



**CITY OF WELDON SPRING
BOARD OF ALDERMEN MEETING
ON THURSDAY, JANUARY 23, 2020, AT 7:30 P.M.
WELDON SPRING CITY HALL
5401 INDEPENDCE ROAD
WELDON SPRING, MISSOURI 63304**

****** AGENDA ******

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL and DETERMINATION OF A QUORUM**
- 4. APPROVAL OF MINUTES**
 - A. January 14, 2019 – Regular Board Meeting Minutes
- 5. CITIZENS COMMENTS:**
- 6. CITY TREASURER:** Paid Bills (1-7-20 – 1-14-20)
- 7. UNFINISHED BUSINESS:**
 - A. Bill #1137 - An Ordinance Authorizing the Execution of an Amended Agreement with Lashley & Bear P.C. Regarding Prosecuting Attorney Legal Services – **Alderman Kolb**
 - B. Bill #1138 - An Ordinance of the City of Weldon Spring, Missouri, to Establish a Procedure to Disclose Potential Conflicts of Interest and Substantial Interest for Certain Officials – **Alderman Schwaab**
- 8. NEW BUSINESS:**
 - A. An Ordinance Amending Ordinance 96-12 of the City of Weldon Spring, Missouri, By Changing the Type of Fence Constructed Along Independence Road – **Alderman Schwaab**
 - B. Right-of-Way Mowing Services Bid Results (Deadline for Bids is January 21, 2020) – **City Administrator**
 - C. PRAC's Recommendation to Rename the City Park – **City Administrator**
 - D. Trash Receptacle Bid Summary – **City Administrator**
- 10. REPORTS & COMMITTEES:**

<ol style="list-style-type: none">A. City AdministratorC. Planning & Zoning CommissionE. C.E.R.T. Report	<ol style="list-style-type: none">B. City AttorneyD. Finance CommitteeF. Parks & Recreation (Appointment)
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- 11. RECEIPTS & COMMUNICATIONS**
- 12. WORK SESSION:**
- 14. ADJOURNMENT**

Copies of all ordinances proposed to be introduced for consideration by the Board of Alderpersons meeting and any other items included in the Board of Aldermen's Board Packet are available for public inspection on the City of Weldon Spring's website or at the Office of the City Clerk. The City Clerk can be contacted at bhanks@weldonspring.org or 636-441-2110.



This notice was posted at 5401 Independence Road on Jan 17, 2020, 7:35 am by W C Banks.

**CITY OF WELDON SPRING
REGULAR MEETING OF THE BOARD OF ALDERMEN
JANUARY 14, 2020**

CALL TO ORDER: The regular meeting of the Board of Aldermen of the City of Weldon Spring was held on Tuesday, January 14, 2020 at approximately 7:30 PM. The meeting was held at the Weldon Spring City Hall, which is located at 5401 Independence Road. Mayor Donald Licklider called the meeting to order.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

ROLL CALL AND DETERMINATION OF QUORUM: On a roll call, the following members were present:

Ward 1:	Alderman Clutter	Alderman Hillmer
Ward 2:	Alderman Schwaab	Alderman Kolb
Ward 3:	Alderman Martiszus	

Alderman Baker was absent from the meeting. A quorum was declared.

MINUTES: December 12, 2019 Board Minutes - Alderman Clutter moved to approve the minutes with one correction from the December 12, 2019 regular meeting. Alderman Schwaab wants the minutes reflect that meeting was moved to December 12th due to a lack of a quorum on December 10th. Alderman Hillmer seconded the motion. **Motion carried** with 6 ayes.

PUBLIC COMMENTS:

Nick Baldecchi, 815 Butterfly Lane: He reminded the Board that the Parks & Recreation Advisory Committee unanimously voted to recommend that the City Park be named Weldon Spring City Park and the playground, at the City Park, be named after Dorothy Moore. He urges the Board to reconsider these two recommendations by the Parks & Recreation Advisory Committee.

Note: The other public comments will be heard during the Camelot Subdivision Fence Request topic later in the meeting.

TREASURER'S REPORT: Alderman Schwaab made a motion to accept the Treasurer's packet of paid bills from December 6, 2019, to January 7, 2020, and the unpaid bills from December 13, 2019, to January 14, 2020. Alderman Clutter asked about the delay payment for the porta-potties from the 4th of July event. Mr. Padella, the City Administrator, told Alderman Clutter that the City did not receive the invoice until last month. Alderman Martiszus asked about the invoice from Jim Trenary Automotive Group. Mr. Padella stated it was for a replacement key for the City's truck. The motion was seconded by Alderman Clutter. **Motion carried** with 5 ayes.

OLD BUSINESS:

Bill #1136 - An Ordinance Enacting Article IV Section 130.100 of the City of Weldon Spring, Missouri, Municipal Code Establishing A Reserve Fund Policy: An Ordinance Enacting Article IV Section 130.100 of the City of Weldon Spring, Missouri, Municipal Code Establishing A Reserve Fund Policy: Alderman Clutter moved to take Bill#1136 off the table

and read Bill # 1133 for its seconded reading and final time, seconded by Alderman Schwaab. On a roll call vote, the Bill #1136 was placed as Ordinance 20-01 as followed:

AYES: 5 – Clutter, Schwaab, Martiszus, Hillmer, and Kolb
NOES: 0 -
ABSENT: 1 - Baker

Bill #1137 - An Ordinance Authorizing the Execution of an Amended Agreement with Lashley & Bear P.C. Regarding Prosecuting Attorney Legal Services: Alderman Kolb moved to take Bill #1137 off the table. Alderman Hillmer seconded the motion and the **motion carried**.

Alderman Clutter was not satisfied with the information provided by staff. He doesn't think the huge increase in the fees is justifiable because he continues to see ticket writing and court revenue steadily decrease over the past few years. A brief discussion took place. Bill #1137 was tabled so City staff can gather more research.

Independence Road Phase IV Supplemental Agreement #3: Kurt Daniels, the Vice President from Cochran Engineering, talked about the agreement and answered questions from the Board. his item was tabled because the Board wants a more detail breakdown of the items in the agreement.

Alderman Clutter made a motion to approve Independence Road Phase IV Supplemental Agreement #3 for \$27,317.77, seconded by Alderman Martiszus. **Motion carried** with 5 ayes.

NEW BUSINESS:

An Ordinance of the City of Weldon Spring, Missouri, to Establish a Procedure to Disclose Potential Conflicts of Interest and Substantial Interest for Certain Officials: Alderman Schwaab moved to introduce Bill # 1138 for its first reading. Alderman Clutter seconded the motion and the **motion carried**.

Bill # 1138 was tabled in accordance with City Code.

Camelot Subdivision Fence Request:

Joanne Dunnaway, 5416 Gareth Drive: She made a brief presentation on why the homeowner association is seeking permission for the placement of the fence to be in the City right-of-way.

Matt Burke, 5324 Enchantment Drive: He stated the goal of the property owners is to make the frontage along Independence Road better than what it was prior to the road project. Also, he stated there is no safety barrier in the current situation.

Mark Fellows, 5328 Enchantment Drive: He stated that the property owners looked at aesthetics when choosing the placement of the fence.

Alderman Clutter stated he doesn't remember if the City had ever approved any fence structure on City property. He wanted to know why the City should allow the Camelot homeowners to put the fence on City property. A brief discussion took place.

Alderman Hillmer is hesitant but understands working with the homeowners to make the placement of fence aesthetically appealing for the community should be the end result. Furthermore, he wants

the homeowners to know that there is a potential of liability issues in the future and reiterate that the City would not be responsible replacing private items on city property. A brief discussion took place.

It was decided that the City Clerk will schedule a meeting with Mark Fellows, Matt Burke, Joanne Dunnaway, a representative from Cochran Engineering, Alderman Clutter, and Alderman Kolb to discuss the placement of the fence in detail.

Wrenwyck Place Box Culvert Repair: Alderman Martiszus made a motion to approve \$7,040.00 by Uretek for the repair work because this repair is time sensitive and the process is a proprietary item. The motion was seconded by Alderman Clutter. **Motion carried** with 5 ayes.

Adopting the 2020 Reserve Fund Level - \$834,992.25: Alderman Clutter made a motion to instruct the City Treasurer and City Administrator to transfer \$834,992.25 to the Reserve Fund but make the transfer proportionally from the General Fund and the Parks Fund. The motion was seconded by Alderman Martiszus. **Motion carried** with 5 ayes,

This will be a paper transfer and will show up in the general ledger when the budget is amended later this year.

REPORTS AND COMMITTEES:

City Administrator: Alderman Clutter made a motion to approve \$14,500.00 for engineer design by St. Charles Engineering for safety improvement on the 90-degree curve on Sammelmann Road. The motion was seconded by Alderman Martiszus. **Motion carried** with 5 ayes,

After a brief discussion about Sammelmann Road, Mr. Padella, City Administrator, is directed to solicit an estimate from the City Engineer to reapply for federal funding with East West Gateway or funding from St. Charles County. Alderman Hillmer advised Mr. Padella to inquire about how school bus traffic may score on these types of grants.

Mr. Padella gave a brief update, mainly on right-of-mowing bidding process and pending legislative.

City Attorney: Mr. Wohler, City Attorney, talked about the Camelot Subdivision fence request and advise the Board to proceed very cautiously on this subject

Planning and Zoning Commission: There will be a joint Work Session with the Board and Planning & Zoning Commission on February 2, 2020.

Finance Committee: Alderman Clutter stated the Finance Committee recently had a presentation by a representative with Missouri LAGERS. The Finance Committee will have one more meeting later this month or in February before Making any recommendation to the Board regarding fringe benefits.

CERT Committee: No report given

PRAC Committee: Nick Baldecchi, the Chairman for the Parks & Recreation Advisory Committee, gave a brief update on the walking connecting trails project in the City Park. He stated the committee is hoping to have a presentation from ABCreative regarding equipment. The next meeting is scheduled for February 10, 2019.

RECEIPTS & COMMUNICATIONS:

Alderman Clutter: He informed the Board the next Whitmoor Homeowner Association meeting is on January 21, 2020.

WORK SESSION:

A Work Session has been scheduled for 6:00 PM on January 23, 2020. The Work Session is to discuss certain general operating procedures for the City.

ADJOURNMENT:

Alderman Kolb moved to adjourn the meeting at 9:28 PM and Alderman Clutter seconded the motion. **Motion carried** with 5 ayes.

Respectfully submitted,

William C. Hanks
City Clerk

**PAID BILLS TO BE APPROVED
JANUARY 7, 2020 -- JANUARY 14, 2020**

EXCEPT FOR THE ITEMS NOTED, THE ATTACHED LIST IS APPROVED BY THE BOARD OF ALDERMAN FOR PAYMENT. APPROVED THIS
23rd DAY OF JANUARY 2020 _____, MAYOR

1/07/2020 TO 1/14/2020

ACCOUNTS PAYABLE CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT	CHECK #	CHECK DATE
ANTHEM LIFE	EMPLOYEE INS GROUP A37265	\$ 92.50	15987	1/14/2020
BUILDINGSTARS OPERATIONS INC	MONTHLY HOUSEKEEPING	\$ 240.00	15988	1/14/2020
CLAUDE C KNIGHT	MUNI COURT JUDGE	\$ 300.00	15989	1/14/2020
HAROLD BELZER	OUTSIDE ENGINEER	\$ 250.00	15970	1/7/2020
LASHLY & BAER, P.C.	MUNI PROSECUTING ATTY	\$ 400.00	15990	1/14/2020
MACA	MACA DUES - BROWN & STEIGER	\$ 120.00	15971	1/7/2020
MICHAEL PADELLA	EXPENSE REIMBURSEMENT	\$ 110.95	15991	1/14/2020
MISSOURI LAWYERS MEDIA	PUBLIC NOTICES MOWING SVCS	\$ 37.40	15972	1/7/2020
MOCFOA EASTERN DIV	CITY CLERK LUNCH MEETING	\$ 16.00	15992	1/14/2020
ST CHARLES COUNTY GOVT	2020 POLICE SVC CONTRACT	\$ 235,420.00	15993	1/14/2020
WEX BANK	FLEET GAS CARD	\$ 64.31	15973	1/7/2020
WHITMOOR COUNTRY CLUB	PARTIAL REFUND/LAND USE APPL	\$ 200.00	15994	1/14/2020

Accounts Payable Total

\$ 237,251.16

**UNPAID BILLS TO BE APPROVED
JANUARY 15, 2020 -- JANUARY 23, 2020**

EXCEPT FOR THE ITEMS NOTED, THE ATTACHED LIST IS APPROVED BY THE BOARD OF ALDERMAN FOR PAYMENT. APPROVED THIS
23rd DAY OF JANUARY 2020 _____, MAYOR

BILL NO. 1137

ORDINANCE NO. _____

**AN ORDINANCE AUTHORIZING THE EXECUTION OF AN AMENDED
AGREEMENT WITH LASHLY & BAER, P.C. REGARDING PROSECUTING
ATTORNEY LEGAL SERVICES**

**BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WELDON SPRING,
MISSOURI, AS FOLLOWS:**

SECTION 1: That the Mayor is hereby authorized and directed to execute an amended agreement with Lashly & Baer, P.C., for Lashly & Baer to continue providing Municipal Prosecuting Attorney Services to the City, and the compensation to be paid for such services, a copy of said amended agreement being attached hereto as Exhibit A and is incorporated herein by reference.

SECTION 2: That the vote on the aforesaid is deemed an emergency by the Board of Aldermen, and the Board does hereby waive and dispense with the tabling procedure set forth in City Code, Section 110.070 (B) and does hereby authorize the reading of the above bill twice at this meeting and a vote thereon immediately following said reading.

SECTION 3: That this ordinance shall be in full force and effect immediately upon its enactment and approval.

*READ TWO TIMES AND PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF WELDON
SPRING, MISSOURI, THIS _____ DAY OF _____ 2019.*

Donald D. Licklider, Mayor

Attest:

William C. Hanks, City Clerk

To approve Bill

Motioned: _____

Seconded: _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>		<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>
Clutter	___	___	___	Hillmer	___	___	___
Schwaab	___	___	___	Kolb	___	___	___
Martiszus	___	___	___	Baker	___	___	___
Licklider	___	___	___				

Absent: _____

**AN ORDINANCE OF THE CITY OF WELDON SPRING, MISSOURI, TO ESTABLISH A
PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND
SUBSTANTIAL INTERESTS FOR CERTAIN OFFICIALS**

**BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WELDON SPRING,
MISSOURI, AS FOLLOWS:**

SECTION 1: *Declaration of Policy*

The proper operation of government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in the proper channels of the government structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a procedure for disclosure by certain officials and employees of private financial or other interests in matters affecting the city.

SECTION 2: *Conflicts of Interest*

- A. All elected and appointed officials as well as employees of a political subdivision must comply with Chapter 105 of Missouri Revised Statutes on conflicts of interest as well as any other state law governing official conduct.
- B. Any member of the governing body of a political subdivision who has a "substantial or private interest" in any measure, bill, order or ordinance proposed or pending before such governing body must disclose that interest to the secretary or clerk of such body and such disclosure shall be recorded in the appropriate journal of the governing body. Substantial or private interest is defined as ownership by the individual, his or her spouse, or his or her dependent children, whether singularly or collectively, directly or indirectly of: (1) 10% or more of any business entity; or (2) an interest having a value of \$ 10,000 or more; or (3) the receipt of a salary, gratuity, or other compensation or remuneration of \$ 5,000 or more, per year from any individual, partnership, organization, or association within any calendar year.

SECTION 3: *Disclosure Reports*

Each elected official, candidate for elective office, the chief administrative officer, the chief purchasing officer, and the full-time general counsel shall disclose the following information by May 1st or the appropriate deadline as referenced in Section 105.487, RSMo, if any such transactions occurred during the previous calendar year;

- A. For such person, and all persons within the first degree of consanguinity or affinity of such person, the date and the identities of the parties to each transaction with a total value in excess of five hundred dollars (\$ 500.00), if any, that such person had with the political subdivision, other than compensation received as an employee or payment of any tax, fee or penalty due to the political subdivision, and other than transfers for no consideration to the political subdivision.

- B. The date and the identities of the parties to each transaction known to the person with a total value in excess of five hundred dollars (\$ 500.00), if any, that any business entity in which such person had a substantial interest, had with the political subdivision, other than payment of any tax, fee or penalty due to the political subdivision or transactions involving payment for providing utility service to the political subdivision, and other than transfers for no consideration to the political subdivision.
- C. The chief administrative officer, chief purchasing officer, and candidates for either of these positions also shall disclose by May 1st , or the appropriate deadline as referenced in Section 105.487, RSMo, the following information for the previous calendar year;
1. The name and address of each of the employers of such person from whom income of one thousand dollars (\$ 1,000.00) or more was received during the year covered by the statement;
 2. The name and address of each sole proprietorship that he or she owned; the name, address and the general nature of the business conducted of each general partnership and joint venture in which he or she was a partner or participant; the name and address of each partner or co-participant for each partnership or joint venture unless such names and addresses are filed by the partnership or joint venture with the secretary of state; the name, address and general nature of the business conducted of any closely held corporation or limited partnership in which the person owned ten percent (10%) or more of any class of the outstanding stock or limited partnership units; and the name of any publicly traded corporation or limited partnership that is listed on a regulated stock exchange or automated quotation system in which the person owned two percent (2%) or more of any class of outstanding stock, limited partnership units or other equity interests;
 3. The Name and address of each corporation for which such person served in the capacity of a director, officer or receiver.

SECTION 4: *Filing of Reports.*

- A. The financial interest statements shall be filed at the following times, but no person is required to file more than one financial interest statement in any calendar year;
1. Every person required to file a financial interest statement shall file the statement annually not later than May 1st and the statement shall cover the calendar year ending the immediately preceding December 31st ; provided that any member of the Board may supplement the financial interest statement to report additional interests acquired after December 31st of the covered year until the date of filing of the financial interest statement.
 2. Each person appointed to office shall file the statement within thirty (30) days of such appointment or employment covering the calendar year ending the previous December 31st .
 3. Every candidate required to file a personal disclosure statement shall file no later than fourteen (14) days after the close of filing at which the candidate seeks nomination or election or nomination by caucus. The time period of this statement shall cover the twelve (12) months prior to the closing date of filing for candidacy.

- B. Financial disclosure reports giving the financial information required in Section 3 shall be filed with the City Clerk of the local political subdivision and with the Missouri Ethics Commission. The reports shall be available for public inspection and copying during normal business hours.

SECTION 5: *Filing of Ordinance*

A certified copy of this ordinance, adopted prior to September 15th, shall be sent within ten (10) days of its adoption to the Missouri Ethics Commission.

SECTION 6: *Effective Date*

This ordinance shall be in full force and effect from and after the date of its passage and approval and shall remain in effect for two (2) years from the date of passage.

READ TWO TIMES AND PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF WELDON SPRING, MISSOURI, THIS _____ DAY OF _____ 2020.

Donald D. Licklider, Mayor

Attest:

William C. Hanks, City Clerk

To approve Bill

Motioned: _____

Seconded: _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>		<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>
Clutter	___	___	___	Hillmer	___	___	___
Schwaab	___	___	___	Kolb	___	___	___
Martiszus	___	___	___	Baker	___	___	___
Licklider	___	___	___				

Absent: _____

BILL NO. _____

ORDINANCE NO. _____

**AN ORDINANCE AMENDING ORDINANCE 96-12 OF THE CITY OF
WELDON SPRING, MISSOURI, BY CHANGING
THE TYPE OF FENCE CONSTRUCTED ALONG INDEPENDENCE
ROAD**

WHEREAS, the “Camelot” Subdivision Plat was approved by the Board of Aldermen on February 22, 1996;

WHEREAS, the “Camelot” Subdivision Plat was recorded with the St. Charles County Recorder of Deeds on February 27, 1996;

WHEREAS, the City of Weldon Spring agreed to amend Ordinance 96-12 to allow for a black wrought iron fence along Independence Road in exchange of the needed easements and vacation of the pedestrian path, which is associated with the Independence Road Phase IV.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WELDON SPRING, MISSOURI, AS FOLLOWS:

SECTION 1: The plat requirement for white ranch type fence is hereby replaced by black wrought iron fence for property of landowners along Independence Road.

SECTION 2: That this ordinance shall be in full force and effect immediately upon its enactment and approval.

READ TWO TIMES AND PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF WELDON SPRING, MISSOURI, THIS _____ DAY OF _____ 2020.

Donald D. Licklider, Mayor

Attest:

William C. Hanks, City Clerk

To approve Bill

Motioned: _____

Seconded: _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>
Clutter	—	—	—
Schwaab	—	—	—
Martiszus	—	—	—
Lickliders	—	—	—

	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>
Hillmer	—	—	—
Kolb	—	—	—
Baker	—	—	—

Absent: _____

DRAFT

Weldon Spring Trash Receptical Purchase - Bid Results									
1/17/2020									
Bid #:	Low Bid #:	Company Name:	Address:	Contact:	Details:	Unit Price:	Quantity:	Shipping:	Total Project Cost:
1	3	Barco Products	24 N. Washington Ave., Batavia, IL 60510	Angela	Supersaver Receptacle, 32 Gal., Dome Lid and Liner/ Green	\$ 481.85	6	\$ 233.80	\$ 3,124.90
2	1	ULINE	12575 Uline Dr., Pleasant Prairie, WI 53158	Online	H-2125 - Wire Mesh Trash Can, 45 Gal., Steel Dome Lid, Green	\$ 242.00	6	\$ 150.17	\$ 1,602.17
3	2	Tree Top Products	222 E. State St., Batavia, IL 60510	Stacey	Supersaver Receptacle, 32 Gal., Dome Lid and Liner/ Green	\$ 390.85	6	\$ 171.33	\$ 2,516.43

Purpose: The City has received requests from residents from time to time to have trash receptacles along the walking trails, especially now that the walking trails have greater connectivity. These trash cans will be placed strategically along the walking trails and will be checked periodically by the Parks Dept. Staff.

Recommendation: I recommend authorizing the expenditure for the low bid from ULINE of \$1,602.17