

Our Vision - The City of Weldon Spring fosters a premier Community that is a safe place to live and enjoy life.



**CITY OF WELDON SPRING
BOARD OF ALDERMEN WORK SESSION
ON THURSDAY, APRIL 24, 2025, AT 6:30 P.M.
WELDON SPRING CITY HALL
5401 INDEPENDENCE ROAD
WELDON SPRING, MISSOURI 63304**

******TENTATIVE AGENDA******

A NOTICE IS HEREBY GIVEN that the Board of Aldermen Work Session will be in person at 5401 Independence Road Weldon Spring, Missouri, 63304. Also, the public can attend virtually by video-conference and/or audio-conference call, you may attend the meeting on a desktop, laptop, mobile device, or telephone by following the highlighted instructions below.

******WORK SESSION AGENDA 4/24/25 at 6:30 PM******

1. CALL TO ORDER

2. NEW DISCUSSION

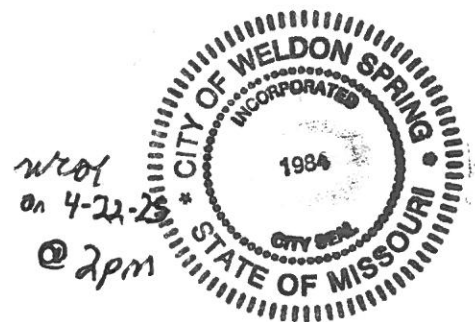
A. Rules of Procedure & Code of Conduct for Board of Aldermen Discussion

B. Committee(s) Discussion

3. OTHER DISCUSSION

4. ADJOURN WORK SESSION

***** No votes are to be taken at a Work Session.**



Our Mission - The City of Weldon Spring will provide premier public services to the Community with integrity, transparency, and fiscal responsibility.

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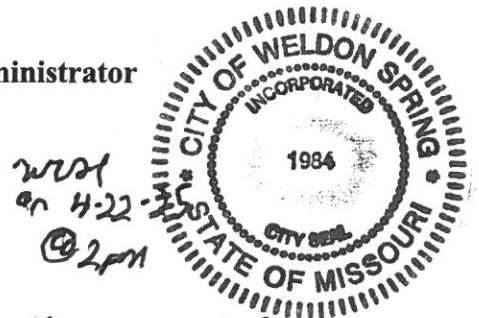
**CITY OF WELDON SPRING
BOARD OF ALDERMEN REGULAR MEETING
ON THURSDAY, APRIL 24, 2025, AT 7:30 P.M.
WELDON SPRING CITY HALL
5401 INDEPENDENCE ROAD
WELDON SPRING, MISSOURI 63304**

******TENTATIVE AGENDA******

A NOTICE IS HEREBY GIVEN that the Regular Board of Aldermen Meeting will be in person at 5401 Independence Road Weldon Spring, Missouri, 63304. Also, the public can attend virtually by video-conference and/or audio-conference call, you may attend the meeting on a desktop, laptop, mobile device, or telephone by following the highlighted instructions below.

******BOARD OF ALDERMEN REGULAR AGENDA –4/24/25 at 7:30 PM******

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL and DETERMINATION OF A QUORUM**
- 4. CITIZENS COMMENTS** – The public must be in person to speak during Citizens Comments or send comments in writing to the City Clerk (at bhanks@weldonspring.org) prior to the Board meeting. Anyone wishing to speak shall state their name, their address, and limit their remarks to 3 minutes.
- 5. APPROVAL OF MINUTES**
 - A. April 10, 2025 – Board Work Session Minutes
 - B. April 10, 2025 – Regular Board Meeting Minutes
- 6. CITY TREASURER'S PACKET**
 - A. Paid Bills (April 4, 2025 – April 17, 2025)
 - B. Unpaid Bills (April 11, 2025 – April 24, 2025)
 - \$5,000 Escrow Release – 5317 Enchanted Court
- 7. UNFINISHED BUSINESS**
- 8. NEW BUSINESS**
 - A. Certification of Election Results – **City Clerk**
 - B. Oath of Office – **City Clerk**
 - C. Election of Acting President of the Board of Aldermen
 - D. 2025 Trail Surface Sealing Bid Results – **City Administrator**
 - E. Six (6) Month Receipts and Disbursements Publication Approval – **City Administrator**
 - F. Wolfrum Road Update – **City Administrator**
- 9. REPORTS & COMMITTEES**
 - A. City Administrator Report (Informational) – **City Administrator**
- 10. RECEIPTS & COMMUNICATIONS**
- 11. ADJOURNMENT**



Our Mission - The City of Weldon Spring will provide premier public services to the Community with integrity, transparency, and fiscal responsibility.



**CITY OF WELDON SPRING, MISSOURI
RULES OF PROCEDURE AND CODE OF CONDUCT
FOR BOARD OF ALDERMEN MEETINGS**

I. PURPOSE

The purpose of these Rules of Procedure and Code of Conduct is to establish guidelines for the conduct of Board of Aldermen meetings in the City of Weldon Spring, a fourth-class city in the State of Missouri. These rules are based on Missouri state statutes regarding fourth-class cities, city ordinances of Weldon Spring, and Robert's Rules of Order. These procedures aim to ensure orderly, efficient, and respectful meetings that promote transparency and effective governance.

II. DUTIES

1. Mayor

The Mayor shall have a seat in and preside over the Board of Aldermen but shall not vote on any question except in the case of a tie, nor shall the Mayor preside or vote in cases when he/she is an interested party. The Mayor shall exercise general supervision over all the officers and affairs of the city and shall take care that the ordinances of the city, and the state laws relating to such city, are complied with. The Mayor prepares the agenda for Board of Aldermen meetings with the assistance of the City Clerk.

While all members of the governing body should know and understand the rules of parliamentary procedure, it is the Mayor who is charged with applying the rules of conduct. The Mayor should be well versed in those rules, because the Mayor, for all intents and purposes, makes the final ruling on the rules. In fact, all decisions by the Mayor are final unless overruled by the governing body itself. Because the Mayor conducts the meeting, it is common courtesy for the Mayor to take a less active role than other members of the body in debates and discussion. This does not mean that the Mayor should not participate in the debate or discussion. On the contrary, as a member of the body, the Mayor has full rights to participate in debates, discussions and decision-making. The Mayor should, however, strive to be the last to speak at the discussion and debate stage, and should not make or second a motion unless he or she is convinced that no other member of the body will do so.

- a. The Mayor shall, from time to time, communicate to the Board of Aldermen such measures as may, in his opinion, tend to the improvement of the finances, the police, health, security, ornament, comfort and general prosperity of the city.
- b. The Mayor names persons to appointive offices of the city. The appointment does not become official until the Board of Aldermen gives its approval. The only exception is the city clerk who is "selected" by the Board of Aldermen (§79.320, RSMo)
- c. Any officer appointed may be removed. The Mayor can remove most appointees at will, if a majority of the entire Board of Aldermen approve.

2. Board of Aldermen

The principal purpose of the Board of Aldermen is to create the laws by which the city operates; these laws are called ordinances. Along with the Mayor, the Board of Aldermen has the care, management and control of the city and its finances, and shall have power to enact and ordain any and all ordinances not repugnant to the constitution and laws of this state, and such as they shall deem expedient for the good government of the city. The Board of Aldermen may take two primary actions: It adopts or rejects resolutions and adopts or rejects ordinances. Both require that Aldermen make a motion to adopt, second the motion, discuss the issue, call the question and then vote. Only an alderman can make a motion and second a motion.

The Board of Aldermen is empowered by voters to collectively make decisions that are in the best interest of the city: Only the Board of Aldermen can make decisions for the city: The Mayor can propose, suggest and encourage adoption of a proposal, but the Mayor only votes to break a tie vote. In fourth class cities, the Mayor can veto any ordinance, and it takes a two-thirds vote of the governing body to override that veto.

- a. **The Board acts collectively:** Only the board, not an alderman, may adopt a certain city policy. Only the board, not an alderman, may give instructions or orders to a city employee. It is only collectively that an alderman has power to make decisions. Aldermen may individually provide input, but direction is provided by the Board of Aldermen as a body.
- b. **Board President:** At the first meeting following an election, the board should elect an "acting president of the Board of Aldermen." This person is referred to as Mayor pro-tem and presides in the absence of the Mayor, per RSMo Section 79.100. The Mayor pro-tem does not forfeit his or her seat on the Board of Aldermen. When presiding and calling for a vote, the pro-tem still votes on the issue as an Alderman. In rare circumstances when the pro-tem is presiding and the vote is tied, he or she breaks the tie. The board president term is one year.
- c. **Power to tax:** The power to tax rests with the Board of Aldermen. The Board of Aldermen determines what the tax rate will be within certain limits laid down by state statutes. Because of the Hancock Amendment to the Missouri Constitution, any new or increased tax must be approved by the electorate.

III. CODE OF CONDUCT

1. Respectful Conduct

- a. All Board members, staff, and public attendees shall conduct themselves in a respectful and professional manner.
- b. Personal attacks, derogatory remarks, or inflammatory language shall not be permitted.
- c. Board members shall act in the best interest of the City and maintain decorum during meetings.

2. Communication with City Staff

- a. Board members shall not communicate directly with city staff members, nor give direction to city staff, except through the City Administrator. All communications regarding city operations, projects, or administrative matters should be directed through either the Mayor or the City Administrator.
 - i. This is not meant to inhibit or discourage the flow of information or normal operation of municipal services. The purpose is to control and track the activities assigned to the staff; such activities that require the expense of a 'significant' amount of time and monetary resources on the City's behalf.
 - ii. Should an elected official or appointed committee member wish to have a task completed by or meet with an employee (member of City staff), that individual shall submit the request to the City Administrator for consideration, authorization and prioritization for work assignment. If the City Administrator does not feel comfortable granting authorization, he/she may consult the Mayor and/or the Board of Aldermen for approval and prioritization.
- b. The Mayor or the Board of Aldermen in its entirety can and shall provide direction to the City Administrator which dictates the assignment of particular tasks, projects and duties. The City Administrator shall not act independent of said direction from the Mayor or Board of Aldermen unless such direction is illicit or unethical in nature.

3. Conflicts of Interest

- a. Board members must disclose any conflicts of interest as required by state law and city ordinances.
- b. Affected members shall recuse themselves from discussions and votes on matters where they have a conflict of interest. Affected members recusing themselves should leave the room during any discussion, debate, or vote.

4. Meeting Decorum

- a. Board members shall listen respectfully to others and avoid interruptions.
- b. The presiding officer (Mayor or designated chair) shall maintain order and enforce meeting procedures.

IV. RULES OF PROCEDURE

1. Meetings

- a. Regular meetings of the Board of Aldermen shall be held as scheduled by city ordinance or resolution.
- b. Special meetings may be called as provided by Missouri state statutes and city ordinances.
- c. Meetings shall be conducted according to the most current version of Robert's Rules of Order, unless otherwise regulated by state statute or city ordinance.

2. Quorum and Voting

- a. A quorum is defined as a majority of the Aldermen. A quorum must be present to conduct official business.
- b. If there is no quorum, those present may adjourn the Board or send the police to get an absent member.
- c. Voting shall be conducted by voice vote, roll call, or other methods as prescribed by law.
- d. There are circumstances in which an Alderman must abstain from voting, but this should be kept to a minimum. Each Alderman has made a commitment to represent citizens on all questions, so unless voting creates a conflict of interest or constitutes nepotism, they should vote on all issues. When abstaining, an Alderman should refrain from participating in pre-vote discussions.

3. Video Conference Participation

Because it is good public policy for citizens to have the opportunity to meet with their elected officials face-to-face, elected members of a public governmental body should endeavor to be physically present at all meetings unless attendance is unavoidable after exercising due diligence to arrange for physical presence at the meeting. The primary purpose of attendance by video conference connection should be to accommodate the public governmental body as a whole to allow meetings to occur when circumstances would otherwise prevent the physical attendance of a quorum of the body's members. A secondary purpose of attendance by video conference is to ensure that all members may participate in business of the public governmental body that is emergency or highly important in nature and arose quickly so as to make attendance at a regular meeting practically impossible. Except in emergency situations, all efforts should be expended to ensure that a quorum of the members of the public governmental body are physically present at the normal meeting place of the body.

- a. An elected or appointed official may attend no more than four (4) meetings via video conference during a rolling 12-month period. Attendance via video conference should only occur sparingly and for good cause. Such good cause shall be at the discretion of the member seeking to attend by video conference, but shall be for significant reasons such as serious illness or injury of the member or a member of his or her immediate family, including father or mother, spouse, sibling, child, or grandchild.
- b. Exceptions may be made in the event of a pandemic, natural disaster, or other declared emergency situations that prevent in-person attendance
- c. Additional exceptions may be made for significant reasons such as an extended serious illness or injury of the member or a member of his or her immediate family.
- d. An elected official participating by video conference shall be considered present for purposes of quorum and voting, provided they can be seen and heard clearly.
- e. An elected or appointed official requesting to participate in a meeting by video conference shall make a request to the City Clerk at least 24 hours in advance of the scheduled meeting time.

- f. In the event that emergency circumstances create impossibility for the members of a public governmental body to physically attend the body as a whole may meet, and if necessary vote, by video conference. Examples of such emergency circumstances include, but are not limited to, war, riot, terrorism, global pandemic, widespread fire, or natural disaster such as earthquake, tornado, hurricane, flood, or blizzard. The nature of the emergency shall be recorded in the minutes. To the extent possible in such circumstances, the public governmental body shall use reasonable efforts to cause a physical location to be provided for public attendance and participation.

4. Public Participation

- a. Members of the public shall have the opportunity to address the Board during designated public comment periods of regular meetings only when physically in attendance at the meeting.
- b. Public comment is not allowed at work sessions.
- c. Public comments must be limited to the time specified in the meeting agenda.
- d. Comments must remain respectful and relevant to city business. Disruptive behavior will not be tolerated.
- e. Members of the public wishing to speak in the public comment portion of a meeting or public hearing shall participate at the physical location where meetings of the public governmental body are held, or as provided in a notice provided in accordance with the Sunshine Law.
- f. Members of the public may not participate in a public meeting of the governmental body via video conference. However, if a video conference is requested by an elected or appointed official in accordance with prescribed procedures, a member of the public may only view the public meeting via video conference.
- g. The public is not restricted to citizens of the city.

5. Conducting Meetings

Parliamentary procedure is designed to ensure that the will of the majority prevails and that the right of the minority to be heard is protected. The object of parliamentary rules is to preserve decorum at the meetings. They also assist members by confining the debate and discussion to one question at a time. When in doubt about parliamentary law, a chairman should simply strive to keep order and follow the wishes of the majority. The breaking of parliamentary rules of order does not invalidate an action of the council, but it can disrupt it.

- a. **Open meetings:** The Open Meetings and Records Law covers all political subdivisions in Missouri, including cities. Its basic intent is clear: "It's the public policy of this state that meetings, records, votes, actions, and deliberations of public governmental bodies be open to the public unless otherwise provided by law" (610.011). For all meetings, except in extreme emergency, you must give public notice 24 hours in advance.
- b. **Closed meetings:** Meetings may be, but do not have to be, closed for the following reasons. It is necessary to vote during an open meeting to hold a closed meeting for one of the specific authorized purposes. Notice must be given 24 hours in advance

of the closed meeting and cite the specific statute section authorizing the closing by number:

- i. Legal actions; §610.021(1), RSMo
 - ii. Real estate transactions where public knowledge may affect the price; §610.021(2), RSMo
 - iii. Hiring, firing, promoting or disciplining of particular employees where personal information about the employee is either discussed or recorded. Unless a specific person is discussed, a closed meeting is not possible; §610.021(3), RSMo
 - iv. When specifications are being prepared for a bid call, lasting until the call is publicly announced; §610.021(11), RSMo
 - v. For sealed bids received until the bid opening; §610.021(12), RSMo
 - vi. If city employees are organized and collectively bargain, preparations for contract negotiations; §610.021(9), RSMo
 - vii. Pre- and post-audit conferences. §610.021(17), RSMo
- c. **Chairman:** The Mayor shall preside as chairman at all meetings of the Board of Aldermen. In the absence of the Mayor, the Board President shall preside. In the absence of both the Mayor and the Board President, the remaining members shall elect a Chairman.
 - d. **Call to Order:** The meetings of the Board of Aldermen shall be called to order by the Mayor.
 - e. **Preservation of Order:** The Mayor shall preserve order and decorum, prevent attacks on personalities or the impugning of members' motives, and confine members in debate to the question under discussion.
 - f. **Point of Order:** The Mayor shall determine all points of order, subject to the right of any members to appeal. If any appeal is taken, the question shall be, "Shall the decision of the Mayor be sustained?"
 - g. **Public Hearing:** A public hearing is a formally designated time for discussion of a specific topic, from budgets to rezoning. Public hearings are an opportunity to hear citizens' concerns. In some cases, such as a zoning change, state law requires a public hearing. The purpose of a public hearing is to present evidence on both sides of a question. The Board of Aldermen is charged with the responsibility of weighing the evidence, and after due consideration, reaching a decision. No decision can be made during a public hearing; such decisions are made after the close of the hearing. Further, the decisions may be put off until the following meeting or later if more time or information is needed. In fairness to those who have taken the time to attend, it might be wise if the Mayor could give an indication as to when such a decision will be reached.
 - h. **Speaking or making a Motion:** Before a member can make a motion or speak in debate, they must address the Mayor and must be recognized. The Mayor must recognize any member who seeks the floor.

- i. **Order of Business – Regular Meetings:** The general rule as to the order of business in regular meetings of the Board of Aldermen is stated thus:

Call to Order
Pledge of Allegiance
Roll Call and Determination of a Quorum
Citizen Comments
Public Hearing (if so called)
Approval of Minutes
City Treasurer Packets
Unfinished Business
Proclamations (if needed)
New Business
Reports and Committees
Receipts and Communications
Adjournment

- j. **Questions to be Stated:** The Mayor shall state all questions submitted for a vote and announce the result.
- k. **Recording of Votes:** The ayes and noes shall be taken by roll call for each ordinance on the Regular Agenda and entered upon the official record. A voice vote may be taken for other agenda items. Any member of the Board of Aldermen may ask the Mayor to conduct a roll call vote, if desired.
- l. **Majority Vote Required:** An affirmative vote of a majority of the members present shall be necessary to pass an ordinance, motion, or any other proposition up for vote. In the event of a tie in votes on any action, the Mayor shall have the deciding vote.

6. Motions

The basic rule of motions is that they are subject to discussion and debate. Accordingly, basic motions, motions to amend and substitute motions are all eligible, each in their turn, for full discussion before and by the body. The debate can continue as long as members of the body wish to discuss an item, subject to the decision of the Mayor that it is time to move on and take action. A motion failing to draw a second dies.

- a. **Motion to Table:** The motion to table carries no time element. A tabled motion can be called from the table at any time. A motion to table must be addressed immediately. If tabled, discussion ends.
- b. **Motion to Amend:** Use this motion when you want to change the wording of the motion under consideration. If a motion to amend is adopted, the motion it's applied to changes. However, the amended motion itself is not adopted until the motion, as

amended, is voted on and passes. If a motion to amend fails, the original motion is not changed in any way.

- c. **Motion to limit debate:** Whether a member says, "I move the previous question," "I move the question," "I call for the question," or "I move to limit debate," it all amounts to an attempt to cut off the ability of the minority to discuss an item, and it requires a two-thirds vote to pass.
- d. **The Motion to Reconsider:** A tenet of parliamentary procedure is finality. After vigorous discussion, debate and a vote, there must be some closure to the issue. And so, after a vote is taken, the matter is deemed closed, subject only to reopening if a proper motion to reconsider is made. A motion to reconsider requires a majority vote to pass, but there are two special rules that apply only to the motion to reconsider.
 - i. First is the matter of timing. A motion to reconsider must be made at the meeting where the item was first voted upon or at the very next meeting of the body. A motion to reconsider made at a later time is untimely. (The body, however, can always vote to suspend the rules and, by a two-thirds majority, allow a motion to reconsider to be made at another time.)
 - ii. Second, a motion to reconsider may be made only by a member who voted in the majority on the original motion. If such a member has a change of heart, he or she may make the motion to reconsider (any other member of the body may second the motion). If a member who voted in the minority seeks to make the motion to reconsider, it must be ruled out of order. The purpose of this rule is finality. If a member of the minority could make a motion to reconsider, then the item could be brought back to the body again and again, which would defeat the purpose of finality.

If the motion to reconsider passes, then the original matter is back before the body and a new original motion is in order. The matter may be discussed and debated as if it were on the floor for the first time.

- e. **Motion to suspend the rules:** This motion is debatable but requires a two-thirds vote to pass. This motion allows the body to suspend the rules for a particular purpose.
- f. **Privilege:** The proper interruption would be: "Point of privilege." The Mayor would then ask the interrupter to "state your point." Appropriate points of privilege relate to anything that would interfere with the normal comfort of the meeting. *For example, the room may be too hot or too cold, or blowing fan might interfere with a person's ability to hear.*
- g. **Order:** The proper interruption would be: "Point of order." Again, the Mayor would ask the interrupter to "state your point." Appropriate points of order relate to anything that would not be considered appropriate conduct of the meeting; for example, if the Mayor moved on to a vote on a motion that permits debate without allowing that discussion or debate.
- h. **Appeal:** If the Mayor makes a ruling that a member of the body disagrees with, that member may appeal the ruling of the Mayor. If the motion is seconded and after

debate, if it passes by a simple majority vote, then the ruling of the Mayor is deemed reversed.

- i. **Withdraw a motion:** During debate and discussion of a motion, the maker of the motion on the floor, at any time, may interrupt a speaker to withdraw his or her motion from the floor. The motion is immediately deemed withdrawn.
- j. **Motion to Adjourn:** When the business of the meeting has been completed, a motion to adjourn is in order. If it is adopted, the Mayor announces the result and declares the meeting adjourned. A motion to adjourn is not in order while business is pending.

V. ORDINANCES AND RESOLUTIONS

1. Signed by Mayor

- a. Every resolution or ordinance passed by the council must be signed by the Mayor, or in his absence, per RSMo Section 79.100, by the Mayor pro tem.

2. Readings

- a. Any ordinance that shall have had its first reading taken up by the Board of Aldermen at its initial session and thereupon shall be open for debate and amendment. The ordinance shall be read the second time at a subsequent session and thereupon shall be open for debate and amendment for a final time.
- b. On the close of debate the Mayor shall entertain a motion to place such ordinance for final passage. The motion for final passage shall not be debatable and shall take precedence over all other motions except one for adjournment. Upon being seconded, the Mayor shall immediately put the motion to the Board. If the said motion is adopted, no further debate or amendment shall be allowed, and the clerk shall immediately call the roll for its final passage. If such motion is not adopted, the ordinance shall still be open for debate and amendment until such time as a motion for final passage is adopted.

3. Ordinances, when effective

- a. All ordinances, including emergency ordinances, shall take effect upon their passage, unless a later date is specifically set out in the ordinance.

VI. ENFORCEMENT AND AMENDMENTS

1. Enforcement

- a. Violations of these rules may result in warnings, censure, or other appropriate actions as determined by the Board.
- b. Continued misconduct may result in referral to appropriate legal authorities or governing bodies.

2. Amendments

- a. These rules may be amended by a majority vote of the Board of Aldermen.
- b. Any proposed amendments shall be reviewed and discussed in a public meeting prior to adoption.

VII. EFFECTIVE DATE

These Rules of Procedure and Code of Conduct shall take effect immediately upon adoption by the Board of Aldermen of the City of Weldon Spring, Missouri.

CITY OF WELDON SPRING
BOARD OF ALDERMEN SPECIAL WORK SESSION
APRIL 10, 2025

CALL TO ORDER: A Work Session of the Board of Aldermen for the City of Weldon Spring was held on Thursday, April 10, 2025, at approximately 7:00 PM, at the Weldon Spring City Hall, which is located at 5401 Independence Road. The Work Session was called to order at 7:00 PM by Mayor Licklider.

ROLL CALL AND DETERMINATION OF QUORUM: Alderman Clutter, Alderman Conley, Alderman Kolb, Alderman Martiszus, and Alderman Yeager were present. Aldermen Baker was absent.

Also present were Mayor Licklider, Don Stolberg (City Administrator), and Bill Hanks (City Clerk).

BUSINESS FOR DISCUSSION:

Bond/Financing Presentation: Martin Ghafoori, from Stifel, gave a presentation to the Board, which explained the debt capacity scenarios for the City, summarized the differences between general obligation bonds and certificates of participation bonds, and explained the election process (for general obligation bonds) and the credit rating process for municipalities.

Next, Mr. Ghafoori answered questions from the Board

The Work Session ended at 7:21 PM.

Respectfully submitted,

William C. Hanks, City Clerk

CITY OF WELDON SPRING
REGULAR MEETING OF THE BOARD OF ALDERMEN
APRIL 10, 2025

CALL TO ORDER: The Weldon Spring Board of Aldermen met for their regular meeting at Weldon Spring City Hall, 5401 Independence Road on Thursday, April 10, 2025, at 7:30 PM with Mayor Donald Licklider presiding.

PLEDGE OF ALLEGIANCE: Mayor Licklider asked everyone in attendance to stand and join in reciting the Pledge of Allegiance.

ROLL CALL AND DETERMINATION OF QUORUM: On a roll call, the following Aldermen were present:

Ward 1:	Alderman Clutter	Alderman Yeager
Ward 2:	Alderman Conley	Alderman Kolb
Ward 3:	Alderman Martiszus	

Alderman Baker was absent.

A quorum was declared.

Also present were Mayor Licklider, Bob Wohler (City Attorney), Don Stolberg (City Administrator), and Bill Hanks (City Clerk).

PUBLIC COMMENTS:

There were no public comments at this time.

MINUTES:

March 27, 2025 – Regular Board Meeting Minutes: Alderman Clutter moved to approve the minutes from the March 27, 2025, regular meeting, with three grammatical corrections. The motion was seconded by Alderman Yeager. **Motion carried** with 3 ayes. Aldermen Martiszus and Conley abstained from voting.

TREASURER’S REPORT:

Alderman Clutter made a motion to accept the Treasurer’s packet of paid bills from March 21, 2025, to 4 April 3, 2025, and the February 2025 Credit Card Bill, as submitted. The motion was seconded by Alderman Yeager. **Motion carried** with 5 ayes.

UNFINISHED BUSINESS:

Bill #1242 – An Ordinance Adopting and Enacting a New Code of Ordinances of the City of Weldon Spring, County of St. Charles, State of Missouri; Establishing the Same; Providing for the Repeal of Certain Ordinances not Included Therein, Except as Herein Expressly Provided; Providing for the Manner of Amending such Code of Ordinances; Providing Penalty for the Violation Thereof; and Providing When This Ordinance Shall Become Effective (2024 Statutory Update): Alderman Kolb made a motion to approve Bill #1242 for its second and final reading by title only. Alderman Clutter seconded the motion.

On a roll call vote, Bill # 1242 was placed as Ordinance 25-09 as follows:

AYES: 5 – Conley, Clutter, Kolb, Martiszus, and Yeager
NOES: 0
ABSENT: 1 – Baker

NEW BUSINESS:

There was no new business at this time.

REPORTS & COMMITTEES:

Public Safety Report: The March Crime Statistic Report was submitted to the elected officials prior to the meeting.

Parks & Recreation Advisory Committee (PRAC) Report: Alderman Conley stated that the PRAC committee is moving forward with the fountain and aeration system portion of the lake project at Weldon Spring City Park. Also, she informed the Board that the Committee reviewed City Events schedule for 2025.

Alderman Clutter requested that the City start advertising their events in the Mid Rivers Newsmagazine.

City Administrator Report: The City Administrator Report was submitted to the Board prior to the meeting.

ADJOURNMENT:

Alderman Kolb moved to adjourn the meeting at 7:57 PM, seconded by Alderman Martiszus.
Motion carried with 5 ayes.

Respectfully submitted,

William C. Hanks, City Clerk

**PAID BILLS TO BE APPROVED
APR. 4, 2025 -- APR 17, 2025**

EXCEPT FOR THE ITEMS NOTED, THE ATTACHED LIST IS APPROVED BY THE BOARD OF ALDERMAN FOR PAYMENT. APPROVED THIS
24TH DAY OF APR 2025 _____, MAYOR

CLAIMS REPORT 04/17/25							
VENDOR	REFERENCE	AMOUNT	CHECK #	CHECK DATE			
AMEREN MISSOURI	SIEDENTOP ROAD 02/25-03/26/25	\$14.92	10240607	4/17/2025			
BUILDINGSTARS OPERATIONS INC	MONTHLY HOUSEKEEPING APR2025	\$240.00	10240600	4/16/2025			
CUIVRE RIVER ELECTRIC	MON ELE CITY HALL 02/24-03/23/25	\$254.22	10240601	4/16/2025			
CUIVRE RIVER ELECTRIC	MON ELE SHED 02/24-03/23/25	\$199.50	10240602	4/16/2025			
CUIVRE RIVER ELECTRIC	MON ELE CABIN 02/24-03/23/25	\$164.14	10240603	4/16/2025			
CUIVRE RIVER ELECTRIC	MON ELE BARN 02/24-03/23/25	\$36.00	10240604	4/16/2025			
DEBBIE RUSSOM	MILEAGE COURT APRIL 2025	\$8.89	10240613	4/17/2025			
DOUGLAS R SMITH	MUNI COURT PA MARCH2025	\$650.00	9982	4/17/2025			
DUCKETT CREEK SANITARY DISTRIC	SEWER FEE CITY HALL FEB25	\$26.75	10240605	4/16/2025			
FICK SUPPLY SERVICE INC	MULCH FOR THE PARKS	\$553.50	9979	4/16/2025			
GENERAL CODE LLC	STATUTORY UPDATES	\$840.00	9978	4/16/2025			
METROPARK COMMUNICATIONS	TELEPHONE/INTERNET APR2025	\$447.65	10240612	4/17/2025			
Z. MITCHELL JORDAN	MILEAGE/REIMBURSEMENT SUPPLIES DEC. TO MAR	\$739.67	10240614	4/17/2025			
MUNIWEB	WEBSITE HOSTING MAR2025	\$180.00	10240615	4/17/2025			
O'FALLON MUNICIPAL COURT	Q2 MUNI COURT EXPENSES	\$13,812.93	9980	4/16/2025			
PURITAN SPRING WATER	BOTTLE WATER MARCH25	\$29.81	10240606	4/16/2025			
QUADIENT LEASING USA, INC	POSTAGE MACHINE LEASE Q3	\$149.91	10240608	4/17/2025			
REPUBLIC SERVICES	TRASH SERVICE APRIL 2025	\$153.33	10240597	4/16/2025			
ROBERT WOHLER	LEGAL FEES MAR2025	\$450.00	9981	4/17/2025			
SIKICH	ANNUAL AUDITS FINAL PAYMENT	\$12,850.00	10240595	4/16/2025			
ST CHARLES IT	IT SERVICES MAR2025	\$712.50	9983	4/17/2025			
TEAM ORION	RIGHT-A-WAY MOWING	\$1,080.00	10240599	4/16/2025			
TREETOP PRODUCTS INC	SMALL MESSAGE CENTER WALLBOARD	\$755.42	10240596	4/16/2025			
ULINE	STORAGE BOXES	\$242.81	10240610	4/17/2025			
VERIZON WIRELESS	MONTHLY CELL 02/20-03/19/25	\$326.38	10240609	4/17/2025			
WEX BANK	FLEET GAS CARD MAR25	\$263.56	10240611	4/17/2025			
Accounts Payable Total		\$35,181.89					

UNPAID BILLS TO BE APPROVED
APR 11, 2025 -- APR 24, 2025

EXCEPT FOR THE ITEMS NOTED, THE ATTACHED LIST IS APPROVED BY THE BOARD OF ALDERMAN FOR PAYMENT. APPROVED THIS
24TH DAY OF APR 2025 _____, MAYOR

Release of Cash Escrow

To: Andrew Johns, City Treasurer

Cc: Don Stolberg, City Administrator and Marty Berdinka, Code Enforcement Inspector

Re: Land Use Permit, A-22-022 at 5317 Enchanted Court

Please initiate the process for the release of the \$5,000.00 cash escrow for the residence located at 5317 Enchanted Court to Graystone Homes LLC. The control number is 22-0029 and the receipt number is 4302. Dana Helfer stated that she will pick up the check in person when it is ready. Her contact telephone number is 314-486-2038.

A final inspection was made to ensure compliance with the Land Use Permit requirements on October 8, 2024 and April 15, 2025 for the residence at 5317 Enchanted Court by Steve Lauer and Marty Berdinka.

If you have any questions concerning this matter, please let me know.

Steve Lauer
City Planner
Weldon Spring, MO

Election Summary Report
GENERAL MUNICIPAL ELECTION
ST. CHARLES COUNTY, MISSOURI
TUESDAY, APRIL 8, 2025
April 8, 2025
OFFICIAL

Date: 4/17/2025
Time: 1:34:32 PM CDT
Page 1/1

Registered Voters 292,479 - Total Ballots 42,368 : 14.49%

117 of 117 Precincts Reporting 100.00%

WELDON SPRING MAYOR

Number of Precincts	4	
Precincts Reporting	4	100.00%
Vote For 1		
Total Votes	1,034	

DON LICKLIDER	693	67.02%
LAURA CARPENTER-BALDING	341	32.98%

WELDON SPRING ALDERMAN WARD 1

Number of Precincts	3	
Precincts Reporting	3	100.00%
Vote For 1		
Total Votes	286	

TOM YEAGER	286	100.00%
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WELDON SPRING ALDERMAN WARD 2

Number of Precincts	4	
Precincts Reporting	4	100.00%
Vote For 1		
Total Votes	330	

JANET KOLB	330	100.00%
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WELDON SPRING ALDERMAN WARD 3

Number of Precincts	4	
Precincts Reporting	4	100.00%
Vote For 1		
Total Votes	288	

GERRY BAKER	88	30.56%
MARGARET CULVER	200	69.44%



IN WITNESS WHEREOF: I, Kurt Bahr, Director of Elections in and for the County of Saint Charles, State of Missouri, do hereby certify the figures set out herein are Official Results of the April 08, 2025 Municipal General Election. Given under my hand and official seal this 21st day of April 2025.

Kurt M. Bahr, Director of Elections, Saint Charles County, Missouri



CITY OF WELDON SPRING

5401 Independence Road
Weldon Spring, MO 63304
phone: (636) 441-2110
fax: (636) 441-8495
www.weldonspring.org

MEMORANDUM

To: Mayor and Board of Aldermen

From: Don Stolberg, City Administrator

Subject: Trail Sealing Bids

Date: April 18, 2025

The City of Weldon Spring solicited bids for asphalt sealing and crack repair maintenance to several trails along Independence Rd, Weldon Spring Pkwy, and Summit at Whitmoor. The following is a list of the companies that proposed a bid. Each company submitted a bid quote and proposal to the City based upon seal coat and project specifications provided to them by City Staff. The bidding results are as follows:

		McConnell & Associates	Road Goals	Mid Rivers Asphalt	Byrne & Jones
001	Mobilization, Traffic Control, Cleanup, Misc. Work	\$ 800.00	\$ 666.98	\$ 2,000.00	\$ 2,300.00
002	Independence Road Trail Crack Sealing	\$ 500.00	\$ 1,200.00	\$ 2,439.00	\$ 656.00
003	Independence Road Trail Surface Sealing	\$ 7,287.00	\$ 2,890.51	\$ 8,112.86	\$ 8,016.00
004	Weldon Spring Parkway Trail	\$ 500.00	\$ 600.00	\$ 3,387.00	\$ 347.00
005	Weldon Spring Parkway Trail	\$ 3,849.00	\$ 1,603.75	\$ 5,876.14	\$ 4,234.00
006	Summit at Whitmoor Trail A and B	\$ 2,025.00	\$ 600.00	\$ 7,723.00	\$ 4,771.00
007	Summit at Whitmoor Trail A and B	\$ 4,053.00	\$ 1,688.75	\$ 6,538.84	\$ 16,949.00
	TOTAL BID	\$ 19,014.00	\$ 9,249.99	\$ 36,076.84	\$ 37,273.00

City Staff and I reviewed the bids, and it is Staff's recommendation to the Board of Aldermen that we select the Road Goals Proposal. This is based upon Staff's belief that they were the least expensive bid, were professional in their presentation, very responsive to Staff's questions.

City of Weldon Spring, Missouri
Unaudited Statement of Receipts, Disbursements,
and Indebtedness
For the Six Months Ended March 31, 2025

	General Fund	Municipal Building & Park Fund	Notations	Revenue Sharing & Road Funds	Notations	Escrow & Maintenance Funds	Notations	Total
Revenues:								
Franchise Fees	\$234,832							\$234,832
Licenses and Permits	\$29,011	\$2,180						\$31,191
Court Fines and Fees	\$54,481			\$2,431				\$56,912
Local Sales Tax		\$255,729 ¹		\$511,281 ²				\$767,010
Metro Park District Tax		\$18,372						\$18,372
Motor Vehicle Sales and Fees				\$148,100				\$148,100
Other (Includes Interest)	\$7,010	\$3,605						\$10,616
Total Revenues	\$325,335	\$279,887		\$661,813		\$0		\$1,267,034
Expenditures:								
Personnel Services	\$193,821	\$91,813		\$42,697				\$328,332
Professional Services	\$21,470	\$20,862 ³		\$408,545 ⁴				\$450,876
Operating Expenses	\$103,708	\$51,849		\$7,195				\$162,752
Law Enforcement				\$120,050 ⁵				\$120,050
Capital Improvements		\$28,948 ⁶						\$28,948
Roadway Maintenance Expenses								\$0
Safety Cameras				\$109				\$109
Total Expenditures	\$318,999	\$193,472		\$578,597		\$0		\$1,091,068
Total Revenues Less Expenditures	\$6,336	\$86,415		\$83,216	\$	-	\$	175,967

FOOTNOTES

(1) Local 0.5% Sales Tax.

(2) Roads & Police 1% Sales Tax.

(3) Siedentop Park Work Finished

(4) Pedestrian Crossing

(5) Law Enforcement (Policing Services) is paid quarterly.

(6) Amphitheater Work Finished