185	
ANDY CLUTTER	179	96.76%
WRITE IN	6	3.24%

WELDON SPRING ALDERMAN WARD II

Number of Precincts	6	
Precincts Reporting	6	100.00%
Vote For 1		
Total Votes	281	
DON SCHWAAB	261	92.88%
WRITE IN	20	7.12%

WELDON SPRING ALDERMAN WARD III

Number of Precincts	3	
Precincts Reporting	3	100.00%
Vote For 1		
Total Votes	216	
PHIL MARTISZUS	213	98.61%
WRITE IN	3	1.39%



IN WITNESS WHEREOF: I, Kurt Bahr, Director of Elections in and for the County of St. Charles, State of Missouri, do hereby certify the figures set out herein are Official Results of the April 7, 2020 General Municipal Election held on June 2, 2020 per Executive Order 20-03 for your political subdivision. Given under my hand and official seal this 12th day of June 2020.


Kurt M. Bahr, Director of Elections, St. Charles County Missouri

CITY OF WELDON SPRING, MISSOURI

INDEPENDENT AUDITOR'S REPORT
AND
FINANCIAL STATEMENTS

SEPTEMBER 30, 2019

CITY OF WELDON SPRING, MISSOURI

SEPTEMBER 30, 2019

CONTENTS

PAGE

INDEPENDENT AUDITOR'S REPORT	1-2
MANAGEMENT'S DISCUSSION AND ANALYSIS	3-8
BASIC FINANCIAL STATEMENTS	
Statement of Net Position	9
Statement of Activities	10
Balance Sheet – Governmental Funds	11
Statement of Revenues, Expenditures and Changes in Fund Balance – Governmental Funds	12
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balance – Governmental Funds to the Statement of Activities	13
Notes to Financial Statements	14-21
REQUIRED SUPPLEMENTARY SCHEDULES	
General Fund – Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual (Budget Basis)	22
Municipal Hall and Park Fund – Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual (Budget Basis)	23
Road and Bridges Fund – Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual (Budget Basis)	24
Note to Schedules of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual	25

BATES CPA

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Fax: (636) 947-1191

INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and Board of Aldermen
City of Weldon Spring, Missouri

Report on the Financial Statements

I have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of City of Weldon Spring, Missouri, as of and for the year ended September 30, 2019, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

Opinions

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the City of Weldon Spring, Missouri, as of September 30, 2019, and the respective changes in financial position, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

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Prior Period Correction

Net position in previously issued financial statements has been restated for the correction of a material misstatement in the prior period.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. I have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, I have also issued my report dated February 25, 2020, on my consideration of the City of Weldon Spring, Missouri's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering City of Weldon Spring, Missouri's internal control over financial reporting and compliance.

BATES CPA LLC

St. Charles, MO
February 25, 2020

**CITY OF WELDON SPRING, MISSOURI
MANAGEMENT DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED SEPTEMBER 30, 2019**

As management of the City of Weldon Spring, Missouri, we offer readers of the City's financial statements this narrative overview and analysis of the financial activities of the City for the fiscal year ended September 30, 2019. We encourage readers to consider the information presented here along with the City's financial statements, including the notes that follow this Management's Discussion and Analysis.

FINANCIAL HIGHLIGHTS

- On a government-wide basis the assets of the City exceeded its liabilities for the most recent fiscal year by \$ 23,297,460. The City has unrestricted net position of \$ 3,336,226.
- As of the close of the current fiscal year, the City's governmental funds reported combined ending fund balance of \$ 3,754,076.
- At the end of the current fiscal year, unrestricted fund balance for the General Fund was \$ 1,263,542.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements are comprised of three components: 1) government-wide financial statements; 2) fund financial statements, and 3) notes to the basic financial statements. This report also contains required supplementary information in addition to the basic financial statements.

Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the City's finances in a manner similar to a private-sector business. Note the government-wide financial statements exclude fiduciary fund activities.

The statement of net position presents information on all of the City's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The statement of activities presents information showing how the City's net position changed during the most recent fiscal year.

The government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges. The governmental activities of the City include general government and court, law enforcement, parks and recreation and sewer administration and maintenance. The City does not have any business-type activities.

The government-wide financial statements can be found on pages 9 and 10 of this report.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City are considered governmental funds. The City does not have any fiduciary or proprietary funds at September 30, 2019.

**CITY OF WELDON SPRING, MISSOURI
MANAGEMENT DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED SEPTEMBER 30, 2019**

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, the governmental fund financial statements utilize a current financial resources measurement focus as applied to the modified accrual basis of accounting. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financial decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balance provide a reconciliation to facilitate this comparison between governmental funds and the government-wide governmental activities.

The City maintains several individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balance for the General Fund, Municipal Hall and Park Fund, Road, Bridge and Public Safety Fund and Sewer Fund.

The City adopts an annual appropriated budget for all funds. Budgetary comparison statements have been provided for all major funds to demonstrate legal compliance with the respective adopted budget.

The governmental fund financial statements can be found on pages 11 and 12 of this report.

Fiduciary Funds

Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the City's own programs. The City has no fiduciary funds.

Notes to the Basic Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the basic financial statements can be found on pages 14 through 21 of this report.

Required Supplementary Information

In addition to the basic financial statements and accompanying notes, certain required supplementary information can be found on pages 22 through 25 of this report.

CITY OF WELDON SPRING, MISSOURI
MANAGEMENT DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED SEPTEMBER 30, 2019

GOVERNMENT-WIDE FINANCIAL ANALYSIS

A condensed version of the statement of net position follows:

<u>ASSETS</u>	<u>September 30, 2019</u>	<u>September 30, 2018</u>
Cash and other current assets	\$ 4,300,653	\$ 3,935,569
Capital assets, net	<u>19,552,554</u>	<u>17,733,276</u>
Total assets	<u>23,853,207</u>	<u>21,668,845</u>
<u>LIABILITIES</u>		
Current liabilities	555,747	228,202
Non-current liabilities	<u>-</u>	<u>-</u>
Total liabilities	<u>555,747</u>	<u>228,202</u>
<u>NET POSITION</u>		
Invested in capital assets, net of related debt	19,552,554	17,663,276
Restricted	408,680	189,762
Unrestricted	<u>3,336,226</u>	<u>3,587,605</u>
Total net position	<u>\$ 23,297,460</u>	<u>\$ 21,440,643</u>

As noted earlier, net position may serve over time as a useful indicator of a city's financial position. As illustrated above, in the case of the City of Weldon Spring, assets exceeded liabilities by \$23,297,460 at the close of September 30, 2019.

City of Weldon Spring's net position of \$19,552,554 (84 percent) reflects its investment in capital assets (e.g. land, buildings, machinery, and equipment); less any related debt used to acquire those assets that is still outstanding. The City of Weldon Spring uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending.

An additional portion of the City of Weldon Spring's net position of \$408,680 (2 percent) represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position of \$3,336,226 (14 percent) may be used to meet the government's ongoing obligations to citizens and creditors.

September 30, 2018 net position has been restated to reflect corrections described on pages 18 and 20 of the notes to the financial statements and to properly increase investment in capital assets by \$75,377.

CITY OF WELDON SPRING, MISSOURI
MANAGEMENT DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED SEPTEMBER 30, 2019

Governmental Activities

As illustrated below, 2019 governmental activities increased the City's net position by \$1,856,817. The City has no business activities.

	For the Year Ended September 30, 2019	For the Year Ended September 30, 2018
REVENUES		
Program revenues:		
Charges for services	\$ 211,660	\$ 246,894
Capital grants and contributions	2,239,520	583,185
Operating grants and contributions	425,158	220,020
General revenues:		
Taxes	305,941	324,994
Franchise Fees	430,098	437,820
Investment income	68,667	23,747
Miscellaneous	1,780	15,796
Loss on capital asset dispositions	(45,104)	-
Total revenues	<u>3,637,720</u>	<u>1,852,456</u>
EXPENSES		
General government	501,864	462,707
Law enforcement	221,412	218,480
Parks and recreation	146,069	143,247
Road	910,379	852,715
Sewer admin and maintenance	1,179	3,544
Total expenses	<u>1,780,903</u>	<u>1,680,693</u>
CHANGE IN NET POSITION	1,856,817	171,763
NET POSITION, BEGINNING OF YEAR	<u>21,440,643</u>	<u>21,268,880</u>
NET POSITION, ENDING OF YEAR	<u>\$ 23,297,460</u>	<u>\$ 21,440,643</u>

**CITY OF WELDON SPRING, MISSOURI
MANAGEMENT DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED SEPTEMBER 30, 2019**

FINANCIAL ANALYSIS OF THE CITY'S FUNDS

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance related legal requirements.

Governmental Funds

The focus of the City's governmental fund is to provide information on inflows, outflows, and balances of available expendable resources. Such information is useful in assessing the City's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year. At September 30, 2019 the combined fund balance was \$3,754,076.

The following is a comparative analysis of fund balance:

	<u>General</u>	<u>Sewer Fund</u>	<u>Road, Bridge and Public Safety Fund</u>	<u>Municipal Hall and Park Fund</u>	<u>Total</u>
September 30, 2019	<u>\$ 1,263,542</u>	<u>\$ 100,882</u>	<u>\$ 408,680</u>	<u>\$ 1,980,972</u>	<u>\$ 3,754,076</u>
September 30, 2018	<u>\$ 1,817,752</u>	<u>\$ 117,320</u>	<u>\$ 189,762</u>	<u>\$ 1,652,533</u>	<u>\$ 3,777,367</u>
September 30, 2017	<u>\$ 1,984,694</u>	<u>\$ 130,841</u>	<u>\$ 25,855</u>	<u>\$ 1,418,520</u>	<u>\$ 3,559,910</u>

The General Fund is the chief operating fund of the City of Weldon Spring. As a measure of the General Fund's liquidity, it may be useful to compare general fund balance to general fund total expenditures. General fund balance of \$1,263,542 represents 253% of general fund total expenditures of \$501,864. The fund balance in the City's General Fund decreased by \$554,210 or 30% from prior year fund balance.

CAPITAL ASSETS

The City has invested \$18,626,960 at September 30, 2019 in a broad range of capital assets, including land and land improvements, building, machinery and equipment, infrastructure, and construction in progress. This amount includes a net increase for the current fiscal year (including additions and deductions) of \$1,819,280. The City's capital assets, net of accumulated depreciation, consisted of:

	<u>September 30, 2019</u>	<u>September 30, 2018</u>
Land and land improvements	\$ 1,076,766	\$ 813,010
Building	529,276	551,393
Machinery and equipment	107,688	18,969
Infrastructure	17,838,824	16,094,885
Construction in progress	<u>-</u>	<u>255,019</u>
Total capital assets, net of accumulated depreciation	<u>\$ 19,552,554</u>	<u>\$ 17,733,276</u>

Additional information on the City's capital assets can be found on pages 19 and 20 in Note 3 of the notes to the financial statements.

**CITY OF WELDON SPRING, MISSOURI
MANAGEMENT DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED SEPTEMBER 30, 2019**

BUDGETARY HIGHLIGHTS

The following significant variances occurred between 2019 budget and 2019 actual revenue and expenditures. The budget is prepared on the modified cash basis of accounting.

<u>General Fund</u>	<u>Actual</u>	<u>Budget</u>	
Court	\$ 85,316	\$ 49,950	Conservative budget, fines set by State Statute and MO Supreme Court
City Planner	\$ 8,438	\$ 12,500	Less City Planner review incurred than anticipated
<u>Road, Bridge and Public Safety Fund</u>			
	\$ 169,124	\$ 2,025,648	Grant money billed was not received as of September 30, 2019
<u>Municipal Hall and Park Fund</u>			
	\$ 205,955	\$ -	Public use donation was not budgeted

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

For the year-ending September 30, 2020, the City projects total revenue of \$3,069,084 and total expenditures of \$2,012,296. The City projects 2020 revenue for the General Fund of \$578,167 and 2020 expenditures of \$578,166.

Requests for information

This financial report is designed to provide a general overview of the City's finances for all those with an interest in the City's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Michael Padella
City of Weldon Spring
5401 Independence Road
Weldon Spring, MO 63304

CITY OF WELDON SPRING, MISSOURI
STATEMENT OF NET POSITION
SEPTEMBER 30, 2019

	Governmental Activities
ASSETS	
Current Assets	
Cash and cash equivalents	2,407,350
Receivables	1,893,303
Total current assets	<u>4,300,653</u>
Capital assets (net of accumulated depreciation)	
Land and land improvements	1,076,766
Building	529,276
Machinery and equipment	107,688
Infrastructure	17,838,824
Total capital assets, net	<u>19,552,554</u>
Total assets	<u>23,853,207</u>
LIABILITIES	
Current liabilities	
Accounts payable	490,150
Accrued salaries and payroll taxes	21,482
Court bonds	2,115
Performance deposits	42,000
Total current liabilities	<u>555,747</u>
Total liabilities	<u>555,747</u>
NET POSITION	
Invested in capital assets, net of related debt	19,552,554
Restricted for:	
Road improvements	408,680
Unrestricted	<u>3,336,226</u>
Total net position	<u><u>23,297,460</u></u>

CITY OF WELDON SPRING, MISSOURI
STATEMENT OF ACTIVITIES
YEAR ENDED SEPTEMBER 30, 2019

FUNCTIONS/PROGRAMS	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities Net Revenue (Expenses)
Primary government					
Governmental activities					
General government and court	501,864	55,152	-	-	(446,712)
Law enforcement	221,412	88,511	-	-	(132,901)
Parks and recreation	146,069	13,256	204,750	315,900	387,837
Road	910,379	-	220,408	1,923,620	1,233,649
Sewer administration and maintenance	1,179	54,741	-	-	53,562
Total governmental activities	1,780,903	211,660	425,158	2,239,520	1,095,435
GENERAL REVENUES					
Sales tax					305,941
Franchise fees					430,098
Investment income					68,667
Other					1,780
Loss on capital asset dispositions					(45,104)
Total general revenue					761,382
CHANGE IN NET POSITION					1,856,817
NET POSITION, BEGINNING OF YEAR, RESTATED					21,440,643
NET POSITION, END OF YEAR					23,297,460

See Notes to Financial Statements

CITY OF WELDON SPRING, MISSOURI
BALANCE SHEET - GOVERNMENTAL FUNDS
SEPTEMBER 30, 2019

	General	Municipal Hall and Park Fund	Road, Bridge and Public Safety Fund	Nonmajor Sewer Fund	Total Governmental Funds
ASSETS					
Pooled cash and cash equivalents	300,905	1,957,428	-	101,492	2,359,825
Other cash and cash equivalents	45,523	-	2,002	-	47,525
Receivables	48,112	25,727	1,819,464	-	1,893,303
Due from other fund	925,000	-	-	-	925,000
Total assets	1,319,540	1,983,155	1,821,466	101,492	5,225,653
LIABILITIES AND FUND BALANCE					
Liabilities:					
Accounts payable	1,754	-	487,786	610	490,150
Accrued salaries and payroll taxes	10,129	2,183	-	-	12,312
Due to other fund	-	-	925,000	-	925,000
Court bonds	2,115	-	-	-	2,115
Performance deposits	42,000	-	-	-	42,000
Total liabilities	55,998	2,183	1,412,786	610	1,471,577
Fund balance:					
Restricted for:					
Road and bridge improvements	-	-	408,680	-	408,680
Committed to:					
Subsequent budget	-	378,612	-	-	378,612
Municipal hall and park improvements	-	1,602,360	-	-	1,602,360
Sewer lateral repairs	-	-	-	100,882	100,882
Unassigned	1,263,542	-	-	-	1,263,542
Total fund balance	1,263,542	1,980,972	408,680	100,882	3,754,076
Total liabilities and fund balance	1,319,540	1,983,155	1,821,466	101,492	5,225,653

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets of \$25,905,965 net of accumulated depreciation of \$6,353,411, are not financial resources and, therefore, are not reported in the funds

19,552,554

23,306,630

See Notes to Financial Statements

CITY OF WELDON SPRING, MISSOURI
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
YEAR ENDED SEPTEMBER 30, 2019

	General	Municipal Hall and Park Fund	Road, Bridge and Public Safety Fund	Nonmajor Sewer Fund	Total Governmental Funds
REVENUES					
Taxes					
Franchise fees	430,098	305,941	429,187	33,067	1,198,293
Permits, licenses and applications	55,152				55,152
Court fines	85,316				85,316
Grants					
Rentals			1,714,841		1,714,841
Cash contributions		3,189			3,189
Other		205,955			205,955
Interest	1,780	8,862	3,195	17,500	31,337
Total revenues	27,961	40,707	-	4,174	72,842
	600,307	564,654	2,147,223	54,741	3,366,925
EXPENDITURES					
Current:					
General government and court	457,211		-	-	457,211
Law enforcement			221,412		221,412
Parks and recreation		105,345			105,345
Occupancy		19,985			19,985
Road and bridge			2,399,298		2,399,298
Capital outlay	4,901	110,885		1,179	116,965
Debt service:					
Principal				70,000	70,000
Interest					
Total expenditures	462,112	236,215	2,620,710	71,179	3,390,216
REVENUES OVER (UNDER) EXPENDITURES	138,195	328,439	(473,487)	(16,438)	(23,291)
OTHER FINANCING SOURCES					
Operating transfers in (out)	(692,405)	-	692,405	-	-
NET CHANGES IN FUND BALANCE	(554,210)	328,439	218,918	(16,438)	(23,291)
FUND BALANCE, BEGINNING OF YEAR	1,817,752	1,652,533	189,762	117,320	3,777,367
FUND BALANCE, END OF YEAR	1,263,542	1,980,972	408,680	100,882	3,754,076

See Notes to Financial Statements

CITY OF WELDON SPRING, MISSOURI

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE – GOVERNMENTAL FUNDS TO THE
STATEMENT OF ACTIVITIES

YEAR ENDED SEPTEMBER 30, 2019

Amounts reported for *governmental activities* in the statement of activities are different because:

Net change in fund balance – total governmental funds		\$(23,291)
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This amount is the net effect of these differences		
Capital asset purchases	2,178,908	
Capital asset donations	315,900	
Depreciation	(630,426)	
		1,864,382
2019 disposition of capital assets which were not fully depreciated result in a decrease of net position		(45,104)
Payments of bonds principal and long-term note principal are expenditures in the governmental funds, but the payments reduce long-term liabilities in the statement of net assets. This is the amount of current year bond principal payments.		70,000
Long term liability for compensated absences result in a decrease in net position		<u>(9,170)</u>
Change in net position of governmental activities		<u>\$ 1,856,817</u>

CITY OF WELDON SPRING, MISSOURI

NOTES TO FINANCIAL STATEMENTS

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. REPORTING ENTITY

The City of Weldon Spring, Missouri, (the City) was incorporated on November 18, 1984 and established a Mayor-Board of Aldermen form of government. The City's major operations include general administrative services, planning and zoning activities, road development, park development and management, and sewer construction.

In evaluating how to define the reporting entity, for financial statement purposes, management has considered all potential component units. The decision to include a potential component unit was made by applying the criteria set forth in GAAP which defines the reporting entity as the primary government and those component units for which the primary government is financially accountable. Financial accountability is defined as appointment of a voting majority of the component unit's board, and either a) the ability to impose will by the primary government, or b) the possibility that the component unit will provide a financial benefit to or impose a financial burden on the primary government.

B. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

Government-wide Financial Statements

The government-wide financial statements include the statement of net assets and the statement of activities. These statements report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. Individual funds are not displayed but the statements distinguish *governmental activities*, which normally are supported by taxes and City general revenues, from *business-type activities*, which rely to a significant extent on fees and charges to external customers for support. The City has no business-type activities.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Fund Financial Statements

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

The City reports the following major governmental funds:

General Fund – is the primary operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Road and Bridge Special Revenue Fund – is used to account for certain revenues legally restricted to expenditures for the construction or servicing of roads and bridges.

Municipal Hall and Park Special Revenue Fund – is used to account for certain revenues committed to improvements and maintenance of the municipal city hall and park.

CITY OF WELDON SPRING, MISSOURI

NOTES TO FINANCIAL STATEMENTS

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (Continued)

C. MEASUREMENT FOCUS, BASIS OF ACCOUNTING AND FINANCIAL STATEMENT PRESENTATION

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current purpose. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to claims and judgment, are recorded when payment is due.

D. CAPITAL ASSETS, DEPRECIATION AND AMORTIZATION

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed.

Donated capital assets are recorded at estimated fair market value at the date of donation. During 2019 the City received a donation of 2.43 acres of land valued at \$315,900 by an independent appraiser.

During the implementation of GASB 34, the City elected not to report general infrastructure assets retroactively. Therefore, no general infrastructure assets purchased or placed in service prior to October 1, 2003 are included in the statement of net assets.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Property, plant, and equipment of the primary government is depreciated using the straight line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	40
Land and building improvements	20
Infrastructure	30
Park equipment	10
Heavy maintenance equipment	10
Vehicles	5
Office equipment	5
Computer equipment	5

CITY OF WELDON SPRING, MISSOURI

NOTES TO FINANCIAL STATEMENTS

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (Continued)

E. RESTRICTED ASSETS

The City is obligated by various sources to restrict the availability of certain assets. Specifically, assets are restricted from external sources such as creditors, grantors, contributors, or laws or regulations of other governments. Assets are also subject to restriction through constitutional law provisions or enabling legislation. Net position of the City at September 30, 2019 is restricted by grantors for road improvements. None of the net position at September 30, 2019 is restricted by enabling legislation.

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources as needed. Restricted assets and liabilities payable from restricted assets current in nature are reported with current assets and current liabilities in the financial statements.

F. COMPENSATED ABSENCES

Full time employees are granted vacation and sick leave based on length of service. Vacation accrues on January 1 of each year. An employee may carryover no more than eighty hours of vacation to the following calendar year. Upon termination, the employee is paid for unused vacation.

Unused sick leave is paid out during each January at 50% of the employees total remaining unused balance of sick leave as of December 31st. Employee's leaving employment voluntarily are paid a percentage of the remaining unused balance of sick leave based on years of service.

The unpaid liability for compensated absences totaled \$9,169 at September 30, 2019.

G. LONG-TERM LIABILITIES

In the government-wide financial statements, bonds payable are reported as a liability in the statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the straight-line method, if any. Bonds payable are reported net of the applicable bond premium or discount.

In the fund financial statements, long-term debt principal payments are recognized as expenditures during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

H. NET POSITION

The government-wide financial statements utilize a net position presentation. Net position is displayed as three components:

- *Net investment in capital assets* represents capital assets, net of accumulated depreciation, reduced by the outstanding balances of bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. Also included in the calculation are related bond premiums and discounts and the deferred outflows or inflows of resources on refunding of bonds.
- *Restricted net position* consists of net position with constraints placed on their use by external groups such as creditors, grantors, contributors, or laws or regulations of other governments.
- *Unrestricted net position* represents the net position available for future operations.

CITY OF WELDON SPRING, MISSOURI

NOTES TO FINANCIAL STATEMENTS

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (Continued)

I. FUND BALANCE

In the fund financial statements, governmental funds report aggregate amounts for five classifications of fund balances based on the constraints imposed on the use of these resources. The nonspendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form – prepaid items or inventories; or (b) legally or contractually required to be maintained intact.

The spendable portion of the fund balance comprises the remaining four classifications: restricted, committed, assigned, and unassigned.

Restricted fund balance – This classification reflects the constraints imposed on resources either (a) externally by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed fund balance – These amounts can only be used for specific purposes pursuant to constraints imposed by formal resolutions or ordinances of the Board of Aldermen – the government’s highest level of decision making authority. Those committed amounts cannot be used for any other purpose unless the Board of Aldermen removes the specified use by taking the same type of action imposing the commitment. This classification also includes contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned fund balance – This classification reflects the amounts constrained by the City’s “intent” to be used for specific purposes, but are neither restricted nor committed. The City’s Board of Aldermen has the authority to assign amounts to be used for specific purposes. Assigned fund balance include all remaining amounts (except negative balances) that are reported in the governmental funds, other than the General Fund, that are not classified as nonspendable and are neither restricted nor committed.

Unassigned fund balance – This fund balance is the residual classification for the General Fund. It is also used to report negative fund balances in other governmental funds.

When both restricted and unrestricted resources are available for use, the City will spend amounts in the order of restricted, committed, then assigned.

J. USE OF ESTIMATES

The preparation of financial statements requires the City to make estimates and assumptions that affect the reported amounts of assets and liabilities at fiscal year-end and revenues and expenditures during the reporting period. Actual results could differ from those estimates.

CITY OF WELDON SPRING, MISSOURI

NOTES TO FINANCIAL STATEMENTS

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (Continued)

K. PRIOR PERIOD CORRECTION

Long-term capital assets were misstated in the previously issued September 30, 2018 financial statements due to errors in classifying certain structures and equipment and failure to recognize certain donated assets.

The impact of the corrections on the government-wide net position as previously reported as of September 30, 2018 follows:

	<u>Governmental Activities</u>
Net position, previously reported September 30, 2018	\$ 21,365,266
Depreciable assets not included at September 30, 2018	\$ 30,875
Land donated prior to September 30, 2018	72,600
Correct prior depreciation	<u>(28,098)</u>
Net position, restated September 30, 2018	<u>\$ 21,440,643</u>

NOTE 2: CASH AND CASH EQUIVALENTS

The City's cash and cash equivalents are considered to be cash on hand, demand deposits, and short term investments with original maturities of three months or less from date of acquisition.

The City maintains a deposit pool that is available for use by all funds. Each fund's portion of the pool is displayed on the balance sheet.

Custodial Credit Risk for deposits is the risk that in the event of a bank failure, the City's deposits may not be returned or the City will not be able to recover collateral securities in the possession of an outside party. The City's bank deposits are required by state law to be secured by the deposit of certain securities specified at RSMo 30.270 with the City or trustee institution. The value of the securities must amount to the total of the City's cash not insured by the Federal Deposit Insurance Corporation.

At September 30, 2019 all cash and cash equivalents were fully insured or collateralized with securities held by the City or by its agent in the City's name.

The surplus funds of the City may be legally invested in any of the securities identified as eligible in Section 30.270 of Missouri State Statutes. The City has no investments at September 30, 2019.

CITY OF WELDON SPRING, MISSOURI

NOTES TO FINANCIAL STATEMENTS

NOTE 3: CAPITAL ASSETS

Capital asset activity for the year ended September 30, 2019 was as follows:

	<u>Balance September 30 2018</u>	<u>2019 Increases</u>	<u>2019 Decreases</u>	<u>Ending Balance September 30 2019</u>
Governmental activities:				
Capital assets, not being depreciated:				
Land	\$ 748,868	\$ 315,900	\$(45,104)	\$ 1,019,664
Construction in progress	<u>255,019</u>	<u>-</u>	<u>(255,019)</u>	<u>-</u>
Total capital assets, not being depreciated	<u>1,003,887</u>	<u>315,900</u>	<u>(300,123)</u>	<u>1,019,664</u>
Capital assets being depreciated:				
Land improvements	148,088	-	-	148,088
Buildings	808,664	-	-	808,664
Machinery and equipment	202,163	93,411	(62,165)	233,409
Infrastructure	<u>21,355,622</u>	<u>2,340,518</u>	<u>-</u>	<u>23,696,140</u>
Total capital assets being depreciated	<u>22,514,537</u>	<u>2,433,929</u>	<u>(62,165)</u>	<u>24,886,301</u>
Less accumulated depreciation for:				
Land improvements	(83,946)	(7,040)	-	(90,986)
Buildings	(257,271)	(22,117)	-	(279,388)
Machinery and equipment	(183,196)	(4,690)	62,165	(125,721)
Infrastructure	<u>(5,260,737)</u>	<u>(596,579)</u>	<u>-</u>	<u>(5,857,316)</u>
Total accumulated depreciation	<u>(5,785,150)</u>	<u>(630,426)</u>	<u>62,165</u>	<u>(6,353,411)</u>
Total capital assets being depreciated, net	<u>16,729,387</u>	<u>1,803,503</u>	<u>-</u>	<u>18,532,890</u>
Governmental activities capital assets, net	<u>\$ 17,733,274</u>	<u>\$ 2,119,403</u>	<u>\$(300,123)</u>	<u>\$ 19,552,554</u>

Depreciation expense was charged to functions/programs of the City as follows:

Governmental activities:	
General government	\$ 12,768
Parks	18,468
Infrastructure	<u>596,579</u>
Total depreciation expense governmental activities	<u>\$ 627,815</u>

CITY OF WELDON SPRING, MISSOURI

NOTES TO FINANCIAL STATEMENTS

NOTE 3: CAPITAL ASSETS, continued

The balances at September 30, 2018 were restated for the following prior period corrections:

	<u>Land</u>	<u>Building</u>	<u>Machinery and Equipment</u>	<u>Accumulated Depreciation</u>
Previously stated	\$ 782,382	\$ 686,507	\$ 187,332	\$(5,757,050)
Structures included as land	(106,114)	106,114	-	(6,849)
Previously unrecorded				
Land donated	72,600	-	-	-
Equipment	-	-	14,831	(14,831)
Pavilion	-	16,043	-	(6,420)
Restated	<u>\$ 748,868</u>	<u>\$ 808,664</u>	<u>\$ 202,163</u>	<u>\$(5,785,150)</u>

NOTE 4: LONG-TERM DEBT

General Obligation Neighborhood Improvement Bonds Series 2001

On November 11, 2001 the Board of Aldermen authorized the issuance of \$1,040,000 General Obligation Neighborhood Improvement Bonds (State Revolving Fund Program) Series 2001 for the purpose of permanently financing the Weldon Spring Neighborhood Sewer District Project and paying in full the Neighborhood Improvement District Notes (State Revolving Fund – Direct Loan Program) Series 1999.

The changes in general long-term debt during the year ended September 30, 2019 related to governmental activities are summarized as follows:

	<u>Balance September 30, 2018</u>	<u>Additions</u>	<u>Retirements</u>	<u>Balance September 30, 2019</u>
General Obligation Neighborhood Improvement Bonds, Series 2001, original amount of \$1,040,000; bearing interest at an annual rate ranging from 3.0% to 5.375%	<u>\$ 70,000</u>	<u>\$ -</u>	<u>\$ 70,000</u>	<u>\$ -</u>

NOTE 5: INTERFUND TRANSACTIONS

During 2019, the General Fund funded road improvements as follows:

\$692,405 was transferred from the General Fund to the Road, Bridge and Public Safety Fund as operating transfers.

\$925,000 was advanced by the General to the Road, Bridge and Public Safety Fund. This amount is expected to be repaid prior to September 30, 2020 and is included as a receivable in the General Fund and a payable in the Road, Bridge and Public Safety Fund.

NOTE 6: CONTINGENCIES

The City is a plaintiff in legal proceedings covering various matters that have arisen in the ordinary course of its activities. The outcomes of these various proceedings cannot be determined at this time.

CITY OF WELDON SPRING, MISSOURI

NOTES TO FINANCIAL STATEMENTS

NOTE 7: COURT FINES

Total court fine revenues of \$85,316 represent 8.9% of general operating revenues.

NOTE 8: RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City purchases commercial insurance for all risks of loss.

There have been no insurance settlements exceeding coverage for each of the past three years.

NOTE 9: DATE OF MANAGEMENT REVIEW

Subsequent events have been evaluated through February 25, 2020, which is the date the financial statements were available to be issued.

CITY OF WELDON SPRING
REQUIRED SUPPLEMENTARY SCHEDULE 1
GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET AND ACTUAL (BUDGET BASIS)
YEAR ENDED SEPTEMBER 30, 2019

	Original Budget	Final Budget	Actual - Budget Basis	Variance with Final Budget - Positive (Negative)
REVENUES				
Franchise Fees	420,800	420,800	431,460	10,660
Permits, licenses and applications	60,550	60,550	55,152	(5,398)
Courts	49,950	49,950	85,316	35,366
Other	1,800	1,800	1,780	(20)
Interest	20,000	20,000	27,961	7,961
Total revenues	553,100	553,100	601,669	48,569
EXPENDITURES				
Payroll	280,036	280,036	234,594	45,442
Payroll taxes and benefits	33,640	33,640	41,887	(8,247)
City attorney	17,500	17,500	18,717	(1,217)
City engineer	21,250	21,250	38,467	(17,217)
City planner	12,500	12,500	13,269	(769)
Other professional fees	27,550	27,550	38,717	(11,167)
Insurance	16,600	16,600	16,911	(311)
Other administrative costs	71,100	71,100	66,414	4,686
Total administrative	480,176	480,176	468,976	11,200
Capital outlay	40,500	40,500	4,901	35,599
Total expenditures	520,676	520,676	473,877	46,799
REVENUES OVER (UNDER) EXPENDITURES	32,424	32,424	127,792	95,368
OTHER FINANCING SOURCES				
Operating transfers in (out)	-	-	(692,405)	(692,405)
NET CHANGE IN FUND BALANCE	32,424	32,424	(564,613)	(597,037)
RECONCILING ITEMS TO ADJUST FROM BUDGETARY BASIS TO MODIFIED ACCRUAL BASIS				
Accounts receivable 9/30/18			(49,474)	
Accounts receivable 9/30/19			48,112	
Accounts payable 9/30/18			16,487	
Accounts payable 09/30/19			(1,754)	
Accrued wages 9/30/18			5,541	
Accrued wages 09/30/19			(8,509)	
			<u>10,403</u>	
NET CHANGE IN FUND BALANCE - MODIFIED ACCRUAL BASIS			<u>(554,210)</u>	

See Independent Auditor's Report

CITY OF WELDON SPRING
REQUIRED SUPPLEMENTARY SCHEDULE 2
MUNICIPAL HALL AND PARK FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET AND ACTUAL (BUDGET BASIS)
YEAR ENDED SEPTEMBER 30, 2019

	Original Budget	Final Budget	Actual - Budget Basis	Variance with Final Budget - Positive (Negative)
REVENUE				
Taxes	326,000	326,000	301,767	(24,233)
Contributions	-	-	205,955	205,955
Rentals and other	11,250	11,250	12,051	801
Interest	14,000	14,000	40,707	26,707
Total revenues	351,250	351,250	560,480	209,230
EXPENDITURES				
Occupancy	18,661	18,661	19,985	(1,324)
Park and recreation	141,236	141,236	104,491	36,745
Capital outlay	144,500	144,500	110,885	33,615
Total expenditures	304,397	304,397	235,361	69,036
NET CHANGE IN FUND BALANCE	46,853	46,853	325,119	278,266
RECONCILING ITEMS TO ADJUST FROM BUDGETARY BASIS TO MODIFIED ACCRUAL BASIS				
Accounts receivable 9/30/18			(21,553)	
Accounts receivable 9/30/19			25,727	
Accounts payable 9/30/18			-	
Accounts payable 9/30/19			-	
Accrued wages 9/30/18			1,329	
Accrued wages 9/30/19			(2,183)	
			<u>3,320</u>	
NET CHANGE IN FUND BALANCE - MODIFIED ACCRUAL BASIS			328,439	

CITY OF WELDON SPRING
REQUIRED SUPPLEMENTARY SCHEDULE 3
ROAD, BRIDGE AND PUBLIC SAFETY FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET AND ACTUAL (BUDGET BASIS)
YEAR ENDED SEPTEMBER 30, 2019

	Original Budget	Final Budget	Actual - Budget Basis	Variance with Final Budget - Positive (Negative)
REVENUES				
Taxes	442,003	442,003	428,947	(13,056)
Grants	2,025,648	2,025,648	169,124	(1,856,524)
Contributions	-	-	-	-
Interest	-	-	-	-
Other	995	995	3,195	2,200
Total revenues	2,468,646	2,468,646	601,266	(1,867,380)
EXPENDITURES				
Road and bridge	2,262,578	2,262,578	1,985,603	276,975
Law enforcement	221,412	221,412	221,412	-
Total expenditures	2,483,990	2,483,990	2,207,015	276,975
REVENUES OVER (UNDER) EXPENDITURES	(15,344)	(15,344)	(1,605,749)	(1,590,405)
OTHER FINANCING SOURCES				
Operating transfers in (out)		-	692,405	692,405
NET CHANGES IN FUND BALANCE	(15,344)	(15,344)	(913,344)	(898,000)
RECONCILING ITEMS TO ADJUST FROM BUDGETARY BASIS TO MODIFIED ACCRUAL BASIS				
Accounts receivable 9/30/18			(273,507)	
Accounts receivable 9/30/19			1,819,464	
Accounts payable 9/30/18			74,091	
Accounts payable 9/30/19			(487,786)	
			<u>1,132,262</u>	
NET CHANGE IN FUND BALANCE - MODIFIED ACCRUAL BASIS			<u>218,918</u>	

See Independent Auditor's Report

CITY OF WELDON SPRING, MISSOURI
REQUIRED SUPPLEMENTAL INFORMATION
NOTE TO SCHEDULES OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES –
BUDGET AND ACTUAL
YEAR ENDED SEPTEMBER 30, 2019

BUDGET POLICY AND PRACTICE

Annual appropriated budgets are adopted for all governmental funds. Budgets are adopted in accordance with the modified basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America (GAAP). Accordingly, budgeted revenues do not reflect revenues earned but not received and budgeted expenditures do not include expenditures incurred by not paid. The City follows these procedures in establishing its annual budgets as reflected in the financial statements:

- a) The proposed budget is submitted to the Board of Aldermen for the fiscal year. The operating budget includes proposed expenditures and means of financing them, not to exceed the total revenue of the preceding year plus any unreserved balance at the end of such year.
- b) Public hearings are conducted in the City to obtain taxpayer input and comment.
- c) The budget must be adopted by the affirmative vote of a majority of the Board of Aldermen for each fiscal year.
- d) During the year, the Board of Aldermen may authorize supplemental appropriations to the budget.
- e) All appropriations not spent lapse at fiscal year-end.

A reconciliation of the modified cash basis budget to the GAAP basic financial statements is provided for each major fund.



A Homebuilding Legacy Since 1945

June 19, 2020

City of Weldon Spring
Board of Alderman
Attn: Michael C. Padella
5401 Independence Rd.
Weldon Spring, MO 63304
(636) 441-2110 ext. 102

Re: Ehlmann Farms Addition - Record Plat Approval

Honorable Alderman

Fischer & Frichtel would respectfully request the Record Plat for Ehlmann Farms Addition be fully approved by the Board of Alderman at its next meeting. We understand that normally a plat requires its approving ordinance be read 2 times by the Board. We are requesting the 2 readings be allowed to occur in one meeting for the following circumstances.

1. This Plat is not creating any new lots, and only reconfiguring the lot line between the two existing parcels. The Plat complies with all ordinances and staff has approved the preliminary plan.
2. The plat dedicates City Right of Way to Weldon Spring for the realignment of Sammelman Road. Plat approval at one meeting allows for the dedication to occur sooner and the city to continue with planning the road realignment in order to eliminate a dangerous and troublesome road condition.
3. The plat approval process has been extended due to Covid-19 restrictions and similar to other special arrangements being made due to the pandemic, we are requesting special consideration for 2 readings in one night.
4. F&F has buyers for new homes to be constructed on both lots and these future city residents are ready and eager for us to begin construction. 2 readings would allow us to pick up lost time on their schedules.

Thank you very much for your consideration of this request.

Sincerely,

Chris DeGuentz



BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE PROVIDING FOR THE ACCEPTANCE BY THE CITY OF WELDON SPRING, MISSOURI, THE DEDICATION OF THE RIGHT-OF-WAY FOR THE USE OF THE GENERAL PUBLIC OF A CERTAIN TRACT OF GROUND PRESENTLY OWNED BY FISCHER & FRICHTEL CUSTOM HOMES, LLC

WHEREAS, Fischer & Frichtel Custom Homes LLC, has submitted an "Irrevocable Offer of Dedication-Ehlmann Farms Addition" to the City of Weldon Spring; and

WHEREAS, Fischer & Frichtel Custom Homes LLC, is the owner of the property and has agreed to dedicate a certain tract as public right-of-way to the City of Weldon Spring; and

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WELDON SPRING, MISSOURI, AS FOLLOWS:

Section 1: That the City of Weldon Spring hereby accept the dedication of right-of-way for the general public of a certain tract as set out in Exhibit "A" which is attached hereto and incorporated by reference herein.

Section 2: The vote on the aforesaid being deemed an emergency by the Board of Aldermen, the Board does hereby waive and dispense with the tabling procedure set forth in City Code, Section 110.070 (B) and does hereby authorize the reading of the above bill twice at this meeting, and a vote thereon immediately following said second reading.

Section 3: That this ordinance shall be in full force and effect upon its enactment and approval.

READ TWO TIMES AND PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF WELDON SPRING, MISSOURI, THIS _____ DAY OF _____ 2020.

Donald D. Licklider, Mayor

Attest:

William C. Hanks, City Clerk

To approve Bill

Motioned: _____

Seconded: _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>
Baker	—	—	—
Clutter	—	—	—
Kolb	—	—	—
Martiszus	—	—	—
Schwaab	—	—	—
Yeager	—	—	—
Licklider	—	—	—

Absent: _____

[SPACE ABOVE LINE RESERVED FOR RECORDER'S OFFICE]

1. Name of Document: Irrevocable Offer of Dedication-Ehlmann Farms Addition
2. Date of Document: As of June 19th, 2020
3. Grantor: Fischer & Frichtel Custom Homes, LLC,
a Missouri limited liability company
695 Trade Center Boulevard, Suite 200
Chesterfield, Missouri 63005
4. Grantee: City of Weldon Spring, Missouri,
a municipal corporation and political subdivision
of the State of Missouri
5401 Independence Road
Weldon Spring, Missouri 63304
5. Legal Description: See Page 1
6. Reference Book and Page: N/A

This cover page is attached solely for the purpose of complying with the requirements stated in §§ 59.310.2; 59.313.2 RSMo. 2001 of the Missouri Recording Act. The information provided on this cover page shall not be construed as either modifying or supplementing the substantive provisions of the attached Irrevocable Offer of Dedication-Ehlmann Farms Addition. In the event of a conflict between the provisions of the attached Irrevocable Offer of Dedication-Ehlmann Farms Addition and the provisions of this cover page, the attached Irrevocable Offer of Dedication-Ehlmann Farms Addition shall prevail and control.

IRREVOCABLE OFFER OF DEDICATION-EHLMANN FARMS ADDITION

The undersigned, Fischer & Frichtel Custom Homes, LLC, a Missouri limited liability company ("Grantor"), owner of the real property (the "Property") located in the City of Weldon Spring, County of St. Charles, State of Missouri, described as follows:

A TRACT OF LAND BEING PART OF U.S. SURVEY 292, TOWNSHIP 46 NORTH, RANGE 3 EAST OF THE FIFTH PRINCIPAL MERIDIAN, CITY OF WELDON SPRING, ST. CHARLES COUNTY, MISSOURI, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWESTERN CORNER OF A TRACT OF LAND CONVEYED TO PATRICK G. RAGAN BY INSTRUMENT RECORDED IN BOOK 3629, PAGE 1913 OF THE ST. CHARLES COUNTY, MISSOURI RECORDS; THENCE PROCEEDING ALONG THE WESTERN LINE OF SAID RAGAN TRACT, SOUTH 15°48'08" EAST, 304.10 FEET TO A POINT LOCATED ON THE NORTHERN LINE OF A TRACT OF LAND CONVEYED TO LESTER A. POTTER BY INSTRUMENT RECORDED IN BOOK 5822, PAGE 102 OF THE ST. CHARLES COUNTY, MISSOURI RECORDS; THENCE ALONG THE NORTHERN LINE OF SAID POTTER TRACT, SOUTH 73°14'32" WEST, 284.10 FEET TO A POINT LOCATED ON THE EASTERN RIGHT-OF-WAY OF SAMMELMAN ROAD (50 FEET WIDE); THENCE ALONG THE EASTERN RIGHT-OF-WAY OF SAID SAMMELMAN ROAD, ALONG A LINE PARALLEL TO A DISTANT 22.50 FEET EAST OF THE ORIGINAL CENTERLINE OF SAID SAMMELMAN ROAD, NORTH 15°48'08" WEST, 304.10 FEET TO A POINT ON THE SOUTHERN RIGHT-OF-WAY OF SAMMELMAN ROAD (50 FEET WIDE); THENCE ALONG THE SOUTHERN RIGHT-OF-WAY OF SAID SAMMELMAN ROAD, ALONG A LINE PARALLEL TO A DISTANT 27.50 FEET SOUTH OF THE ORIGINAL CENTERLINE OF SAID SAMMELMAN ROAD, NORTH 73°14'32" EAST, 284.10 FEET TO THE POINT OF BEGINNING, AND CONTAINING 80,302 SQUARE FEET (1.8434 ACRES MORES OR LESS), ACCORDING TO A SURVEY PERFORMED BY THE STERLING COMPANY DURING THE MONTH OF DECEMBER, 2018 UNDER ORDER NUMBER 18-12-405.

does hereby irrevocably offer to dedicate to the City of Weldon Spring, Missouri, a municipal corporation and political subdivision of the State of Missouri ("Grantee") the portion of the Property described on Exhibit A attached hereto and incorporated herein by reference (the "Dedication Area").

This Irrevocable Offer of Dedication is made on behalf of and shall bind Grantor and its successors and assigns, and constitutes an offer to dedicate the Dedication Area to Grantee for the use and benefit of the public including, but not limited to, as a perpetual right-of-way and easement for the passage and accommodation of vehicular and pedestrian traffic, for the construction, operation, use, maintenance, inspection, repair, alteration and replacement of a paved road within the boundaries of the Dedication Area and for all other purposes for which a public street, right-of-way and easement is commonly used including, without limitation, all uses permitted by the laws of the State of Missouri and the Grantee's Ordinances. This Irrevocable Offer of Dedication shall be irrevocable, and shall not be revoked by Grantor or its successors and assigns; provided, however, Grantor and its successors and assigns reserve and shall have the right to use the Dedication Area for any and all uses except the erection or constriction of a building thereon until such time as Grantee shall, without further action on Grantor's part or the part of its successors or assigns, accept this offer and record a certificate of acceptance.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, Grantor has executed this Irrevocable Offer of Dedication as of the 19th day of June, 2020.

GRANTOR:

FISCHER & FRICHTEL CUSTOM
HOMES, LLC, a Missouri limited
liability company

BY: 
Name: CHRIS DEGUENTZ
Title: VICE PRESIDENT

STATE OF MISSOURI)
) ss.
COUNTY OF ST. LOUIS)

On this 19th day of June, 2020, before me, a Notary Public in and for said state, personally appeared Chris DeGuentz, vice president of Fischer & Frichtel Custom Homes, LLC, a Missouri limited liability company, known to me to be the person who executed the within Irrevocable Offer of Dedication-Ehlmann Farms Addition in behalf of said limited liability company and acknowledged to me that he executed the same for the purposes therein stated.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal in the County and State aforesaid, the day and year first above written.


Notary Public

My commission expires: May 18, 2022

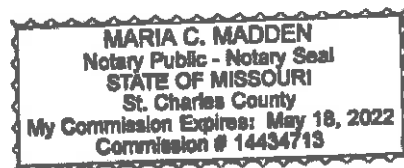


EXHIBIT A

A tract of land being part of U.S. Survey 292, Township 46 North, Range 3 East of the Fifth Principal Meridian, City of Weldon Spring, St. Charles County, Missouri, and being more particularly described as follows:

Beginning at the northwest corner of a tract of land conveyed to Patrick G. Ragan by document recorded in Deed Book 3629 Page 1913 of the St. Charles County, Missouri records, said corner being on the south right-of-way line of Sammelman (50 feet wide) Road; thence along the west line of said Ragan tract, South 15°46'08" East, 10.00 feet to a point being 10.00 feet perpendicular distance south of said south right-of-way line; thence leaving said west line and along a line being 10.00 feet south of and parallel to said south right-of-way line, South 73°14'32" West, 136.16 feet to a point of curvature; thence along a curve to the left with a radius of 120.00 feet and a delta angle of 89°00'40", whose chord bears South 28°44'12" West, 168.23 feet, an arc distance of 186.42 feet to a point of tangency, said point being 10.00' perpendicular distance east of the east right-of-way line of said Sammelman Road; thence along a line being 10.00 east of and parallel to said east right-of-way line, South 15°46'08" East, 176.15 feet to a point on the north line of a tract of land conveyed to Lester A. Potter by document recorded in Deed Book 5822 Page 102 of said records; thence along the north line of said Potter tract, South 73°14'32" West, 10.00 feet to a point on said east right-of-way line; thence leaving said north line and along said east right-of-way line, said line being 22.50 feet east of and parallel to the original centerline of said Sammelman Road, North 15°46'08" West, 304.10 feet to a point on said south right-of-way line of Sammelman Road; thence leaving said east right-of-way line and along said south right-of-way line, said line being 27.50 feet south of and parallel said original centerline of Sammelman Road, North 73°14'32" East, 264.10 feet to the Point of Beginning, and contains 8550 square feet, or 0.196 acres, more or less, according to a survey performed by The Sterling Company during the month of December, 2019 under Order Number 19-12-405.

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE APPROVING THE FINAL PLAT
FOR EHLMANN FARMS ADDITION

WHEREAS, Fischer & Frichtel Custom Homes LLC , has submitted the preliminary plat and final plat to the City of Weldon Spring for approval; and

WHEREAS, the Zoning Commissioner has approved the Preliminary Plat for Ehlmann Farms Addition.

WHEREAS, the City Planner, City Engineer, Zoning Commissioner, and Stormwater Manager have reviewed the documents and recommend approval of the final plat of Ehlmann Farms Addition.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WELDON SPRING, MISSOURI, AS FOLLOWS:

Section 1: That Fischer & Frichtel Custom Homes LLC, owner of a certain tract is zoned Single Family Residential (RS ½) has provided the City of Weldon Spring with the proper plans and documentation.

Section 2: The final plat for Ehlmann Farms Addition that is set out in Exhibit “A” which is attached hereto and incorporated by reference herein.

Section 3: The vote on the aforesaid being deemed an emergency by the Board of Aldermen, the Board does hereby waive and dispense with the tabling procedure set forth in City Code, Section 110.070 (B) and does hereby authorize the reading of the above bill twice at this meeting, and a vote thereon immediately following said second reading.

Section 4: That the City Clerk is hereby authorized to attach his certificate under the City of Weldon Spring, Missouri, upon the original of said final plat showing the approval of the Board of Aldermen.

Section 5: That this ordinance shall be in full force and effect upon its enactment and approval.

READ TWO TIMES AND PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF WELDON SPRING, MISSOURI, THIS _____ DAY OF _____ 2020.

Donald D. Licklider, Mayor

Attest:

William C. Hanks, City Clerk

To approve Bill

Motioned: _____

Seconded: _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>
Baker	___	___	___
Clutter	___	___	___
Kolb	___	___	___
Martiszus	___	___	___
Schwaab	___	___	___
Yeager	___	___	___
Licklider	___	___	___

Absent: _____

BILL NO. _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF WELDON SPRING, MISSOURI, ENACTING
A NEW CHAPTER 260 OF THE MUNICIPAL CODE OF THE CITY OF WELDON
SPRING, MISSOURI; PROVIDING FOR AN AQUATIC & RECREATION FACILITIES CODE;
DESIGNATING A REGULATORY AUTHORITY WITH RESPECT
TO SAID CODE; AND AUTHORIZING THE COLLECTION OF FEES**

WHEREAS, St. Charles County adopted an Aquatics and Recreational Facilities Code applicable in unincorporated areas of the County and intended to establish and enforce standards for the operation of aquatic recreational facilities to protect health and safety; and

WHEREAS, the City of Weldon Spring wishes to cooperate with St. Charles County to extend protections of such Code to the establishments within the City to benefit residents and visitors in the City; and

WHEREAS, St. Charles County Government, through the Department of Community Health and the Environment, has agreed by a separate agreement, to provide inspection, licensing and enforcement services in the City in accordance with such Code; and

WHEREAS, as part of that Agreement, the County has required the City to enact the County's Aquatic and Recreational Facilities Code as the aquatic and recreational facilities code for the City of Weldon Spring;

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WELDON SPRING, MISSOURI, AS FOLLOWS:

SECTION 1: That the Municipal Code of the City Weldon Spring, Missouri, be and is hereby amended by enacting a new Chapter 260 to read as following:

CHAPTER 260: AQUATIC & RECREATIONAL FACILITIES CODE

Chapter 233 of the Ordinances of St. Charles County, Missouri, the St. Charles County Government Aquatic & Recreational Facilities Code, is incorporated herein by reference and adopted as the City Weldon Spring, Missouri, Aquatic and Recreational Facilities Code. A copy of said Code shall be on file with City Clerk.

SECTION 2: The Board of Aldermen hereby designates St. Charles County, specifically the St. Charles County Department of Community Health and the Environment or its authorized representative as the regulatory authority with regard to the City's Aquatic and Recreational Facilities Code for so long as the City and County have in place an agreement whereby the County provides inspection, licensing, and enforcement services in accordance with the Code. Whenever the term "Department" appears in the Code that term shall mean St. Charles County Department of Community Health and the Environment.

SECTION 3: The Board of Aldermen hereby authorizes St. Charles County to collect reasonable fees as part of its regulatory and enforcement authority with regard to the Code for so long as the

City and County have an agreement in place providing for such regulatory and enforcement authority.

SECTION 4: Severability. If any term, condition, or provision of this Ordinance shall, to any extent, be held to be invalid or unenforceable, the remainder hereof shall be valid in all other respects and continue to be effective and each and every remaining provision hereof shall be valid and shall be enforced to the fullest extent permitted by law, it being the intent of the Board of Aldermen that it would have enacted this Ordinance without the invalid or unenforceable provisions. In the event of a subsequent change in applicable law so that the provision which had been held invalid is no longer valid, said provision shall thereupon return to full force and effect without further action by the City and shall thereafter be binding.

SECTION 5: Effective Date. This Ordinance shall be in full force and take effect from and after the date of its final passage and approval.

*READ TWO TIMES AND PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF WELDON
SPRING, MISSOURI, THIS ____ DAY OF _____ 2020.*

Donald D. Licklider, Mayor

Attest:

William C. Hanks, City Clerk

To approve Bill

Motioned: _____

Seconded: _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>
Baker	_____	_____	_____
Clutter	_____	_____	_____
Kolb	_____	_____	_____
Martiszus	_____	_____	_____
Schwaab	_____	_____	_____
Yeager	_____	_____	_____
Licklider	_____	_____	_____

Absent: _____

BILL NO. _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF WELDON SPRING, MISSOURI, AUTHORIZING
AND AGREEMENT WITH ST. CHARLES COUNTY FOR SERVICES RELATED TO
INSPECTION, LICENSING AND ENFORCEMENT UNDER THE PROVISIONS OF
THE AQUATIC AND RECREATIONAL FACILITIES CODE**

WHEREAS, St. Charles County adopted an Aquatics and Recreational Facilities Code applicable in unincorporated areas of the County and intended to establish and enforce standards for the operation of aquatic recreational facilities to protect health and safety; and

WHEREAS, the City of Weldon Spring wishes to cooperate with St. Charles County to extend protections of such Code to the establishments within the City to benefit residents and visitors in the City; and

WHEREAS, St. Charles County Government, through the Department of Community Health and the Environment, has agreed to provide inspection, licensing and enforcement services in the City in accordance with such Code; and

WHEREAS, City has enacted the County's Aquatic and Recreational Facilities Code as the aquatic and recreational facilities code for the City of Weldon Spring; and

WHEREAS, the Board of Aldermen desires to enter into an agreement with St. Charles County for services related to inspection, licensing and enforcement under the provisions of the Aquatic and Recreational Facilities Code; and

WHEREAS, Section 70.220, RSMo., authorizes intergovernmental agreements between political subdivisions for the purposes herein set out;

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WELDON SPRING, MISSOURI, AS FOLLOWS:

SECTION 1: That the form, terms, and provisions of the Aquatic and Recreational Facilities Agreement attached hereto, marked as **Exhibit A**, and incorporated by reference herein, be and they hereby are in all respects approved, and the Mayor is hereby authorized, empowered and directed to further negotiate, execute, acknowledge, deliver and administer on behalf of the City such Aquatic and Recreational Facilities Agreement in substantially the form attached hereto.

SECTION 2. Severability. If any term, condition, or provision of this Ordinance shall, to any extent, be held to be invalid or unenforceable, the remainder hereof shall be valid in all other respects and continue to be effective and each and every remaining provision hereof shall be valid and shall be enforced to the fullest extent permitted by law, it being the intent of the Board of Aldermen that it would have enacted this Ordinance without the invalid or unenforceable provisions. In the event of a subsequent change in applicable law so that the provision which had been held invalid is no longer valid, said provision shall thereupon return to full force and effect without further action by the City and shall thereafter be binding.

SECTION 3. Effective Date. This Ordinance shall be in full force and take effect from and after the date of its final passage and approval.

*READ TWO TIMES AND PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF WELDON
SPRING, MISSOURI, THIS ____ DAY OF _____ 2020.*

Donald D. Licklider, Mayor

Attest:

William C. Hanks, City Clerk

To approve Bill

Motioned: _____

Seconded: _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>
Baker	_____	_____	_____
Clutter	_____	_____	_____
Kolb	_____	_____	_____
Martiszus	_____	_____	_____
Schwaab	_____	_____	_____
Yeager	_____	_____	_____
Licklider	_____	_____	_____

Absent: _____

AQUATIC AND RECREATIONAL FACILITIES INSPECTION AGREEMENT

This Agreement made by and between ST. CHARLES COUNTY, MISSOURI, (hereinafter "County") and the City of Weldon Spring, a political subdivision within St. Charles County (hereinafter "Municipality"), pursuant to Section 70.220 RSMo., to provide for inspections and enforcement under the Aquatic and Recreational Facilities Code, Chapter 233, Ordinances of St. Charles County, Missouri ("OSCCMo"), as currently enacted or as amended hereafter, is subject to the following terms and conditions:

ARTICLE I - GENERAL TERMS

A. The County shall:

1. Collect all fees paid by aquatic centers and recreational facilities pursuant to the Aquatic and Recreational Facilities Code, Chapter 233, OSCCMo;
2. Furnish to the Municipality a copy of the Aquatic and Recreational Facilities Code;
3. Provide the Municipality with a monthly summary of results of inspections of aquatic centers and recreational facilities on request;
4. Issue to the aquatic centers and recreational facilities located within the Municipality any final notices or notices of violation of the Aquatic and Recreational Facilities Code;
5. Provide the Municipality with a copy of all legal notices sent to aquatic centers and recreational facilities within the Municipality;
6. Review all building plans for proposed new aquatic centers and recreational facilities within the Municipality prior to construction;
7. Work with the Municipality for enforcement of the Aquatic and Recreational Facilities Code.

B. The Municipality shall:

1. Provide the County with information of all proposed new aquatic centers and recreational facilities to open in the Municipality within ten days of notice to the Municipality of the proposed establishment;
2. Certify to the County legislative acts adopting the Aquatic and Recreational Facilities Code, Chapter 233, OSCCMo, as currently enacted and as amended hereafter, including all fee provisions therein, and authorizing the County to collect the fees imposed by that Code.

ARTICLE II - LIMITATIONS

The contract hereby given is not assignable and is to be exercised solely by the County and the Municipality as provided herein.

The Municipality shall comply with all applicable laws, ordinances, rules, regulations and requirements now in force or enacted in the future.

ARTICLE III - LIABILITY

The Municipality shall indemnify, protect and hold harmless the County from and against the loss, cost, claims, demands, damage and/or expense arising out of any demand, claim, suit or judgment for damages to property or injury to or death of persons, including the officers, agents and employees of either party herein, and including payment under any workmen's compensation law, or under any plan for employee's disability or death benefit, which may arise out of or be caused in whole or in part by the fault, failure, negligence or alleged negligence of the Municipality, its agents, servants or employees in performing its obligations under this contract.

The County shall indemnify, protect and hold harmless the Municipality from and against the loss, cost, claims, demands, damage and/or expense arising out of any demand, claim, suit or judgment for damages to property or injury to or death of persons, including the officers, agents and employees of either party herein, and including payment under any workmen's compensation law, or under any plan for employee's disability or death benefit, which may arise out of or be caused in whole or in part by the fault, failure, negligence or alleged negligence of the County, its agents, servants or employees in performing its obligations under this contract.

ARTICLE IV - COMPENSATION

In consideration of St. Charles County providing the services under this contract, the parties agree that the County shall retain one hundred percent (100%) of all fees collected from aquatic centers and recreational facilities located in the political subdivision.

ARTICLE V - TERMINATION

- A. This Agreement terminates on December 31, 2021. This Agreement shall automatically be renewed unless either party gives written notice on or before December 1 of each year.
- B. This Agreement may be terminated by either party hereto at any time, by giving forty five (45) days prior written notice to the other party at the address shown on the signature page.

IN WITNESS WHEREOF, the parties have entered into this Agreement on the date last written below.

Executed by the County this ____ day of _____, ____.

Executed by _____ this ____ day of _____, ____.

ST. CHARLES COUNTY, MISSOURI
100 North Third Street, Suite 318
St. Charles, Missouri 63301

Mayor

County Executive

ATTEST:

ATTEST:

(Political Subdivision) Clerk

Brenda Hinton, County Registrar



DIVISION OF ENVIRONMENTAL HEALTH AND PROTECTION

AQUATIC PROGRAM

PLAN REVIEW.....	\$ 100
CENTER W/ONE	\$ 150
QUALIFYING LICENSE.....	\$ 75
CENTER WITH MULTIPLE UNITS.....	\$ 225
LICENSE RENEWAL LATE FEE.....	\$50/MONTH
FOLLOW-UP FEE.....	\$ 35
CODE BOOK.....	\$ 5

TANNING CENTER PROGRAM

LICENSE.....	\$ 75
LICENSE RENEWAL LATE FEE.....	\$50/MONTH
FOLLOW-UP FEE.....	\$ 35

FITNESS CENTER PROGRAM

LICENSE.....	\$ 75
LICENSE RENEWAL LATE FEE.....	\$50/MONTH
FOLLOW-UP FEE.....	\$ 35



CITY OF WELDON SPRING

5401 Independence Road
Weldon Spring, MO 63304
phone: (636) 441-2110
fax: (636) 441-8495
www.weldonspring.org

MEMORANDUM

Date: 06/18/20

To: Board of Aldermen
From: Bill Schnell, City Engineer
Subject: Bid Opening Results – Wolfrum Road Culvert Replacement
Cc: Michael Padella, City Administrator
Bill Hanks, City Clerk

On Thursday, June 18, 2020, at 10:10 AM the bids were opened at the City of Weldon Spring City Hall for the culvert pipe replacement on Wolfrum Road. City Administrator, Michael Padella, opened the bids and Bill Schnell, City Engineer, witnessed the bid opening. A total of five (5) bids were submitted prior to deadline at 10:00 AM. The City received bids from R.V. Wagner, Inc., Southern Ditching & Excavating Company, Cannon Companies, Kolb Grading, LLC and Plattin Creek Excavation. In attendance were three of the bidders, Bill Vondera of Plattin Creek Excavation, Tyler Cannon of Cannon Company, and Tom Broaders of Kolb Excavating.

All bids appear to be in order and no alternates or options were presented.

A copy of the bid summary is attached. The bids ranged from a high of \$108,215.00 (Southern Ditching & Excavating Company) to a low of \$50,693.68 (Kolb Grading, LLC.).

The low bidder was Kolb Grading, LLC. Assuming a contract bid award by June 30, 2020, their schedule shows an estimated completion date of July 27, 2020 with the project substantially completed and open to traffic by July 22, 2020.

St. Charles County Highway Department has other priorities and cannot commit to a date to replace the culvert, only saying it would be sometime later this fall. Their estimate was \$37,863.69 for a shorter pipe than used in the final design. Their final bill would be based on the actual expense incurred, so it could be more or less than the estimate.

Wolfrum Road is currently closed to traffic at this location, allowing local traffic only between Patriotic Trail and Willow Lakes Ct. Reopening Wolfrum Road would be a benefit for many residents and motorists.

I recommend accepting the bid from Kolb Grading, LLC in the amount of \$50,693.68 for the reasons stated above.

RFB: Culvert Pipe Replacement Project #WS 06-2020 - Bid Results

Bid Deadline: 06/18/20 at 10:00 AM

Bid #:	Low Bid #:	Company Name:	Address:	Phone #:	Contact:	Base Bid:	Alternate/Options:	Total Bid:
1	2	R.V. Wagner, Inc.	4712 Green Park Rd., St. Louis, MO 63123	(314) 892-1600	Scott Inserra	\$ 59,196.00	\$ -	\$ 59,196.00
2	5	Southern Ditching & Excavating Company	30 Lone Star Ct., O'Fallon, MO 63366	(636) 441-1112	Dawn Moor	\$ 108,215.00	\$ -	\$ 108,215.00
3	4	Cannon Companies	193 North Lincoln Dr., Troy, MO 63379	(636) 462-8277	Tyler Cannon	\$ 81,194.00	\$ -	\$ 81,194.00
4	1	Kolb Grading, LLC	5731 Westwood Dr., Weldon Spring, MO 63304	(636) 441-0200	Carrie Greine	\$ 50,693.68	\$ -	\$ 50,693.68
5	3	Plattin Creek Excavating	555 E. Outer 21 Road, Arnold, MO 63010	(636) 287-1848	Bill Vondera	\$ 60,394.00	\$ -	\$ 60,394.00
6								

Opened By: Michael Padella, City Administrator

Witness: Bill Schnell, City Engineer

Attendees to Opening:

Kolb Grading (Tom Broaders, Plattin Creek Excavation (Bill Vondera),

Cannon Companies (Tyler Cannon)